

RESOLUTION NO. 08  
SERIES OF 2005

INTRODUCED BY: Fred Boutin  
SECONDED BY: Doug Tisdale

**A RESOLUTION OF THE CITY COUNCIL  
AMENDING THE RECREATION REIMBURSEMENT PROGRAM**

WHEREAS, the City of Cherry Hills Village was excluded from the South Suburban Park and Recreation District effective January 1, 2005; and

WHEREAS, the City desires to provide recreational reimbursement to its residents for recreational programs, activities, classes and events from public recreation providers; and

WHEREAS, the City desires to provide recreational reimbursement to its residents for annual memberships and passes; and

WHEREAS, the City desires to make that reimbursement equitable for both monthly and annual memberships and passes that are purchased; and

WHEREAS, the City of Cherry Hills Village intends to provide partial recreational reimbursement to its residents for recreation programs, activities, classes and events offered by municipal or special district recreation departments in the seven county Denver Metropolitan Area (Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, Jefferson);

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, that:

The City of Cherry Hills Village Recreation Reimbursement Program, as amended and attached, is hereby adopted to be effective nunc pro tunc January 1<sup>st</sup>, 2005.

Introduced, passed and adopted at the  
regular meeting of City Council this 21<sup>st</sup>  
day of June 2005, by a vote of 4 Yes and 0 No.

  
\_\_\_\_\_  
Douglas C Scott, Mayor

ATTEST:

  
\_\_\_\_\_  
Jennifer Pettinger, City Clerk

(SEAL)

# CITY OF CHERRY HILLS VILLAGE RECREATION REIMBURSEMENT PROGRAM

## INTENT

It is the intent of this program to provide Cherry Hills Village residents reimbursement for recreation programs, activities, classes and events from public recreation providers.

Residents of Cherry Hills Village who participate in any recreation program, activity, class or event offered by a municipal or special district recreation department in the seven county Denver metropolitan area (Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, Jefferson), will be eligible for a partial reimbursement of certain costs from the City of Cherry Hills Village.

## REIMBURSEMENT PROVISIONS

The amount of reimbursement shall be 50 percent of the cost incurred by the resident; however, reimbursement costs shall not exceed a maximum of \$50.00 per single activity, per resident to include memberships and passes. The purchase of a monthly membership or multiple use pass is considered a single activity. The amount of reimbursement for an annual membership or pass shall be 50 percent of the cost incurred by the resident; however, reimbursement costs shall not exceed a maximum of \$500.00 per household. There is a total annual maximum reimbursement for all recreation activities of \$500.00 per household.

All requests for reimbursement shall be submitted to the City no later than January 31 for the previous year. Submittals for reimbursement may occur throughout the calendar year and reimbursement will be made according to the City's standard time frame used for payment of City accounts.

## REIMBURSEMENT PROCEDURE

To receive reimbursement, a resident shall:

- Register for the program, activity, class or event.
- Obtain an itemized receipt that includes the participant's name, address, name of agency, name of activity, activity fee(s) and activity date(s).
- Complete the Recreation Reimbursement Form, attach all itemized receipts and mail or deliver this information to the Village Center. Non itemized credit card receipts will not be accepted. The Recreation Reimbursement Form must be received at the Village Center by January 31 of the year following the year within which the activity occurred to qualify for reimbursement.

All of the information listed above will be required and residency will be verified. It is the obligation of the City staff to insure against abuse of this program and final authority will rest with the City Manager to suspend or eliminate reimbursement requests determined to be in violation of the terms of this program.

### Submit completed forms and receipts to:

The City of Cherry Hills Village  
Attn: Recreation Reimbursement  
2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113

