

Applicant Submittal Checklist

- Applicant must verify by initialing in the column below that the submittal contains the required number of copies of each item.
- Incomplete applications will be rejected or denied.

Fence/Wall Not Parallel to Street	Fence/Wall Parallel to Street	Retaining Wall	Berm	Sign	<u>Submittal Materials</u> ¹
					Site Plan Showing All Existing and Proposed Site Improvements, Property Boundaries Fence/Wall/Gate/Sign Locations, Easements, and Floodplain Boundaries – 2 Copies <i>(1 ft. Contours in USGS Elevations May be Required for Some Permits)</i>
					Stamped Structural Plans for Retaining Walls Over 4 ft. in Height or Supporting a Surcharge or Impounding Class I, II or III-A Liquids – 2 Copies
					Fence/Wall/Gate/Sign Elevation Detail. – 2 Copies
					Site Plan Showing All Existing and Proposed Site Improvements, Property Boundaries, 1 ft. Contours of Existing Grades and Proposed Grades of Berm in USGS Elevations, Easements, and Floodplain Boundaries – 2 Copies
					Landscape Plan – 2 Copies
					Construction Staging Plan and Right-of-Way Photos, – 3 Copies of Plan (One Copy Must be 11" x 17" or smaller) and 1 Copy of Right-of-Way Photos
2	2	2	2		Stormwater Management Plan – 3 Copies
3	3				South Metro Fire Rescue Authority Plan Review Submittal Receipt – 1 Copy <u>*Approval Letter Will Be Required Prior to Final Sign-Off of Permit</u>

¹ Represents minimum submittal requirements. Additional materials may be required by the plan reviewer.

² Required for any construction disturbing 1 acre or more of land, or for construction adjacent to a watercourse or wetlands.

³ Required for electronic gates.