



## CHERRY HILLS VILLAGE COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

City Hall  
Telephone 303-789-2541  
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### 75<sup>th</sup> ANNIVERSARY COMMITTEE AGENDA

Thursday, August 26, 2021 at 9:30 am

**This meeting is being held electronically with no in-person attendance at City Hall.**

To provide oral comments during Audience Participation: Please email Public Works Administrative Assistant Pamela Broyles by 9:00 a.m. on August 26<sup>th</sup> at [pbroyles@cherryhillsvillage.com](mailto:pbroyles@cherryhillsvillage.com) with your full name and home address. You will receive an email with the electronic meeting information.

To watch the meeting (no participation):

- 1) City website – [City Council Videos, Agendas, Packets, Minutes](#)
- 2) City YouTube channel – [City of Cherry Hills Village YouTube](#)

9:30 a.m.

1. Call to Order
2. Roll Call of Members
3. Audience Participation Period (limit 5 minutes per speaker)
4. Consent Agenda
  - a. Approval of August 11, 2021 Minutes
5. Items Removed From Consent Agenda
6. Unfinished Business
  - a. 75<sup>th</sup> Anniversary Celebration
7. New Business
8. Adjournment



Minutes of the 75<sup>th</sup> Anniversary Committee  
City of Cherry Hills Village, Colorado  
Wednesday, August 19, 2021  
The meeting was held electronically

3:39 p.m.

**ROLL CALL**

Co-Chair Thomas Barry, Co-Chair Dino Maniatis, Committee Members: Doug Tisdale and Laura Christman were present. Also present were Director of Finance Jessica Sager, Parks and Recreation Coordinator Emily Black and Administrative Assistant Pamela Broyles.

Absent: Committee Members Nancy Wyman and Michael Robb

**AUDIENCE PARTICIPATION PERIOD**

There was no audience participation.

**CONSENT AGENDA**

Committee Member Doug Tisdale moved, seconded by Committee Member Christman to approve the August 11, 2021 minutes.

The motion passed unanimously.

**UNFINISHED BUSINESS**

a. 75<sup>th</sup> Anniversary Celebration

Auctioning Alcohol at the Event

Director Sager discussed auctioning any leftover alcohol after the event. She stated the alcohol would have to be auctioned at the event and cannot be stored based on the liquor licensing restrictions.

Committee Member Tisdale moved, seconded by Co-Chair Barry that the Committee auction any leftover alcohol at the event at approximately 6:00 p.m. as the band takes a break.

The Committee discussed auctioning the wine for \$10 per bottle and \$5 per beer.

The Committee agreed to announce at the beginning of the event and at 6:00 p.m. that any leftover alcohol will be auctioned off at the end of the evening.

The motion passed unanimously.

The Committee agreed to add the auction to the program at 6:50 p.m. The program will state "Following the band the Committee will auction off any remaining alcohol."

### Event Schedule

Coordinator Black confirmed that the Cherry Hills Village Elementary School will not be performing at the event.

The Committee agreed that St. Mary's Academy will perform at 4:45 p.m. and the band will play from 5:00-7:00 p.m. with a break at 6:00 p.m. to announce auctioning the alcohol.

Co-Chair Maniatis will work with Coordinator Black on the sound system. They will reach out to St. Mary's Academy regarding their needs for the performance and ask Ted Parks if the students can use their equipment.

### Run of Show

Committee Member Tisdale agreed to do a brief introduction of St. Mary's Academy performers and The Busted Bones band.

Committee Member Tisdale will forward a draft of the script for the time capsule dedication to the Committee next week.

Co-Chair Barry and Committee Member Tisdale agreed to create the Run of Show for the event.

### Photo Display in City Hall

Co-Chair Maniatis proposed that the Committee should request \$7,500 from City Council to cover the cost of the hall display and the timeline display.

Committee Member Tisdale stated that City Council will want more detailed information before they approve funding.

Co-Chair Maniatis will coordinate precise bids for both displays to present to City Council.

The Committee agreed to present a proposal for the photo exhibit to City Council at their October 5<sup>th</sup> meeting.

Director Sager confirmed that the deadline to receive information for the packet is September 27<sup>th</sup>.

Committee Member Christman agreed to give a report to Council at its August 31<sup>st</sup> meeting about the 75<sup>th</sup> Anniversary Celebration and to mention that the Committee will be at the October 5<sup>th</sup> meeting to talk about funding needed for the photographic exhibit.

### Event Setup Schedule

- 9:00am - 1:00pm Friday, August 27<sup>th</sup> – Committee members will meet at John Meade Park for preliminary setup
- 10:00am - 12:00pm August 28<sup>th</sup> – Committee members will meet at John Meade Park for final set up
- 2:00pm August 28<sup>th</sup> – Committee members and staff will be at John Meade Park

b. Date for next meeting

The next meeting is scheduled for Thursday, August 26th at 9:30 a.m. The meeting will be held electronically.

### **ADJOURNMENT**

The meeting adjourned at 4:15 p.m.

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Committee Co-Chair

Name: \_\_\_\_\_

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Jessica Sager, Director of Finance

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Pamela Broyles, Administrative Assistant



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ITEM: 6a

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### MEMORANDUM

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**TO:** MEMBERS OF THE 75<sup>TH</sup> ANNIVERSARY COMMITTEE

**FROM:** EMILY BLACK, PARKS AND RECREATION COORDINATOR  
JESSICA SAGER, DIRECTOR OF FINANCE & ADMINISTRATION

**SUBJECT:** 75<sup>TH</sup> + 1 ANNIVERSARY CELEBRATION

**DATE:** AUGUST 26, 2021

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#### ISSUE

Planning for the 75<sup>th</sup> + 1 Anniversary celebration.

#### DISCUSSION

##### Leftover alcohol

At the last meeting, the Committee determined that leftover alcohol will be auctioned the day of the event. The program has been updated accordingly.

##### Entertainment

Staff has confirmed that St. Mary's Academy will perform from 4:45pm-5pm, and they will plan to bring battery-operated microphones for amplification. Staff will meet with Ted Parks and the Busted Bones this week to review final logistics.

##### Run of Show

The Committee should review the run of show prepared by Co-chair Barry and fill in any additional details.

##### Hallway Display

During the last meeting the Committee agreed to give a report to Council regarding the photo display and timeline at the Council meeting on August 31<sup>st</sup>. Co-Chair Maniatis will gather quotes for how much the photo display and timeline will cost and send them to staff by Sept. 27<sup>th</sup>, which

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COLORADO**

is the packet deadline for the first Council meeting in October. Co-Chair Maniatis and city staff can present the request for additional funds at the Oct. 5<sup>th</sup> City Council meeting.

**Action Items (during the meeting)**

- 1) Review the run of show
- 2) Review time to meet on Fri., Aug. 27<sup>th</sup>
- 3) Committee members should provide any additional updates they have

**ATTACHMENTS**

None