



Minutes of the 75th Anniversary Committee

City of Cherry Hills Village, Colorado

Thursday, July 22, 2021

The meeting was held electronically

9:04 a.m.

ROLL CALL

Co-Chair Thomas Barry, Co-Chair Dino Maniatis, Committee Members: Doug Tisdale, Nancy Wyman, Michael Robb and Laura Christman were present. Also present were Director of Finance Jessica Sager and Parks and Recreation Coordinator Emily Black.

AUDIENCE PARTICIPATION PERIOD

There was no audience participation.

CONSENT AGENDA

Committee Member Doug Tisdale moved to approve the July 14, 2021 minutes, seconded by Co-Chair Dino Maniatis.

The motion passed unanimously.

UNFINISHED BUSINESS

a. 75th Anniversary Celebration

Coordinator Black shared a photo of the stanchions that can be used to rope off the wine corral area. She said the Committee will need to purchase rope to go with the stanchions.

Co-Chair Barry described the wine corral as having tables with chairs and checkered tablecloths. He said there will be a bar and two bartenders with a canopy over the bartenders. Mr. Barry also shared the idea of having a designated bike corral to encourage guests to ride their bikes to the event.

Coordinator Black said there will be a bike rack at the event behind the park shelter so people can lock up their bikes. She noted there is also a bike rack in front of City Hall.

Co-Chair Barry suggested purchasing additional rope and creating a bike corral in the parking lot so people do not ride past the welcome table without checking in. He asked if staff could make four more stanchions.

Coordinator Black will check with Parks staff about making four stanchions.

The Committee agreed to rope off two parking spaces for a bike corral and use the blue rope that the City already has so the area is clearly marked.

The Committee agreed on the following signage:

- All stations will have an 8.5 x 11 sign in wood frames to be placed on the tables
- Co-Chair Barry will purchase the wood frames
- An 11 x 14 sign attached to a poster board will be placed at the bike corral
- Staff will print the signs

Nametags and Ribbons

Coordinator Black shared the idea of ordering ribbons that attach to the nametags imprinted with 5-year, 10-year, 20-year, etc. to recognize the tenure of guests.

The Committee liked the idea of everyone having a ribbon as a great conversation starter.

The Committee discussed ribbon options and agreed to purchase 5-year, 10-year and 25-year ribbons. They agreed to purchase gold stars for guests who have lived in the Village over 25 years. A gold star would be added to the 25-year ribbon in 5-year increments. Committee Members and Co-Chairs will also have a ribbon to identify them as the 75th Anniversary Committee.

The Committee agreed to purchase nametag lanyards with Cherry Hills Village or 75th Anniversary imprinted on them so they can also be used as a keepsake. Staff will look into pricing for the lanyards.

Event Setup

The Committee agreed to meet onsite at 9:00 a.m. on Friday, August 27th to start preliminary setup and to do a walk through at noon.

The Committee agreed to start final setup on Saturday, August 27th at 10:00 a.m.

Director Sager reported that City staff working the event would arrive at 2:00 p.m. She will order matching shirts for staff.

Alcohol and Refreshments

Committee Member Tisdale reported that he talked with Applejack's Liquor about the cost of providing the alcohol and possibly donating a case of wine. He will email Director Sager the quote when he receives it so she can share it with the Committee.

The Committee agreed on the following beverages:

- 12 cases of wine to include 2-red, 2-white, 4-rosé
- 2 kegs of local craft beer on tap
- Non-alcoholic drink options

Committee Member Robb asked if anyone has connections with local breweries or wineries to get the alcohol donated in exchange for promotional benefits.

Co-Chair Maniatis agreed to reach out to a beer rep that sponsored a recent event he attended.

Coordinator Black reminded the Committee that beer and wine can only be donated if the donor has a distributor's license based on state statute.

Director Sager confirmed that the quote from Pino's Pizza was for bottled beer as they do not have kegs.

The Committee also discussed vegan and vegetarian options for food.

Director Sager noted that Pino's Pizza has gluten free and vegetarian options for pizza. She will also order a couple pizzas without cheese as a dairy free option.

Entertainment

Coordinator Black reported that PTRC member Chelsea Scott sent her an email regarding a couple of local kids that could perform at the event. She said one does slam

poetry and the other one sings. Ms. Black said she also reached out to Ted Parks and the Busted Bones Band that played at the Car Show in 2019. She is waiting to hear back on their availability.

Committee Member Christman reported that Kent Denver has not responded back about the availability of the Jazz Band. She said she is still working with Frank Hutto on sponsoring the entertainment.

Committee Member Tisdale stated that he reached out to the President of St. Mary's Academy inviting him to the event. He also inquired if one of the vocal groups from St. Mary's would be available to perform at the event. He is waiting to hear back.

Director Sager reported that the Cherry Hills Village Elementary School Choir Director committed to performing 1-2 songs so it will be a brief appearance.

The Committee agreed on the following entertainment schedule:

- 5:00 – 5:10 p.m. - Cherry Hills Village Elementary School Choir
- 5:10 – 5:30 p.m. - Youth entertainment including slam poetry and youth singers
- 5:30 – 7:00 p.m. – Busted Bones Band

Wine Corral Furniture

Co-Chair Barry will provide the following items for the Wine Corral:

- Two 6-foot tables on risers with long tablecloths for the bar.
- Two 8-foot folding tables with chairs and checkered tablecloths
- Four round cocktail tables

Floral Arrangements

- The Committee agreed to budget \$300 for floral arrangements to include sunflowers
- Co-Chair Barry will supply the vases

Strawbales

Committee Member Christman reported that she found strawbales for \$11 each undelivered from a feedstore. She found an ad on Craigslist for short bales of straw at \$7 each undelivered. She will also contact another person who will deliver the strawbales to get pricing.

Coordinator Black suggested another option is to rent long wooden benches to be placed in Alan Hutto Commons with picnic blankets disbursed between the benches. She confirmed that the City will provide picnic tables to be placed in the lawn area in front of the shelter.

The Committee agreed to rent 10 benches for Alan Hutto Commons and to purchase 15 picnic blankets that can be used at Alan Hutto Commons and on the grass in front of the park shelter. The City will provide bricks from the old City Hall Building to be used as weights for the blankets.

Time Capsule Update

Director Sager reported that Co-Chair Barry presented the idea to City Council to install the time capsule in City Hall. She said that the consensus of City Council was that they do not want the time capsule placed in City Hall and they prefer that it be buried. She said the City Manager suggested that the capsule could be buried on the left side of the entrance to City Hall opposite the *Gusto* sculpture. She said the capsule would be wrapped to protect it and a concrete slab would be placed on top to prevent theft and vandalism.

Coordinator Black mentioned another option is to bury the time capsule near the patio on the side of the building with a plaque to commemorate it.

Committee Member Tisdale will reach out to Mayor Stewart and invite him to speak at the event. The Committee agreed to acknowledge current and former City Council and Board and Commission members who are present during the dedication ceremony.

Committee Member Christman announced that she did receive confirmation that the Arapahoe County Mounted Police will attend the event.

b. Date for next meeting

The next meeting is scheduled for Thursday, August 5th at 9:00 a.m. The meeting will be held electronically.

ADJOURNMENT

The meeting adjourned at 10:48 a.m.

Committee Co-Chair
Name: Travis Brown

Jessica Sager
Jessica Sager, Director of Finance

Pamela Broyles
Pamela Broyles, Administrative Assistant

