

ORDINANCE NO. 8

Series 2023

November 7, 2023: Introduced as Council Bill 8, Series 2023 by Councilor Earl Hoellen, seconded by Mayor Pro Tem Randy Weil, and considered in full text on first reading. Passed by a vote of 6 yes and 0 no.

December 6, 2023: Considered in full text on second reading. Passed by a vote of 6 yes and 0 no.

A BILL FOR AN ORDINANCE ADOPTING A BUDGET AND LEVYING PROPERTY TAXES FOR THE CITY OF CHERRY HILLS VILLAGE, COLORADO FOR FISCAL YEAR 2024

WHEREAS, the City Manager of Cherry Hills Village prepared and established a proposed budget for fiscal year 2024 ("Budget"), made such Budget available for public inspection, and held a public hearing concerning the Budget by the City Council pursuant to Article IX of the Charter and Section 2-3-40 of the Municipal Code of Cherry Hills Village; and

WHEREAS, after such public hearing, the City Council took the Budget under advisement; and

WHEREAS, City Council carefully considered the Budget, the most recent information available to it regarding assessed valuation, and other impacts on the Budget, including the potential outcomes of the 2023 statewide election.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHERRY HILLS VILLAGE, COLORADO, ORDAINS:

Section 1. The City Council hereby approves and adopts the Budget attached hereto as Attachment A and incorporated herein by this reference.

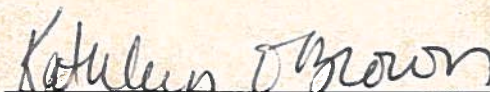
Section 2. The Mayor and City Clerk of the City of Cherry Hills Village, Colorado, are hereby authorized and directed to certify a General Purpose Levy of fourteen and seven hundred and twenty two thousandths (14.722) mills to the Board of County Commissioners of Arapahoe County, Colorado, on or before the deadline required by state law, to be levied against all property within the City of Cherry Hills Village for taxes to be collected in 2024 for the valuation year 2023.

Section 3. The City Council, pursuant to Article XX of the Colorado Constitution, deems that this Ordinance supersedes the provisions of C.R.S. § 29-1-301, and that said statute is inapplicable to the matters addressed by this Ordinance.

Section 4. Should any section, clause, sentence or part of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair or invalidate the ordinance as a whole or any part thereof other than the part so declared to be invalid, except to the extent that such invalidation defeats the purpose and intent of the City Council in adopting this Ordinance.

Adopted as Ordinance No. 8, Series 2023, by the City Council of the City of Cherry Hills Village, Colorado, on the 6th day of December, 2023.

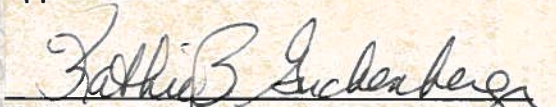
(SEAL)


Kathleen Brown, Mayor

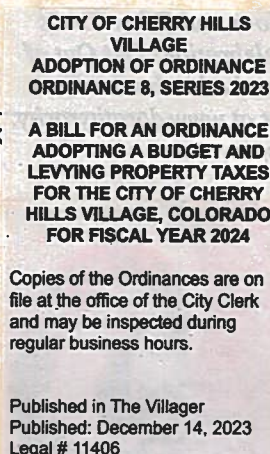
ATTEST:


Laura Gillespie, City Clerk

Approved as to form:


Kathie B. Guckenberger, City Attorney

Published in the Villager
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**ATTACHMENT A
2024 BUDGET**



City of Cherry Hills Village 2024 Proposed Budget

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2023 - 2033 Capital Improvement Program

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Infrastructure Improvements											
Street CIP											
Asphalt	\$ 400,000	\$ 550,000	\$ 600,000	\$ 610,000	\$ 620,000	\$ 630,000	\$ 640,000	\$ 650,000	\$ 660,000	\$ 670,000	\$ 680,000
Concrete	60,000	80,000	60,000	65,000	70,000	75,000	80,000	85,000	90,000	95,000	100,000
Parks CIP including Hard Surface Trails	25,000	75,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
ROW Projects outside CIP and Traffic Calming	20,000	235,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
*Other Projects		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Equipment											
Streets	62,500	92,000	400,000	125,000	275,000	300,000	315,000	100,000	350,000		
Police	27,000	132,000									
Parks	30,000	160,000	25,000	205,000	46,000	15,000		15,000	15,000		
Computer equipment	9,000	25,000									
Administrative											
Vehicles											
Streets		500,000		255,000	105,000			260,000			260,000
Police	203,490	215,760	176,548	183,609	190,953	198,591	206,534	214,795	223,386	232,321	241,614
Parks	90,000		103,000	105,000		60,000			106,000		
Facility CIP Major Component Repair											
Open Space				10,000			10,000			10,000	
Meade Park		50,000	10,000			10,000			10,000		
City Hall	5,000	30,000			30,000			30,000			30,000
Joint Public Safety Facility			30,000			30,000			30,000		
Electric Vehicle Charging	23,000	ARPA									
Public Works Facility		ARPA		150,000			20,000			20,000	
Quincy Farm (Cat Anderson Fund)	49,550	946,000									
Stormwater											
Stormwater infrastructure	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Mile High Flood Dist Project Little Dry Crk		75,000									
High Line Canal											
Capital Improvements (Blackmer and other)	-	ARPA	500,000								
Master Plan Projects											
Utility Undergrounding											
Fiber - Cell Service		100,000									
Trail Conections											
Others From the Plan that need funding											
ARPA Funds \$1,305,490											
High Line		650,000									
EV Charging		250,000									
Electric Vehicles		155,490									
PW Facility		250,000									
TOTAL EXPEND	\$ 1,054,540	\$ 4,646,250	\$ 2,109,548	\$ 1,913,609	\$ 1,541,953	\$ 1,523,591	\$ 1,476,534	\$ 1,559,795	\$ 1,689,386	\$ 1,232,321	\$ 1,516,614

Capital Fund	\$ 1,004,990	\$ 1,979,760	\$ 1,451,548	\$ 1,563,609	\$ 1,465,953	\$ 1,418,591	\$ 1,436,534	\$ 1,514,795	\$ 1,538,386	\$ 1,192,321	\$ 1,486,614
Other Funds	\$ 49,550	\$ 1,305,490		\$ 10,000			\$ 10,000			\$ 10,000	

Parks and Rec Funding \$ 120,000 \$ 1,361,000 \$ 658,000 \$ 340,000 \$ 76,000 \$ 105,000 \$ 30,000 \$ 45,000 \$ 151,000 \$ 30,000 \$ 30,000

*Other projects - Stadium District funds for park play rocks

2024 CIP Descriptions

Infrastructure Improvements

\$965,000

Asphalt Road Program \$550,000

- The City's current Street Improvement Program was initiated in 2007, the program was designed as a long-term rehabilitation and maintenance program to improve and enhance the City's streets. The program has been a huge success. The last year the City performed a large-scale paving program was 2012. In the 17 years since the inception of the program all the City's streets have been chipsealed at least two times and in some cases three times. We will continue to utilize chipseal as the long-term maintenance product and process for the City's street. In 2024 we will begin supplementing the chipseal program with a paving program for streets that have begun to see deterioration that can no longer be addressed with a simple surface treatment. The needed mill and overlay process was anticipated when the original program was initiated. The pavement replacement program will be utilized with the chipseal program for the next 5 to 7 years to ensure the continued quality of the City's streets.

Chipseal \$400,000

Pavement Replacement \$150,000

***Please see Page 'F' for a location map**

Concrete (Curb and Gutter) \$80,000

- Concrete repair and replacement throughout the City.
*Staff will provide a map of the project area when finalized.

Parks Trail Improvements \$75,000

- Slurry sealing of the Quincy Trail from University to Clarkson.
- Remove and replace a section of trail at Kent Denver and install root defense to alleviate the problem being caused by large trees adjacent to the trail.
- Remove and replace failing sections of trail on Holly St. and Slurry seal.

Right-of-way Improvements \$235,000

Traffic Island Removal on Belleview \$190,000

Removal of the island on Belleview Ave at Cherry Hills Farm Drive to install a turn/safe lane for residents to go east on Belleview Avenue. This is a 50/50 split with the Cherry Hills Farms HOA.

Bridge Maintenance \$15,000

The Bridge at Quincy and the High Line will require some maintenance in 2024, including crack filling and concrete work.

Sidewalk Gap Study \$30,000

This study will look at the missing sidewalks within CDOT right-of-way that the City is responsible for and study the feasibility of closing these gaps by constructing sidewalks where it is currently missing. The Study may also look at how the City might formalize major bike routes throughout the interior of the City.

Other Projects \$25,000

- The play rocks in Dahila Hollow will be replaced as the original rocks constructed from fiberglass have failed. The project will be funded utilizing the Stadium District funds received by the City.

Equipment	\$344,000
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Public Works	\$92,000
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- **Culvert Jetter**

- \$92,000

Historically the Public Works Staff has manually cleaned culverts within the City's rights-of-way. This is no longer practical as it is time-consuming and often staff are not able to properly and fully clean culverts. The Culvert Jetter will enable staff to better maintain the city's stormwater drainage system in an efficient manner and ensure that the system is properly functioning.

Police	\$132,000
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- **Tasers**

- \$118,000

The Police Department requests replacement of the currently issued Electronic Control Weapon (ECW), commonly known as Taser, marketed by Axon. The police department last issued this control weapon, the Taser X2 over 10 years ago. This system is now obsolete, and the current system (requested) is two iterations ahead, now the Taser 10. The typical Taser service life is expected to be around five years and as such, the department recognizes the need to remain current with technology and control options.
- **Speed Trailer**

- \$14,000

Adding a trailer to the department's Traffic Operations Division to increase education and enforcement of speeds throughout the City. This trailer will also be utilized with the City's Traffic Calming Program.

Parks	\$95,000
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- **Toolcat replacement**

- \$78,000

The current Toolcat has met its lifecycle and is beginning to fail. Maintenance costs have become too high. The Toolcat is the work horse of the Parks fleet and is utilized more than any other piece of equipment on a consistent basis.
- **Pickup Salt Spreader**

- \$17,000

This spreader will be used primarily on paved trails and City parking lots by the Parks Division. It will also be used to supplement snow material application on smaller residential streets.

Computer Equipment	\$25,000
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- Replacement of the City's main server that 8 years old and no longer meeting the needs of the organization

Vehicles	\$715,760
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Public Works	\$500,000
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- **2 Single axle dump trucks**

- \$420,000

This will replace one single axle dump truck (2000) as well as replace a dual axle dump truck (2013) that will be traded in. The dual axle truck is no longer practical for the required functions of the Department as it is too large to be utilized fully during daily operations. This truck will be sent to auction and the proceeds will offset the cost of these purchases.
- **Truck Replacement**

- \$80,000

This will replace a 1998 pickup truck that has an attached plow.

Police Vehicles	\$215,760
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- The Police Department requests three new police package vehicles to replace three current vehicles that are each eight years old and currently have over 100,000 miles. Given the delays in obtaining vehicles, it is anticipated that each of the replaced vehicles will have over 125,000 miles upon end of service life.

Facility CIP Major Component Repair	\$1,026,000
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John Meade Park Wetlands	\$50,000
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- Approximately 8000 square feet of wetlands will be added to the Park in order to meet our permit requirements. Some of the regrading will also assist the City in meeting the floodplain requirements.

City Hall	\$30,000
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- Extend both ends of the staff seating areas to allow better viewing from the dais.

Parks Projects	\$946,000
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- Quincy Farm Big Barn \$771,000
Repair of the barn to make the building usable for programing and events.
- Quincy Farm Pond \$100,000
Dredging of the pond to increase the depth and improve the health of the water.
- Quincy Farm Bridge \$75,000
Replace the footbridge from the High Line to the east side of the Farm.

Stormwater	\$125,000
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Stormwater Infrastructure	\$50,000
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- In 2023 the City's underground storm system will be mapped as there is no documentation of the system in its entirety. In 2024 the system will be videoed and cleaned, A long range maintenance and repair plan will be completed with the information from the video.

MHFCD @Little Dry Creek	\$75,000
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- This is a joint project with MHFD and the owners of 1800 E Tufts Ave. to repair and enhance the stream to protect both private property and the footbridge abutments for the City owned bridge.

ARPA	\$1,305,490
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High Line Stormwater	\$650,000
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- The Blackmer Overflow improvements have been identified as the highest priority project from the Stormwater Study performed in 2022. This project would help alleviate over topping of the High Line and ensure stormwater runoff can be safely conveyed to minimize flooding and property damage.

Electric vehicle charging stations **\$250,000**

- Install sufficient electricity for future Type 3 charging stations at the Police Facility

Electric Vehicles	\$155,490
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- Two electric vehicles will be purchased. One of the vehicles will be utilized as the administrative pool vehicle. A second vehicle will be used to replace either a Code Enforcement vehicle or the Right-of-Way Managers vehicle.

Public Works Facility	\$250,000
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- **Fuel Pump Computer System** \$10,000
The system is failing and is no longer being serviced by the manufacturer.
- **Backup Power for Fuel System** \$20,000
Ensuring that Public Works and Police staff can get fuel 24/7 even when power is out.
- **PW Facility Drainage Improvements** \$10,000
Installation of a stormwater pump to alleviate flooding issues at the site.
- **Storage Facility Replacement** \$210,000
When the site was purchased, it was decided to keep several buildings for temporary use. A new metal shed will replace an existing one utilized by the Parks staff for equipment and special event equipment and materials, and a second covered storage building will be added to cover parks related materials and ensure compliance with stormwater regulations.

Master Plan Projects	\$100,000
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- **Cellular Study preliminary public relations outreach**

Total of all 2024 CIP's	\$4,581,250
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E

**2021-2022 HISTORICAL, 2023 ESTIMATES, 2024 PROPOSED
GENERAL FUND REVENUES AND EXPENDITURES**

11/28/23

	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 ESTIMATE	2024 PROPOSED
REVENUE					
Current Property Taxes @ 7.30 Mills	\$ 2,625,783	\$ 2,805,771	\$ 2,843,946	\$ 2,796,516	\$ 3,712,400
Specific Ownership Tax	371,854	362,809	324,000	360,000	360,000
Electric Utility Franchise Fees	445,726	549,489	420,000	600,000	600,000
Sales Tax	2,111,148	2,390,374	1,144,000	2,500,000	2,587,500
Use/Tax Motor Vehicles	1,437,734	1,509,042	1,200,000	1,600,000	1,520,000
Major Taxes and Franchise Fees	\$ 6,992,245	\$ 7,617,485	\$ 5,931,946	\$ 7,856,516	\$ 8,779,900
Building Permits	1,361,429	1,453,560	900,000	1,600,000	1,520,000
Plan Review Fees	194,744	154,492	140,000	150,000	135,000
Major Lic and Permit Fees	\$ 1,556,173	\$ 1,608,052	\$ 1,040,000	\$ 1,750,000	\$ 1,655,000
Highway Users Tax	249,129	231,500	220,000	225,000	227,000
County Road & Bridge Levy	87,775	87,050	86,200	86,200	86,000
Municipal Court Fines	287,553	190,226	225,000	186,000	115,000
Investment Interest	13,315	76,703	400,000	525,000	600,000
Other Revenues	579,818	825,052	580,060	755,550	677,500
TOTAL REVENUES	\$ 9,766,008	\$ 10,636,068	\$ 8,483,206	\$ 11,384,266	\$ 12,140,400
EXPENDITURES					
Administration	\$ 1,709,800	\$ 1,810,912	\$ 2,021,960	\$ 2,021,260	\$ 2,304,220
Judicial	93,222	83,806	99,920	99,720	117,020
Information Technology	168,182	192,323	216,700	239,600	221,890
Community Development	545,231	532,879	495,460	515,960	559,550
Crier	35,518	38,254	42,050	42,050	45,420
Public Safety	3,183,826	3,199,181	3,728,520	3,662,120	4,081,510
Public Works	843,769	862,510	1,105,950	1,017,200	1,231,940
TOTAL OPERATING EXPENDITURES	\$ 6,579,548	\$ 6,719,865	\$ 7,710,560	\$ 7,597,910	\$ 8,561,550
COP Payment	333,557	333,681	333,920	333,920	-
Transfer to the Parks Fund (donations)	-	-	-	63,740	-
Transfer to the Capital Fund	2,852,903	3,582,522	438,726	-	-
TOTAL EXPENDITURES	\$ 9,766,008	\$ 10,636,068	\$ 8,483,206	\$ 7,995,570	\$ 8,561,550
NET CHANGE IN FUND BALANCE	-	-	-	3,388,696	3,578,850
Sale of Real Property (Net)	-	-	-	3,783,072	-
BEGINNING FUND BALANCE*	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975	\$ 18,931,743
TOTAL ENDING FUND BALANCE	\$ 11,759,975	\$ 11,759,975	\$ 11,759,975	\$ 18,931,743	\$ 22,510,593
Reserved Fund Balance (Revenues) *	657,950	670,990	771,060	759,790	6,070,200
Unreserved Fund Balance	3,289,770	3,354,940	3,855,280	3,798,960	-
COP and Capital Fund Reserves *	514,617	514,617	514,617	514,617	1,632,267
Restricted Fund Balance (TABOR+Art)	541,126	461,526	616,845	607,833	554,340
UNASSIGNED FUND BALANCE	\$ 6,756,512	\$ 6,757,902	\$ 6,002,173	\$ 13,250,543	\$ 14,253,786

Note - (\$2) rounding from prior years

*Reserved FB Policy changed in Nov 2023; 50% revenues and next year's Capital Fund CIP estimate.

City of Cherry Hills Village
2023-2033
Fund Balance Summary

Major Funds

	Budget 2023	YE Estimate 2023	Proposed 2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
General Fund													
Beginning Fund Balance	\$ 11,759,975	\$ 11,759,975	\$ 18,931,743	\$ 22,510,593	\$ 25,650,900	\$ 28,691,194	\$ 31,535,231	\$ 32,857,163	\$ 33,893,705	\$ 34,827,270	\$ 35,418,286	\$ 35,852,834	\$ 35,875,612
Operating Revenues	8,483,206	11,384,266	12,140,400	12,295,753	12,795,552	13,069,409	13,546,294	13,790,483	14,245,013	14,493,747	14,963,483	15,215,026	15,722,489
Operating Expenditures	(8,044,480)	(7,931,830)	(8,561,550)	(9,155,446)	(9,755,258)	(10,225,372)	(10,724,362)	(11,253,941)	(11,811,448)	(12,402,731)	(13,028,935)	(13,692,248)	(14,396,408)
Net Operating Gain/(Loss)	438,726	3,452,436	3,578,850	3,140,307	3,040,294	2,844,037	2,821,932	2,536,542	2,433,565	2,091,016	1,934,548	1,522,778	1,326,081
Sale of Real Property (Net)	-	3,783,072	-										
Transfers In/(Out) to other Funds	(438,726)	(63,740)	-				(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Change in Fund Balance	-	7,171,768	3,578,850	3,140,307	3,040,294	2,844,037	1,321,932	1,036,542	933,565	591,016	434,548	22,778	(173,919)
Emergency Reserve	4,826,690	4,759,100	7,521,748	7,711,489	7,863,733	7,953,291	8,209,684	8,410,035	8,660,896	8,439,191	8,968,354	9,107,510	9,361,240
Ending Fund Balance	\$ 11,759,975	\$ 18,931,743	\$ 22,510,593	\$ 25,650,900	\$ 28,691,194	\$ 31,535,231	\$ 32,857,163	\$ 33,893,705	\$ 34,827,270	\$ 35,418,286	\$ 35,852,834	\$ 35,875,612	\$ 35,701,693
Capital Fund													
Beginning Fund Bal	\$ 8,899,808	\$ 10,744,953	\$ 10,831,843	\$ 9,347,083	\$ 8,129,215	\$ 6,768,836	\$ 5,472,103	\$ 5,690,312	\$ 5,896,038	\$ 6,028,643	\$ 6,140,977	\$ 6,602,176	\$ 6,780,612
Operating Revenues	409,700	366,880	495,000	233,680	203,230	169,220	136,800	142,260	147,400	150,720	153,520	165,050	169,520
Capital Expenditures	(1,805,990)	(1,004,990)	(3,340,760)	(2,109,548)	(1,903,609)	(1,541,953)	(1,523,591)	(1,466,534)	(1,559,795)	(1,689,386)	(1,222,321)	(1,516,614)	(1,500,000)
Transf Fr Other Funds	1,163,726	725,000	1,361,000	658,000	340,000	76,000	1,605,000	1,530,000	1,545,000	1,651,000	1,530,000	1,530,000	1,530,000
Change in Fund Bal	(232,564)	86,890	(1,484,760)	(1,217,868)	(1,360,379)	(1,296,733)	218,209	205,726	132,605	112,334	461,199	178,436	199,520
Ending Fund Balance	\$ 8,667,244	\$ 10,831,843	\$ 9,347,083	\$ 8,129,215	\$ 6,768,836	\$ 5,472,103	\$ 5,690,312	\$ 5,896,038	\$ 6,028,643	\$ 6,140,977	\$ 6,602,176	\$ 6,780,612	\$ 6,980,132
Parks and Rec Fund													
Beginning Fund Bal	\$ 2,614,547	\$ 2,614,547	\$ 2,268,807	\$ 1,835,274	\$ 1,793,794	\$ 2,135,004	\$ 2,620,544	\$ 3,153,734	\$ 3,635,954	\$ 4,178,084	\$ 4,476,404	\$ 4,963,874	\$ 5,299,054
Operating Revenues	3,040,475	3,055,320	3,974,400	3,820,280	4,007,960	4,016,500	4,226,790	4,240,120	4,460,240	4,473,790	4,699,720	4,711,900	4,720,280
Operating Expenditures	(2,936,710)	(2,739,800)	(3,046,933)	(3,163,760)	(3,285,550)	(3,412,520)	(3,544,890)	(3,682,880)	(3,826,740)	(3,976,710)	(4,133,060)	(4,296,050)	(4,446,410)
Quincy Farm Expend	-	-	-	(40,000)	(41,200)	(42,440)	(43,710)	(45,020)	(46,370)	(47,760)	(49,190)	(50,670)	(52,190)
Transf Fr Other Funds	-	63,740	-	-	-	-	-	-	-	-	-	-	-
Transf to Other Funds	(725,000)	(725,000)	(1,361,000)	(658,000)	(340,000)	(76,000)	(105,000)	(30,000)	(45,000)	(151,000)	(30,000)	(30,000)	(30,000)
Change in Fund Bal	(621,235)	(345,740)	(433,533)	(41,480)	341,210	485,540	533,190	482,220	542,130	298,320	487,470	335,180	191,680
Emergency Reserve	822,280	767,140	993,600	955,070	1,001,990	1,004,130	1,056,700	1,060,030	1,115,060	1,118,450	1,174,930	1,177,980	1,180,070
Ending Fund Balance	\$ 1,993,312	\$ 2,268,807	\$ 1,835,274	\$ 1,793,794	\$ 2,135,004	\$ 2,620,544	\$ 3,153,734	\$ 3,635,954	\$ 4,178,084	\$ 4,476,404	\$ 4,963,874	\$ 5,299,054	\$ 5,490,734

	Budget 2023	YE Estimate 2023	Proposed 2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Minor Funds													
Conserv Trust Fund													
Beginning Fund Bal	\$ 486,984	\$ 551,716	\$ 602,716	\$ 615,216	\$ 627,156	\$ 637,406	\$ 645,866	\$ 652,426	\$ 656,966	\$ 659,376	\$ 659,536	\$ 657,326	\$ 652,606
Operating Revenues	66,000	76,000	77,000	78,380	78,680	78,940	79,150	79,310	79,420	79,480	79,490	79,430	79,320
Operating Expenditures	(64,000)	(25,000)	(64,500)	(66,440)	(68,430)	(70,480)	(72,590)	(74,770)	(77,010)	(79,320)	(81,700)	(84,150)	(86,670)
Net Operating Gain/(Loss)	2,000	51,000	12,500	11,940	10,250	8,460	6,560	4,540	2,410	160	(2,210)	(4,720)	(7,350)
Ending Fund Balance	\$ 488,984	\$ 602,716	\$ 615,216	\$ 627,156	\$ 637,406	\$ 645,866	\$ 652,426	\$ 656,966	\$ 659,376	\$ 659,536	\$ 657,326	\$ 652,606	\$ 645,256
Arap Cty Open Space													
Beginning Fund Bal	\$ 999,026	\$ 1,018,296	\$ 1,305,276	\$ 1,495,076	\$ 1,654,156	\$ 1,813,806	\$ 1,973,956	\$ 2,134,496	\$ 2,295,336	\$ 2,456,366	\$ 2,617,486	\$ 2,778,576	\$ 2,939,506
Operating Revenues	206,500	306,980	299,800	272,380	276,350	280,350	284,350	288,360	292,380	296,410	300,440	304,460	308,490
Operating Expenditures	(100,000)	(20,000)	(110,000)	(113,300)	(116,700)	(120,200)	(123,810)	(127,520)	(131,350)	(135,290)	(139,350)	(143,530)	(147,840)
Net Operating Gain/(Loss)	106,500	286,980	189,800	159,080	159,650	160,150	160,540	160,840	161,030	161,120	161,090	160,930	160,650
Ending Fund Balance	\$ 1,105,526	\$ 1,305,276	\$ 1,495,076	\$ 1,654,156	\$ 1,813,806	\$ 1,973,956	\$ 2,134,496	\$ 2,295,336	\$ 2,456,366	\$ 2,617,486	\$ 2,778,576	\$ 2,939,506	\$ 3,100,156
Water & Sewer Fund													
Beginning Net Position	\$ 354,959	\$ 892,540	\$ 999,920	\$ 817,730	\$ 886,150	\$ 953,070	\$ 768,440	\$ 832,860	\$ 895,660	\$ 631,790	\$ 690,210	\$ 746,830	\$ 471,600
Total Revenues	137,920	176,990	118,420	118,420	118,420	118,420	118,420	118,420	118,420	118,420	118,420	118,420	118,420
Total Expenditures	(325,960)	(69,610)	(300,610)	(50,000)	(51,500)	(303,050)	(54,000)	(55,620)	(382,290)	(60,000)	(61,800)	(393,650)	(405,460)
Change in Net Position	(188,040)	107,380	(182,190)	68,420	66,920	(184,630)	64,420	62,800	(263,870)	58,420	56,620	(275,230)	(287,040)
Ending Net Position	\$ 166,919	\$ 999,920	\$ 817,730	\$ 886,150	\$ 953,070	\$ 768,440	\$ 832,860	\$ 895,660	\$ 631,790	\$ 690,210	\$ 746,830	\$ 471,600	\$ 184,560
Cat And Land Donation													
Beginning Fund Bal	\$ 315,215	\$ 323,542	\$ 236,372	\$ 35,252	\$ 2,252	\$ 3,752	\$ 5,252	\$ 6,752	\$ 8,252	\$ 9,752	\$ 11,252	\$ 12,752	\$ 14,252
Operating Revenues	8,500	25,500	12,000	2,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Operating Expenditures	(112,670)	(112,670)	(213,120)	(35,000)	-	-	-	-	-	-	-	-	-
Net Operating Gain/(Loss)	(104,170)	(87,170)	(201,120)	(33,000)	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Ending Fund Balance	\$ 211,045	\$ 236,372	\$ 35,252	\$ 2,252	\$ 3,752	\$ 5,252	\$ 6,752	\$ 8,252	\$ 9,752	\$ 11,252	\$ 12,752	\$ 14,252	\$ 15,752
ARPA Grant Fund													
Beginning Fund Bal	\$ 1,475,186	\$ 1,475,186	\$ 1,305,490										
Operating Revenues	-	-	-										
Operating Expend (Amended)	(169,700)	(169,700)	(1,305,490)										
Net Operating Gain/(Loss)	(169,700)	(169,700)	(1,305,490)										
Ending Fund Balance	\$ 1,305,486	\$ 1,305,486	\$ -										
Cap Proj Fund (COP's)													
Beginning Fund Bal	\$ 514,617	\$ 514,617	\$ 514,617	\$ 180,717									
Expenditures	\$ -	\$ -	\$ (333,900)	\$ (180,717)									
Ending Fund Balance	\$ 514,617	\$ 514,617	\$ 180,717	\$ -									

- MAJOR ASSUMPTIONS**
- 1 - Same revenue assumptions as in the General Fund LRFF for property taxes and interest earnings
 - 2 - Same expend assumptions as in the GF LRFF for personnel and operational costs
 - 3 - In the Cons Trust and Arap County Open Space Funds, a 3.0% inflation factor was used
 - 4 - Quincy Farm operating costs will be paid from the Parks and Rec Fund starting in 2025
 - 5 - Large sewer maintenance costs are projected every three years
 - 6 - There are no additional Parks employees in the forecast yet additional contracted services may be needed
 - 7 - The Cat Anderson Fund may change to 'Land Donation Fund' and receive Parks Donations
 - 8 - 2034 estimated Capital Fund expenditures is \$1.5 million

CITY OF CHERRY HILLS VILLAGE

11/28/23

DECEMBER 2023

*It's imperative to review this long-range forecast with the accompanying revenue and expenditure assumptions

	2022 Estimate	2022 Actual	2023 YE Est	2024 Updated (Prop Budget)	2024 Difference	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Assessed Value	\$390,357,188	\$389,581,662	\$389,581,662	\$524,276,411		\$524,276,411	\$551,800,923	\$551,800,923	\$579,390,969	\$579,390,969	\$608,360,517	\$608,360,517	\$638,778,543	\$638,778,543	\$670,717,470
Mills	7.30	7.30	7.30	7.30		7.30	7.30	7.30	7.30	7.30	7.30	7.30	7.30	7.30	7.30
REVENUE															
Current Property Taxes	2,805,771	2,805,771	2,796,516	3,774,400	92,650	3,774,400	4,004,147	4,004,147	4,205,554	4,205,554	4,416,032	4,416,032	4,638,083	4,638,083	4,896,238
Motor Vehicle Use Taxes	1,509,042	1,509,042	1,600,000	1,520,000	(112,180)	1,580,800	1,644,032	1,709,793	1,778,185	1,849,312	1,923,284	2,000,215	2,080,224	2,163,433	2,249,970
Sales Tax	2,390,674	2,390,374	2,500,000	2,587,500	26,550	2,678,063	2,771,795	2,868,808	2,969,216	3,073,139	3,180,699	3,292,023	3,407,244	3,526,498	3,649,925
Service Expansion Fees	143,360	143,360	200,000	120,000	120,000	124,200	124,200	124,200	124,200	124,200	124,200	124,200	124,200	124,200	124,200
Building Permits	1,453,560	1,453,560	1,500,000	1,350,000	175,524	1,363,500	1,377,135	1,390,906	1,404,815	1,418,863	1,433,052	1,447,383	1,461,857	1,476,476	1,491,241
Electric Utility Franchise Fees	549,489	549,489	600,000	600,000	22,693	615,000	627,300	639,846	652,643	665,696	679,010	692,590	706,442	720,571	734,982
Highway Users Tax Fund	231,500	231,500	225,000	227,000	(11,445)	229,270	231,563	233,879	236,218	238,580	240,966	243,376	245,810	248,268	250,751
Municipal Court Fines	190,226	190,226	115,000	115,000	(75,000)	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
County Road & Bridge Levy	93,490	87,050	86,200	86,000	(1,062)	86,860	87,729	88,606	89,492	90,387	91,291	92,204	93,126	94,057	94,998
Specific Ownership Tax	362,809	362,809	360,000	360,000	(8,251)	365,400	370,881	376,444	382,091	387,822	393,639	399,544	405,537	411,620	417,794
Investment Interest	90,657	76,703	525,000	600,000	300,000	562,760	641,270	717,280	788,380	821,430	847,340	870,680	885,460	896,320	896,890
Misc Revenues	778,479	836,184	876,550	800,500	209,501	800,500	800,500	800,500	800,500	800,500	800,500	800,500	800,500	800,500	800,500
TOTAL OPERATING REVENUE	10,599,057	10,636,068	11,384,266	12,140,400	738,980	12,295,753	12,795,552	13,069,409	13,546,294	13,790,483	14,245,013	14,493,747	14,963,483	15,215,026	15,722,489
EXPENDITURES															
Salaries and Overtime	3,736,285	3,782,341	4,196,240	4,412,440	4,706	4,599,969	4,795,468	4,999,275	5,211,744	5,433,243	5,664,156	5,904,883	6,155,841	6,417,464	6,690,206
Health Benefits	594,422	600,065	751,750	877,540	50,615	965,294	1,061,823	1,168,005	1,284,806	1,413,287	1,554,616	1,710,078	1,881,086	2,069,195	2,276,115
Retirement, Workers' Comp, other Benefits	482,714	485,800	514,340	556,290	(4,748)	579,932	604,579	630,274	657,061	684,986	714,098	744,447	776,086	809,070	843,455
Information Technology	191,350	192,323	239,600	221,890	(5,645)	232,985	244,634	256,866	269,709	283,194	297,354	312,222	327,833	344,225	361,436
Legal Services	143,125	143,125	143,500	185,000	26,483	190,550	196,267	202,155	208,220	214,467	220,901	227,528	234,354	241,385	248,627
Insurance (property, liability, auto)	108,948	108,948	125,000	157,460	30,387	170,057	183,662	198,355	214,223	231,361	249,870	269,860	291,449	314,765	339,946
Utilities, Maintenance, and Fuel	255,718	237,044	326,770	467,010	47,713	490,361	514,879	540,623	567,654	596,037	625,839	657,131	689,988	724,487	760,711
Supplies, Materials, and Small Equipment	278,803	348,260	239,180	366,960	4,770	371,638	386,504	401,964	418,043	434,765	452,156	470,242	489,052	508,614	528,959
Training, Uniforms, Employment Testing	124,505	147,020	125,500	128,540	(22,891)	132,396	136,368	140,459	144,673	149,013	153,483	158,087	162,830	167,715	172,746
Personnel Needs	-	-	-	-	(200,000)	-	-	-	-	-	-	-	-	-	-
Firemen and Police Pension (FPPA)	-	-	-	95,000	1,400	99,040	103,250	107,640	112,210	116,980	121,950	127,130	132,530	138,160	144,030
Contractual Services / Other	791,377	674,700	936,030	1,093,420	173,599	1,142,624	1,194,042	1,247,774	1,303,924	1,362,601	1,423,918	1,487,994	1,554,954	1,624,927	1,698,049
TOTAL OPERATING EXPENDITURES	6,707,247	6,719,626	7,597,910	8,561,550	106,389	8,974,846	9,421,476	9,893,390	10,392,267	10,919,934	11,478,341	12,069,602	12,696,003	13,360,007	14,064,280
COP Principal & Interest Payment	333,681	333,920	333,920	-	(333,900)	180,600	333,782	331,982	332,095	334,007	333,107	333,129	332,932	332,241	332,128
TOTAL EXPENDITURES	7,040,928	7,053,546	7,931,830	8,561,550	(227,511)	9,155,446	9,755,258	10,225,372	10,724,362	11,253,941	11,811,448	12,402,731	13,028,935	13,692,248	14,396,408
OPERATING GAIN/(LOSS)	3,558,129	3,582,522	3,452,436	3,578,850	966,491	3,140,307	3,040,294	2,844,037	2,821,932	2,536,542	2,433,565	2,091,016	1,934,548	1,522,778	1,326,081
BEGINNING FUND BALANCE	11,759,971	11,759,971	11,759,971	18,931,739		22,510,589	25,650,896	28,691,190	31,535,227	32,857,159	33,893,701	34,827,266	35,418,282	35,852,830	35,875,608
ADD/(SUBTRACT) OPERATING DIFFERENCE	3,558,129	3,582,522	3,452,436	3,578,850		3,140,307	3,040,294	2,844,037	2,821,932	2,536,542	2,433,565	2,091,016	1,934,548	1,522,778	1,326,081
ADD: SALE OF REAL PROPERTY	-	-	3,783,072	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFER TO OTHER FUNDS	(3,558,129)	(3,582,522)	(63,740)	-	-	-	-	-	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
ENDING FUND BALANCE	11,759,971	11,759,971	18,931,739	22,510,589	-	25,650,896	28,691,190	31,535,227	32,857,159	33,893,701	34,827,266	35,418,282	35,852,830	35,875,608	35,701,689
MINIMUM FUND BALANCE REQUIREMENT*	4,224,557	4,826,413	4,759,098	7,521,748		7,711,486	7,961,385	8,098,314	8,336,756	8,458,851	8,686,116	8,810,483	9,045,351	9,171,122	9,361,245
Above/(Below) Minimum Fund Bal.	\$ 7,535,414	\$ 6,933,558	\$ 14,172,641	\$ 14,988,841		\$ 17,939,410	\$ 20,729,805	\$ 23,436,913	\$ 24,520,403	\$ 25,434,850	\$ 26,141,150	\$ 26,607,799	\$ 26,807,479	\$ 26,704,486	\$ 26,340,444

*50% of Budgeted Revenues + Capital Fund Reserve per new policy

City of Cherry Hills Village

2023 Work Plan Accomplishments

ADMINISTRATION AND FINANCE DEPARTMENT

1. **Compensation Study:** The City will complete a Compensation Study in 2023 through an RFP process to hire a third-party consultant. The consultant will be expected to conduct a comprehensive classification and compensation analysis which will include:
 - a. Review of all job descriptions, analyze the existing job classification system and give recommendations as appropriate.
 - b. Conduct a market study and evaluate internal relationships and organizational structure based on the job duties assigned and possibly evolved.
 - c. Develop an implementation plan to make any necessary compensation adjustments and cost estimate for implementation, including consideration of both internal and external disparities, if any.

Complete. Study was completed in September 2023 and will be implemented in 2024.

2. **American Rescue Plan Act Planning:** Staff will work closely with City Council to chart identify potential funding uses for the ARPA funds based heavily on the projects outlined in the Master Plan, and then performing a public outreach process prior to City Council approval.

Complete. Staff has included with the 2024 budget the expenditures of all ARPA funds.

3. **Review and Update City policies and procedures for a revised Employee Handbook**
Ongoing. Staff and City Attorney are working to complete a comprehensive 2024 Employee Handbook. This has been added to the 2024 Work Plan

4. **Audit and Budget:**

- a. *Obtain a clean city audit report;* also, link the 2023 budget on the city's website via Cleargov.
- b. *Apply for the GFOA budget award.* Complete the necessary Treasury (ARPA) reporting.

Complete. City obtained a clean audit and GFOA award in 2023.

5. **Long-Range Financial Forecast:** Staff will continue preparing financial plans and long-range forecasts to assist City Council with short- and long-term planning for the City and presenting the plan at the City Council Retreat. The forecast includes discussion of the

Capital Fund and ten-year capital improvement program. This will also include an analysis of forecasting based on expenditure types, such as salaries and benefits, rather than per department and review of revenue and expenditure assumptions. The Long-Range Plan should also include a process to review ARPA spending priorities and a process to review those ideas/needs, obligating funds for 2024.

Complete. LRFF was updated in February 2023 and again as part of the 2024 budget.

6. **Sales Tax Code changes:** Work with the City Manager and City Attorney to recommend relevant sales tax code updates, based on the sales tax code ballot results, CML model ordinances, and other cities' sales tax codes.

Complete. Sales Tax Codes were updated.

7. **Successful implementation of the sales tax lockbox:** Open the sales tax lockbox in January, deliver a communication plan so taxpayers have the new address, goal of 50% of current checks diverted to the lockbox (roughly 100 payments each month) by the end of 2023.

Complete. Lockbox with Wells Fargo Bank has been implemented.

8. **Accounts Payable payment efficiencies:** Finalize and implement 'virtual card' payments, additional physical credit card payments, and ACH payments with vendors willing to accept those payments. The first-year goal is 30% of current vendor check payments moving to electronic payment methods.

Complete. Virtual Card with Wells Fargo is running with twelve City vendors

9. **NEW- Sale of 90 Meade Lane:** Place 90 Meade Lane for sale and procure a buyer at highest possible price.

Complete. The sale transaction was completed in August 2023. Funds deposited into General Fund.

10. **NEW- State Land Use Preemption (SB23-213):** Work with City Council and Legislative Consultant to defeat proposed Senate Bill 23-213 which would reduce/eliminate local authority and control over zoning requirements within City boundaries.

Complete. SB 23-213 was defeated in 2023.

POLICE DEPARTMENT

11. **New Operations Commander process/new police officer hiring:** The police department has hired two new officers who will be attending the police academy beginning January 9, 2023. This marks the first hire group sent to police academy as City employees. The promotional process for police commander will begin in Q1 of 2023.

Completed: Commander appointed in March 2023 and officers completed academy.

12. **Implement Body Camera System:** The Colorado legislature has mandated the use of body cameras by July of 2023. The Department will research, procure and provide policy and procedure for this mandate in 2022 to ensure compliance. BWC's were implemented live as of Nov 1, 2022 but we will continue to improve processes into 2023.

Complete: Officer body cameras were field tested in the fall of 2022 and went live in January of 2023.

13. **Traffic approach for the Village:** The number one call for service in the Village are traffic related issues. As a result, the Department has enhanced its capabilities with a Motorcycle Unit. This Unit, along with patrol officers will be vigilant regarding traffic safety of citizens traveling throughout the City of Cherry Hills Village by identifying areas of concern and respond with appropriate enforcement, education and engineering efforts. This approach will include pedestrian and bicycle safety, education and enforcement. The shift toward traffic enforcement is a heavy emphasis on areas where crashes occur most often.

Complete: Two officers were dedicated to the new Traffic Safety Team in July 2023. Speed trailers have been regularly deployed. Also, a dedicated "traffic complaint" page has been added to the police website to allow citizens to request increased patrols.

14. **Training of Police Personnel:** The Colorado Peace Officers Standards and Training (POST) requires certified officers to complete 24 hours of in-service training annually and the reporting of the training to POST via the POST portal. Of the 24 hours, a minimum of 12 shall be perishable skills training including firearms, arrest control, and emergency driving. In addition, the Department has many certifications to maintain annually. The department will be enhancing our training program in effort to increase annual training hours from 24 to closer to 100 hours/officer.

Completed: In 2023, the new in-service training program was implemented. Each officer has or will attend a minimum 80 hours of in-service training by the end of year. The training had a focus on supervisor and leadership guidance.

15. **Community Outreach/Crime Prevention:** The Police Department works to reach out and connect with our community members. Working with the other City Departments, the Police Department will host several community engagement programs to include but not limited to National Night Out, Coffee with a Cop, and Citizens Police Academy; all in effort to enhance our community relations with respect to crime prevention in the city. In addition, we respond to requests for safety meetings with our faith-based community in Cherry Hills Village, evaluate and facilitate emergency drills at all education facilities and attend homeowner's association meetings. The Department will also attend HOA meetings.

Complete: The new Community Partnership Officer position was established in July 2023. This officer is responsible for enhanced community outreach, community programs, HOA and business liaison, and more. In August 2023, the

Department launched an interactive, community engagement website/platform called “Crimewatch”.

16. **Five-Year Strategic Plan:** The department will be publishing the 5-year strategic plan with performance measurements in either Q1 or Q2 of 2023.

Complete: The Five-Year Strategic Plan was presented to Council in April 2023.

17. **Wellness Initiative:** The Department will create a robust “officer wellness” program to address global wellness issues related to mental, physical, and financial fitness.

Complete: The Department wellness initiative went live in 2023. This included a metabolic and cardiac screening, allows for mental health checkups at no cost to the employee and a full outfitting of the gym facility.

COMMUNITY DEVELOPMENT DEPARTMENT

18. **Stormwater Management Manual Draft:** In anticipation of the creation and adoption of a Cherry Hills Village Stormwater Management Manual, begin to identify a project scope, budget, and stakeholders.

Ongoing. The City transitioned to a new consulting engineer (ICON) in 2023. Staff and ICON continue to monitor the need to create a CHV Stormwater Management Manual.

19. Code Updates.

- a. *2021 Building Code:* Coordinate with Shums Coda to have Council adopt the 2021 building codes. **Complete.**
- b. *Tree preservation/mitigation updates:* Research, and if possible, carry forward changes to the tree preservation/mitigation requirement to make it more difficult to remove trees. **Ongoing.**
- c. *Wireless Towers:* Update the Wireless Communication section of the code to align with state and federal requirements more closely. **Ongoing.**
- d. *Ham Radio:* Update the Ham Radio standards to align with state and federal requirements more closely. **Ongoing.**
- e. *Accessory Structures:* Evaluate the current accessory structure requirements and identify areas for improvement. Carry forward a list of code updates to clarify the accessory structure regulations. **Ongoing.**
- f. *NEW – Fencing Standards:* Amend the current code to align with Council and resident desires related to certain opacity requirements and landscaping associated with fencing. **Ongoing.**
- g. *NEW – Exceptional Hardship:* At the direction of Council, amend the current code to include a definition for exceptional hardship to create consistency as that term is used related to variance and floodplain variance applications. **Ongoing.**

20. **Handouts Creation/Maintenance:** Continue to create and update general handouts for the Department. These handouts are used by architects, contractors, homeowners, and staff to review the development requirements of Cherry Hills Village.

Complete and Ongoing. Staff has created several new handouts as a part of the transition to the new permit software. Staff will continue to produce handouts that help explain development requirements.

- 21. Land Use Forms Creation/Maintenance:** In an effort to create consistency, the Department will develop standardized land use forms (submittal form, referral form, comment letter, staff report, etc.).

Complete and Ongoing. Staff has created several new forms as a part of the transition to the new permit software. Staff will continue to produce additional forms that create clarity within the new software.

- 22. Floodplain Management Training:** Find ways to get training in floodplain management with the ultimate goal to become a Certified Floodplain Manager.

Complete. By the end of year, staff has attended or will attend 6 separate training sessions totaling 19.5 hours of floodplain management training.

- 23. Annual Stakeholder Meeting:** Schedule and host the annual stakeholder meeting with contractors, architects, engineers, etc.

Complete. The annual contractor meeting was held on February 9th, 2023.

- 24. Permit and Land Use Application Management Software:** Implement the permit and land use application software.

Ongoing. Staff is using the system in “Beta Mode” for permits that are relatively small in scope to work through the process and try and make the transition as smooth as possible for residents.

PUBLIC WORKS DEPARTMENT

- 25. Complete the Citywide Cellular Communications/Fiber Study:** Select and coordinate with a telecommunications consultant to identify potential strategies to improve cellular service in Cherry Hills Village.

Ongoing. 75% Complete. Staff and City consultant (HR Green) are working to complete the study by early 2024.

- 26. Update the City’s Traffic Calming Policy:** Review the existing Traffic Calming Policy with City Council, identify possible enhancements, and draft amendments to the policy.

Complete. Staff anticipates the policy will be adopted by end of year 2023.

- 27. Complete the 2023 CIP Purchases and Projects**

a) *Purchase mini excavator.* **Complete.**

b) *Purchase new pickup.* **Complete.**

c) *Storm Sewer Mapping.* **Ongoing.** The mapping of the inlets and drop structures will be completed by end of year 2023. In 2024, the system will be cleaned, filmed, and mapped.

- d) *Bridge Maintenance.* **Completed. Work on the bridge on Colorado at the High Line will be complete by end of year 2023.**
 - e) *Sidewalk Gap Study.* **Ongoing. This project will be moved to 2024 Work Plan.**
28. **2023 Street Resurfacing Project:** The yearly work plan includes chip seal on several residential streets in the Village.
Complete.
29. **2023 Concrete Replacement Program:** Replacement of drain pans and curb and gutter throughout the City.
Complete.
30. **Evaluate the status for specific roadways:** Evaluate the need to begin milling and overlaying streets that have had 3 or more chipseal coatings. Long-term planning to start in 2024 or 2025.
Ongoing. Staff has begun to evaluate which roads will need to be milled and overlaid. In 2024 the City will also bring in a third part to evaluate the City's Pavement Condition Index (PCI) to complete the evaluation and assist in putting together a long-range paving plan.
31. **Continue weed mitigation and re-seeding program at Quincy Farm and John Meade Park**
Complete. The City hired a contractor and completed the 2023 weed spraying program as well as re-seeding operations. This program will continue in 2024.
32. **Quincy Farm**
- a. *Manage public access to the East side of Quincy Farm:* Includes promotion, additional signage, troubleshooting, etc. **Complete. East side is open to the public and rules, signs, and gates were installed.**
 - b. *Annual Plan Projects:* Coordinate projects planned in the 2023 Annual Plan with CHLP (feasibility study and CDs for Big Barn, interpretive signage, etc.).
Ongoing – Feasibility study nearly complete; various improvements on the property are complete. Big Barn construction drawings are anticipated to be completed in 2024.
 - c. *2024 Annual Plan:* Assist CHLP to create their 2024 annual plan for Council.
Complete. The Annual Plan is anticipated to be finalized by end of year 2023.
 - d. *New - Colorado Open Lands response:* Prepare a response letter rebutting COL's claims in their April 2023 Impact Memo. **Complete. Response letter sent August 2023.**
 - e. *New - Colorado Open Lands/West Side Access:* Create a detailed plan for the property identifying future projects and uses along with accompanying letter from consulting attorney to demonstrate compliance with easement. **Complete. Letter and plan to be sent by October 2023.**

- 33. High Line Canal Stormwater Implementation:** Begin implementing recommendations/initial projects for High Line Canal stormwater
Ongoing. Canal improvements still require transfer of property and rights to Arapahoe County before projects can be implemented
- 34. Update Trail Maps:** Hire a consultant to design (with PTRC) and print new trail maps that reflect updated trail names.
Ongoing. This project moved to 2024 Work Plan.
- 35. Continue analysis of unimproved trail easements with City Attorney.**
Complete. Council updated on trail easements in July 2023.
- 36. New Spring Event:** Create and hold a new spring or early summer annual event to take the place of Car Show which is now being run by the Police Foundation
Complete. PTRC planned a “trail scavenger hunt” but opted to hold the first event in 2024.
- 37. NEW - Dahlia Hollow Play Rock Replacement:** Using the one-time grant from the Metropolitan Stadium District to replace the deteriorating play rocks at Dahlia Hollow Park with similar new play rocks.
Ongoing. PTRC is currently doing public outreach. New play rock is anticipated to be installed in 2024.
- 38. NEW - John Meade Park Sculptures:** Work with Art Commission to fundraise for \$120,000 ‘Resilience’ series and install all three sculptures in the series.
Complete. Fundraising is complete; sculpture installation planned for November 2023.

City of Cherry Hills Village

2024 Work Plan

ADMINISTRATION AND FINANCE DEPARTMENT

1. **Employee Handbook:** HR and City Attorney's office will review and update policy and procedures and finalize the 2024 Employee Handbook.
2. **Audit and Budget:** Obtain a clean City audit report. Link the 2024 budget on the City's website via Cleargov. Apply for the GFOA budget award.
3. **Long-Range Financial Forecast:** Staff will prepare updates to the long-range financial forecasts to assist the City Council with short- and long-term planning. The forecast includes discussion of the Capital Fund and ten-year capital improvement program.
4. **Main Server:** Purchase and install a new main server to replace the existing eight-year-old server.
5. **Sales Tax Code:** Update the sales tax code for audit and compliance.
6. **Purchasing Policy:** Review and update the City's purchasing policies based on Best Practices.
7. **Municipal Court Codes:** Review the City Code related to the municipal court for updates to fines, processes, etc. based on the Judges, Prosecutor, and City Attorney priorities.
8. **ADA Compliance:** HR, City Clerk and City Attorney's office will review City website, PD website, forms/applications/documents, public meetings, for compliance with Colorado House Bill 21-1110.
9. **2024 Regular Municipal Election:** Coordinate with Arapahoe County to ensure the City's municipal election process meets all local and State requirements.

POLICE DEPARTMENT

10. **Taser System:** Purchase new state compliant tasers and train officers on use.

11. **Speed Trailer:** Purchase and utilize a new speed trailer for community awareness of speeding on local roads and to support the City's Traffic Calming Policy.
12. **Traffic approach for the Village:** The Department will utilize its Motorcycle Unit along with patrol officers to be vigilant regarding traffic safety with an emphasis on areas where crashes occur most often. This approach will include pedestrian and bicycle safety, education, and enforcement.
13. **Training of Police Personnel:** The department will continue enhancing our training program above the mandated 24 hours of training in effort to provide up to 100 hours/officer. Training will focus on firearms, arrest control, and emergency driving.
14. **Community Outreach/Crime Prevention:** The Department will host several community engagement programs to include but not limited to National Night Out, Coffee with a Cop, and Citizens Police Academy to further our community profile. In addition, we respond to requests for safety meetings and/or facilitate emergency drills at all our schools and religious organizations. The Department will also attend HOA meetings as requested to provide updates and relevant information. Finally, the Department will continue to enhance the Department's website "Crime Watch" with current and relevant data to include a new blotter section showing calls for service.
15. **Five-Year Strategic Plan Update:** Annually update the five-year strategic plan.
16. **Police Vehicles:** Replace three vehicles that have excess mileage with new vehicles.
17. **Wellness Initiative:** The Department will create a robust "officer wellness" program to address global wellness issues related to mental, physical, and financial fitness.

COMMUNITY DEVELOPMENT DEPARTMENT

18. **Code Updates.**
 - a. Tree preservation/mitigation: Research, and if possible, carry forward changes to the tree preservation/mitigation requirement to make it more difficult to remove trees.
 - b. Wireless Towers: Update the Wireless Communication section of the code to align with state and federal requirements more closely.
 - c. Ham Radio: Update the Ham Radio standards to align with state and federal requirements more closely.
 - d. Accessory Structures: Evaluate the current accessory structure requirements and identify areas for improvement. Carry forward a list of code updates to clarify the accessory structure regulations.
 - e. Fencing Standards: Amend the current code to align with Council and resident desires related to opacity requirements and landscaping associated with fencing.

- f. Exceptional Hardship: Amend the current code to include a definition for exceptional hardship to create consistency as that term is used related to variance and floodplain variance applications.
- 19. **Handouts and Forms**: Continue to create and update general handouts and forms for public use and staff efficiency. This includes standardizing land use forms (submittal form, referral form, comment letter, staff report, etc.).
- 20. **Floodplain Management Training**: Train staff on floodplain management regulations and obtain certification as a Floodplain Manager.
- 21. **Annual Stakeholder Meeting**: Host the annual stakeholder meeting with contractors, architects, engineers, etc.
- 22. **Permit and Land Use Application Management Software**: Complete “Beta Mode” testing and implement the permit and land use software.
- 23. **City Operations Strategic Plan**. Per direction from the Master Plan, work with Public Works to create a strategic plan for city operations related to sustainability and resiliency.

PUBLIC WORKS DEPARTMENT

- 24. **Complete the Citywide Cellular Communications/Fiber Study**: Coordinate with our telecommunications consultant to finalize design options, costs, and identify potential partners that will lead to improving cellular service in Cherry Hills Village. Coordinate with Community Development to ensure that any wireless tower updates to the Code are advantageous to improving cellular service.
- 25. **Complete Public Works Facility CIP Projects**:
 - a. Fuel Pump Computer: Replace the existing fuel pump computer that is no longer serviced by the vendor.
 - b. Fuel Pump Backup Power: Install an electrical backup system to ensure that all City vehicles can be fueled even when the power is out.
 - c. Drainage Improvements at PW Facility site: Eliminate standing water on the site by installing a pump system.
 - d. Park equipment storage building: Replace the existing dilapidated metal storage shed with a new metal shed to store the Parks equipment and meet stormwater regulations.
- 26. **2024 Street Resurfacing Project**: The yearly work plan includes chip seal and pavement replacement on several residential streets in the Village.
- 27. **2024 Concrete Replacement Program**: Replacement of drain pans and curb and gutter throughout the City.

28. **Street Maintenance Evaluation:** Identify City streets that will need full replacement over the next 5-10 years.
29. **Weed mitigation and re-seeding program at Quincy Farm and John Meade Park:** Utilize contractor to eliminate weeds and to re-seed areas where plant growth has died.
30. **Quincy Farm**
- a. Big Barn: Work with Cherry Hills Land Preserve (CHLP) to finalize the design and finish the interior/exterior barn modifications.
 - b. Dredge Pond: Finalize design and complete construction of pond improvements.
 - c. Bridge Replacement: Coordinate the final design of the bridge replacement with CHLP and complete the construction of a new bridge over the High Line Canal.
 - d. CHLP 2025 Annual Plan: Coordinate a mutual work/programming plan with CHLP for Council review and approval.
 - e. COL: Pursue the full use of Quincy Farm by obtaining approval from Colorado Open Lands (COL) on future vision, use, and property improvements.
31. **Reconstruct Belleview Median at Cherry Hills Farm Drive:** Coordinate with Cherry Hills Farms HOA and CDOT to reconstruct Belleview Avenue medians at Cherry Hills Farm Drive to improve turning movements out of Cherry Hills Farms (50% funding by HOA) .
32. **City-wide Trail Improvements:**
- a. Quincy Trail: Slurry seal trail from University to Clarkson.
 - b. Holly Street: Remove and replace failing sections of trail.
 - c. Quincy/Kent Denver: Replace a section of trail to alleviate tree damage.
33. **High Line Canal Stormwater Implementation:** Begin implementing recommendations/initial projects for High Line Canal stormwater spillway at Blackmer Commons.
34. **Update Trail Maps:** In coordination with the Parks, Trails, and Recreation Commission, hire a consultant to design and print new trail maps that reflect updated trail names.
35. **EV Charging Stations:** Coordinate and install needed infrastructure to facilitate future electrification of police vehicles. Also, seek grant opportunities to defray costs.
36. **New Spring Event (PTRC):** Host new “Trail Scavenger Hunt” event.
37. **Equipment and Tools:**
- a. Culvert Jetter: Purchase jetter to clean culverts in an efficient manner.
 - b. Toolcat: Replace equipment as it has exceeded its lifecycle.
 - c. Salt Spreader: Purchase a salt spreader to be used in combination with a pickup truck on various paved trails and smaller streets.

38. Vehicles:

- a. Dump Trucks: Purchase 2 new dump trucks to replace the aging fleet.
- b. Electric Vehicles: Purchase 2 electric vehicles. One for administration purposes and one for either Code Enforcement or R-O-W Manager field vehicle.
- c. Pickup Truck: Purchase a new pickup truck to replace a 25-year-old vehicle.

39. Storm Drain Mapping: Complete the GPS mapping (to include video and cleaning) of all City owned storm drains.

40. Repair Tufts Bridge over Little Dry Creek: Joint project with Mile High Flood District, property owner, and the City to repair stream and prevent erosion to City owned bridge and private property.

41. John Meade Park Improvements: Complete regrading of John Meade Park to expand wetland areas.

42. Dahlia Hollow Play Rocks: Utilize Stadium District funds to replace the original faux rocks.

43. Bridge Maintenance at High Line Canal and Quincy: Complete repairs to bridge in accordance with biannual bridge safety inspection and report.

44. Bicycle Routes and Sidewalk Gap Study: Evaluate potential bike routes through the interior parts of the City and study missing sidewalk links along State rights-of-way for eventual construction.

45. City Council Dais: Extend the two staff portions of the dais to ensure better viewing from the upper section of the dais.

46. New Sculpture on Loan: Coordinate the installation of a new art sculpture with the Art Commission and explore the potential to have an art show at City Hall.



City of Cherry Hills Village 2024 Proposed Budget



Proposed Version - 12/06/2023

Last updated 11/09/23





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INTRODUCTION





BUDGET OVERVIEW

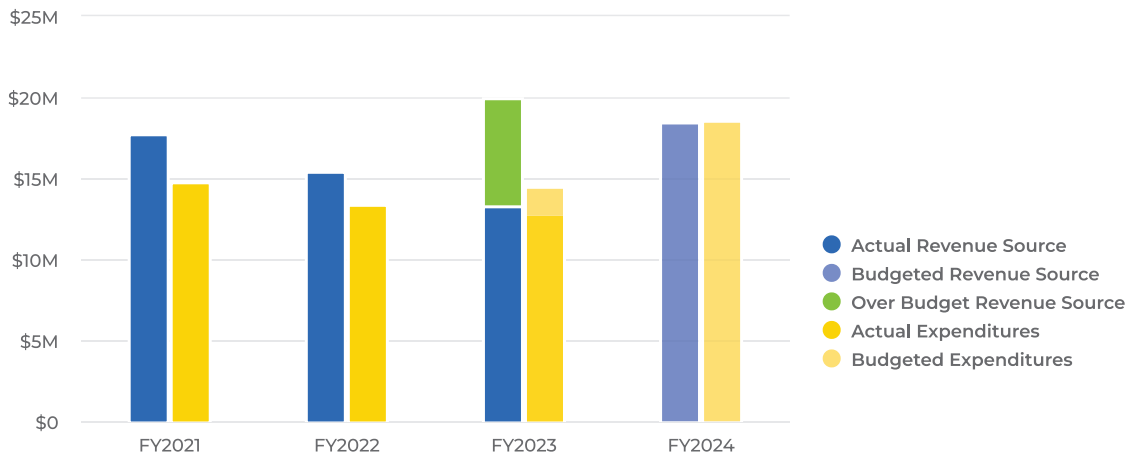


FUND SUMMARIES





Summary

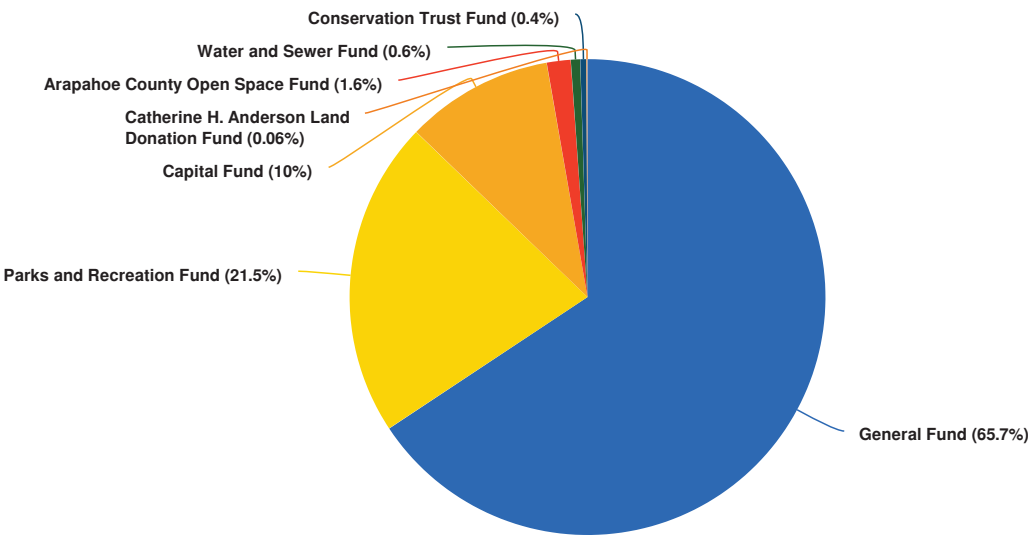


The 2023 year-end estimate includes a sale of real property for \$3,783,072 (net) in the General Fund.

Revenue by Fund

Almost 2/3 of the City's Proposed Budget revenues are collected by the General Fund.

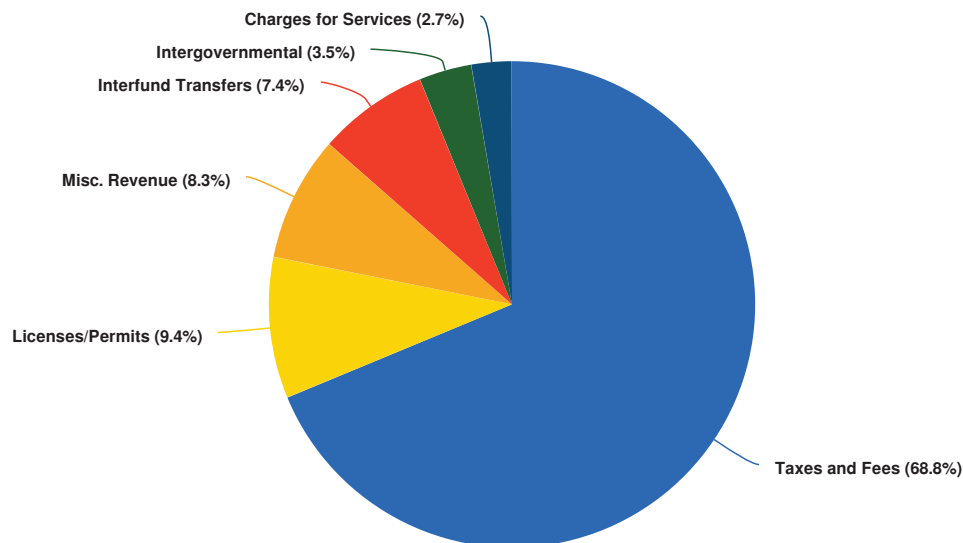
2024 Revenue by Fund



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
General Fund	\$9,885,503	\$10,636,069	\$8,483,206	\$15,167,338	\$12,140,400	43.1%
Capital Fund	\$3,000,033	\$3,904,680	\$1,573,426	\$1,091,880	\$1,856,000	18%
Capital Project Fund	\$20	\$0	\$0	\$0	\$0	0%
Parks and Recreation Fund	\$2,869,856	\$2,983,722	\$3,040,475	\$3,119,060	\$3,974,400	30.7%
Conservation Trust Fund	\$80,868	\$88,011	\$66,000	\$76,000	\$77,000	16.7%
Arapahoe County Open Space Fund	\$421,980	\$255,281	\$206,500	\$306,980	\$299,800	45.2%
Water and Sewer Fund	\$707,270	\$121,234	\$137,920	\$176,990	\$118,420	-14.1%
Catherine H. Anderson Land Donation Fund	\$11,058	\$22,920	\$8,500	\$25,500	\$12,000	41.2%
American Rescue Plan Act Fund	\$835,361	\$835,361	\$0	\$0	\$0	0%
Total:	\$17,811,949	\$18,847,278	\$13,516,027	\$19,963,748	\$18,478,020	36.7%

All Funds Revenues by Source

The City's main revenue source is property tax revenues, which account for \$6.6M or 41% of the 2024 forecasted revenues (net of interfund transfers to other funds).



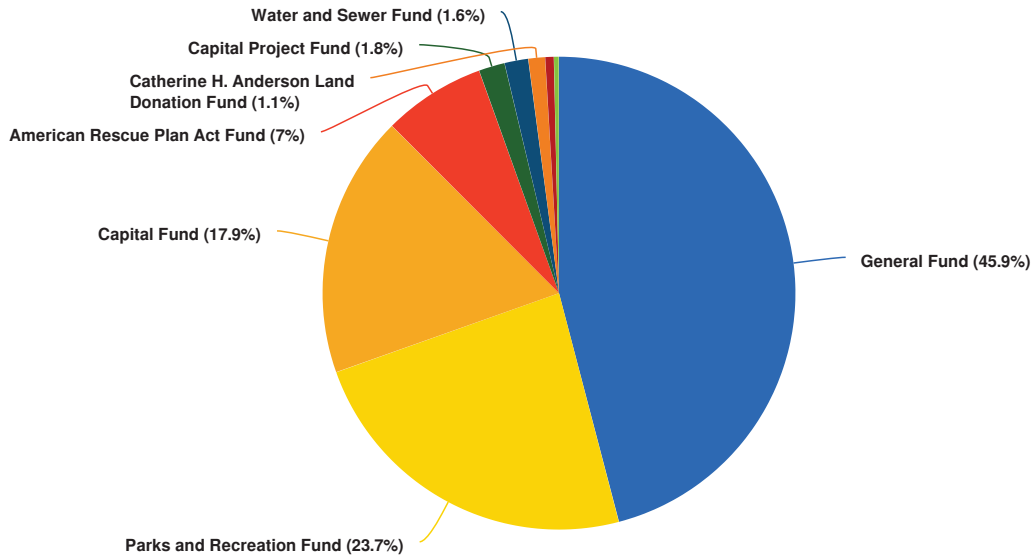
Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Taxes and Fees	\$9,883,872	\$10,694,516	\$8,964,921	\$10,849,836	\$12,705,300	41.7%
Licenses/Permits	\$1,917,298	\$1,925,050	\$1,292,700	\$2,021,750	\$1,733,700	34.1%
Charges for Services	\$448,980	\$368,151	\$536,280	\$469,990	\$494,220	-7.8%
Misc. Revenue	\$1,077,848	\$652,512	\$969,500	\$5,193,752	\$1,536,800	58.5%
Intergovernmental	\$1,483,918	\$1,492,552	\$588,900	\$639,680	\$647,000	9.9%
Interfund Transfers	\$3,000,033	\$3,714,496	\$1,163,726	\$788,740	\$1,361,000	17%
Total Revenue Source:	\$17,811,949	\$18,847,278	\$13,516,027	\$19,963,748	\$18,478,020	36.7%



Expenditures by Fund

The General Fund and Parks and Recreation Fund combine for over 2/3 of the 2024 Proposed Expenditures.

2024 Expenditures by Fund



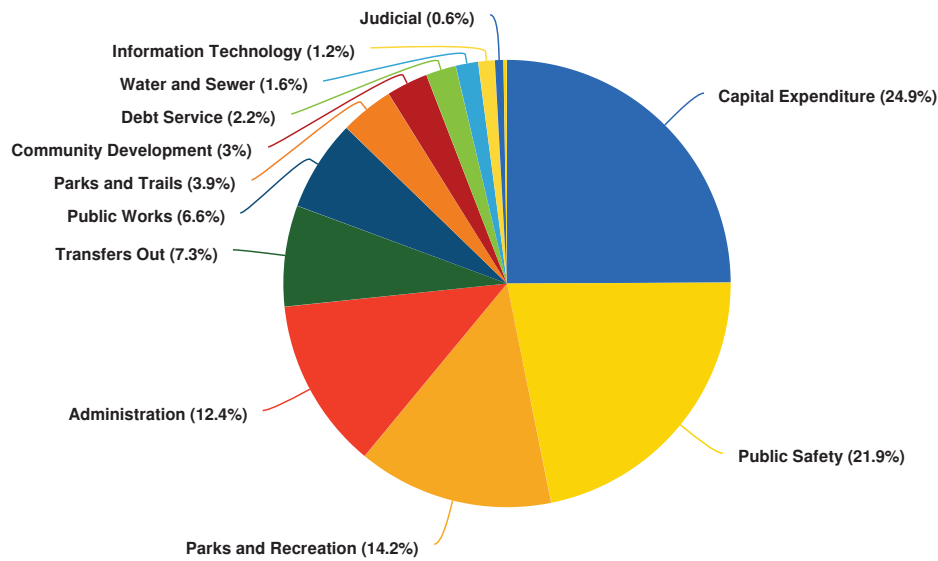
Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
General Fund	\$9,766,008	\$10,636,068	\$8,483,206	\$7,995,570	\$8,561,550	0.9%
Capital Fund	\$735,208	\$682,518	\$1,805,990	\$1,004,990	\$3,340,760	85%
Capital Project Fund	\$4	\$0	\$0	\$0	\$333,900	N/A
Parks and Recreation Fund	\$2,271,509	\$2,320,592	\$3,661,710	\$3,464,800	\$4,407,933	20.4%
Conservation Trust Fund	\$28,678	\$3,779	\$64,500	\$25,000	\$64,500	0%
Arapahoe County Open Space Fund	\$682,000	\$32,801	\$100,000	\$20,000	\$110,000	10%
Water and Sewer Fund	\$1,246,484	\$41,593	\$325,960	\$69,610	\$300,610	-7.8%
Catherine H. Anderson Land Donation Fund	\$39,753	\$49,613	\$112,670	\$112,670	\$213,120	89.2%
American Rescue Plan Act Fund	\$0	\$195,536	\$169,700	\$169,700	\$1,305,490	669.3%
Total:	\$14,769,644	\$13,962,498	\$14,723,736	\$12,862,340	\$18,637,863	26.6%



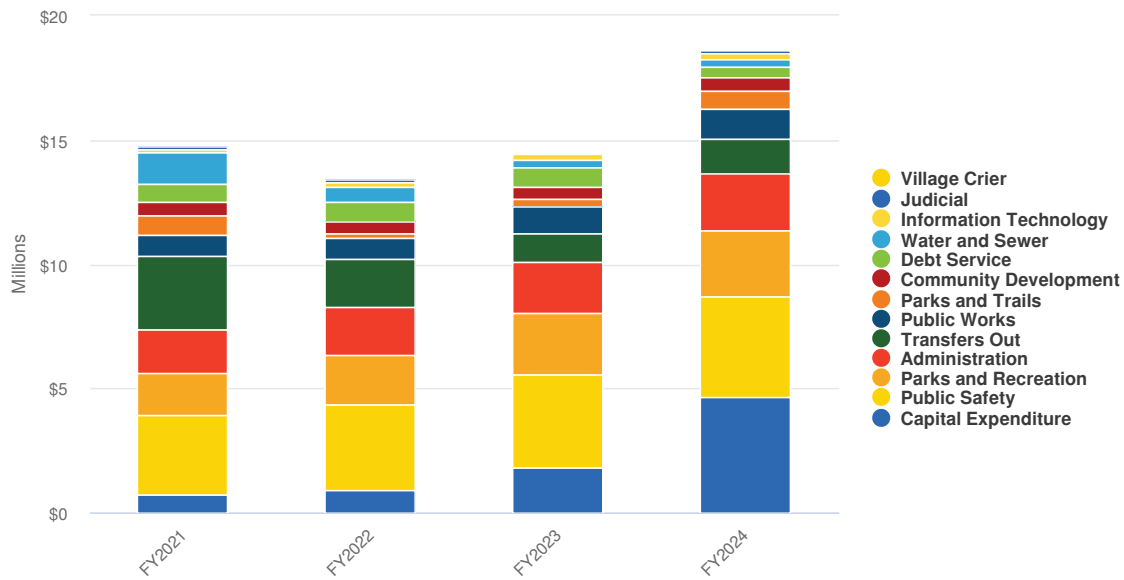
All Funds Expenditures by Function

There is a proposed \$4.8M budget increase for 2024. The majority of this increase lies in two funds: \$2.5M in the Capital Fund for capital expenditures, and \$1.0M in the Parks and Recreation Fund due to an increased transfer to the Capital Fund for capital needs. Interfund transfers are shown as 'double-budgeting' accounting for the interfund transfer from the Parks and Recreation Fund to the Capital Fund as well as budgeting for Parks projects and equipment in the Capital Fund.

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expenditures						
Administration	\$1,709,800	\$1,180,271	\$2,021,960	\$2,021,260	\$2,304,220	14%
Judicial	\$93,222	\$97,355	\$99,920	\$99,720	\$117,020	17.1%
Information Technology	\$168,182	\$192,323	\$216,700	\$239,600	\$221,890	2.4%
Community Development	\$545,231	\$575,030	\$495,460	\$515,960	\$559,550	12.9%
Village Crier	\$35,518	\$38,254	\$42,050	\$42,050	\$45,420	8%
Public Safety	\$3,183,826	\$3,645,445	\$3,728,520	\$3,662,120	\$4,081,510	9.5%
Public Works	\$843,769	\$991,189	\$1,105,950	\$1,017,200	\$1,231,940	11.4%
Parks and Recreation	\$1,715,898	\$1,780,785	\$2,528,590	\$2,331,680	\$2,638,840	4.4%
Capital Expenditure	\$735,208	\$878,054	\$1,975,690	\$1,174,690	\$4,646,250	135.2%
Water and Sewer	\$1,246,484	\$41,593	\$325,960	\$69,610	\$300,610	-7.8%
Parks and Trails	\$750,435	\$232,442	\$715,896	\$157,670	\$721,520	0.8%
Debt Service	\$741,238	\$595,264	\$742,040	\$742,040	\$408,093	-45%
Transfers Out	\$3,000,833	\$3,714,496	\$725,000	\$788,740	\$1,361,000	87.7%
Total Expenditures:	\$14,769,644	\$13,962,498	\$14,723,736	\$12,862,340	\$18,637,863	26.6%





General Fund

The General Fund accounts for the City's major revenues such as property and sales taxes, as well as accounting for operational costs such as Public Safety, Administration, Information Technology, Community Development, and Public Works.

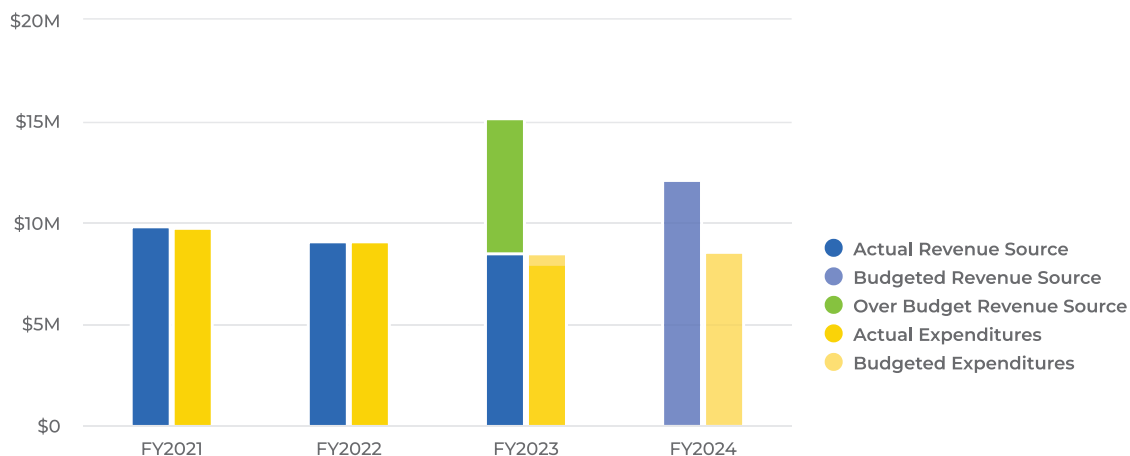
Summary

The City of Cherry Hills Village is projecting \$12.14M of revenue in FY2024, which represents a 43.1% increase over the prior year. Budgeted expenditures are projected to increase by 0.9% or \$78.34K to \$8.56M in FY2024.

The proposed budget revenue increase is largely created by the property value re-assessment, occurring each even numbered budget year. For 2024, property tax revenues in this fund are estimated to increase by close to \$868k or 35%. Please keep in mind these taxes are based on a preliminary assessed value estimate from the County; the City will not have the final values until late November.

As compared to the 2023 budget, retail sales taxes increase by \$1.4 million due to the approved ballot issue regarding the City's sales tax code. (As of the 2023 budget adoption, ballot results were not certified). Motor vehicle use taxes are anticipated to experience a modest decline of 5% after three recent years of increased vehicle sales totals. The City's building activity was fueled by a high volume of new single-family permits in 2023 and is expected to normalize in 2024. Thus, building permit and plan review fees are estimated to decline by 10%.

Lastly, continued high expected interest rates into most of 2024 along with improved City cash management, result in continued high investment income in 2024.

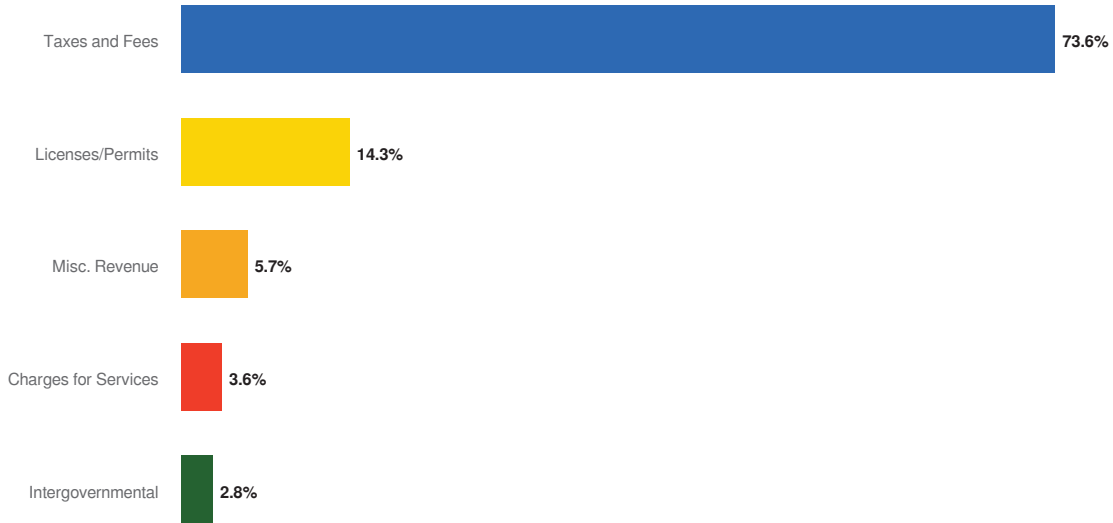


The 2023 year-end estimate includes a sale of real property for \$3,783,072 (net).



General Fund Revenues by Source

The General Fund's largest revenue source is from Property Taxes which accounts for over 30% of the 2024 Estimated Revenues.



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Taxes and Fees						
Taxes						
Property Tax	\$2,625,783	\$2,805,771	\$2,843,946	\$2,796,516	\$3,712,400	30.5%
Sp Own Tax	\$371,854	\$362,809	\$324,000	\$360,000	\$360,000	11.1%
Other Tax	\$7,364	\$5,786	\$1,500	\$1,000	\$1,000	-33.3%
Sales Tax	\$2,111,148	\$2,390,375	\$1,144,000	\$2,500,000	\$2,587,500	126.2%
MV Use Tax	\$1,437,734	\$1,509,043	\$1,200,000	\$1,600,000	\$1,520,000	26.7%
Total Taxes:	\$6,553,883	\$7,073,783	\$5,513,446	\$7,257,516	\$8,180,900	48.4%
Franchise Fees	\$597,032	\$700,614	\$560,000	\$750,000	\$750,000	33.9%
Total Franchise Fees:	\$597,032	\$700,614	\$560,000	\$750,000	\$750,000	33.9%
Total Taxes and Fees:	\$7,150,915	\$7,774,397	\$6,073,446	\$8,007,516	\$8,930,900	47%
Licenses/Permits	\$1,917,298	\$1,925,050	\$1,292,700	\$2,021,750	\$1,733,700	34.1%
Total Licenses/Permits:	\$1,917,298	\$1,925,050	\$1,292,700	\$2,021,750	\$1,733,700	34.1%



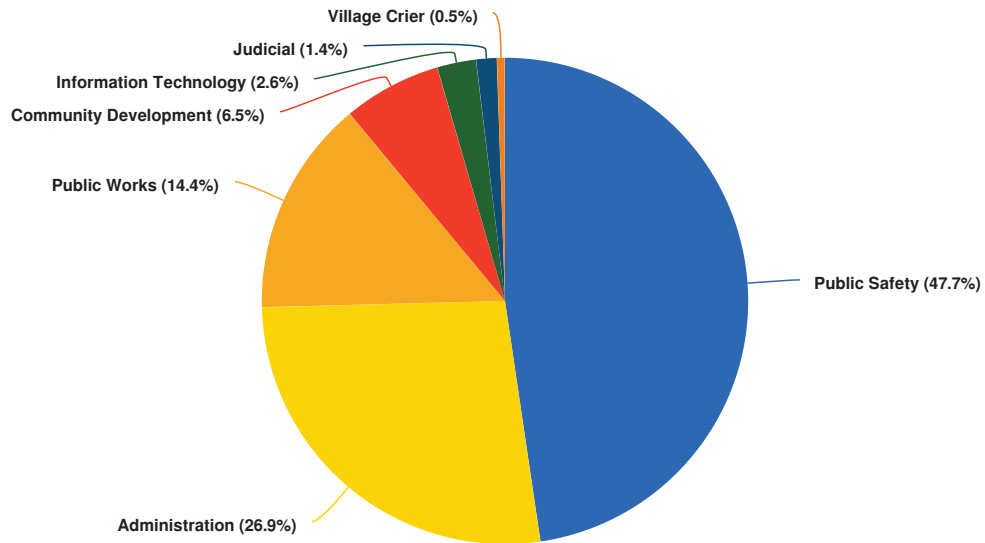
Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Charges for Services	\$352,577	\$252,786	\$443,360	\$365,000	\$436,000	-1.7%
Total Charges for Services:	\$352,577	\$252,786	\$443,360	\$365,000	\$436,000	-1.7%
Misc. Revenue						
Interest Income	\$13,315	\$76,704	\$270,000	\$525,000	\$600,000	122.2%
Misc. Revenue	\$81,210	\$252,375	\$64,800	\$3,906,372	\$95,800	47.8%
Total Misc. Revenue:	\$94,525	\$329,079	\$334,800	\$4,431,372	\$695,800	107.8%
Intergovernmental	\$370,188	\$354,756	\$338,900	\$341,700	\$344,000	1.5%
Total Intergovernmental:	\$370,188	\$354,756	\$338,900	\$341,700	\$344,000	1.5%
Total Revenue Source:	\$9,885,503	\$10,636,069	\$8,483,206	\$15,167,338	\$12,140,400	43.1%



General Fund Expenditures by Function

Public Safety and Public Works departments combine for 62% of the 2024 Proposed General Fund budget.

Budgeted Expenditures by Function

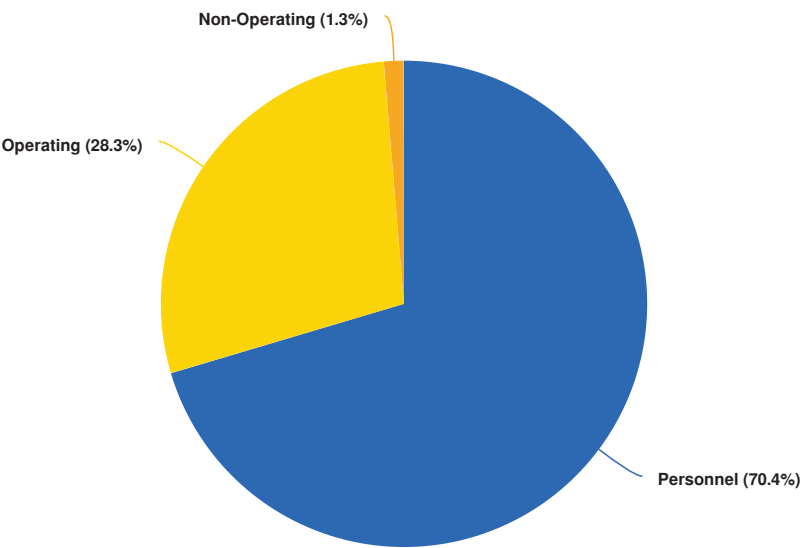


Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expenditures						
Administration	\$1,709,800	\$1,180,271	\$2,021,960	\$2,021,260	\$2,304,220	14%
Total Administration:	\$1,709,800	\$1,180,271	\$2,021,960	\$2,021,260	\$2,304,220	14%
Judicial	\$93,222	\$97,355	\$99,920	\$99,720	\$117,020	17.1%
Total Judicial:	\$93,222	\$97,355	\$99,920	\$99,720	\$117,020	17.1%
Information Technology	\$168,182	\$192,323	\$216,700	\$239,600	\$221,890	2.4%
Total Information Technology:	\$168,182	\$192,323	\$216,700	\$239,600	\$221,890	2.4%
Community Development	\$545,231	\$575,030	\$495,460	\$515,960	\$559,550	12.9%
Total Community Development:	\$545,231	\$575,030	\$495,460	\$515,960	\$559,550	12.9%
Village Crier	\$35,518	\$38,254	\$42,050	\$42,050	\$45,420	8%
Total Village Crier:	\$35,518	\$38,254	\$42,050	\$42,050	\$45,420	8%
Public Safety	\$3,183,826	\$3,645,445	\$3,728,520	\$3,662,120	\$4,081,510	9.5%
Total Public Safety:	\$3,183,826	\$3,645,445	\$3,728,520	\$3,662,120	\$4,081,510	9.5%
Public Works	\$843,769	\$991,189	\$1,105,950	\$1,017,200	\$1,231,940	11.4%
Total Public Works:	\$843,769	\$991,189	\$1,105,950	\$1,017,200	\$1,231,940	11.4%
Parks and Trails	\$0	\$146,250	\$438,726	\$0	\$0	-100%
Total Parks and Trails:	\$0	\$146,250	\$438,726	\$0	\$0	-100%
Debt Service						
Debt Service	\$333,557	\$187,431	\$333,920	\$333,920	\$0	-100%
Total Debt Service:	\$333,557	\$187,431	\$333,920	\$333,920	\$0	-100%
Transfers Out	\$2,852,903	\$3,582,522	\$0	\$63,740	\$0	0%
Total Transfers Out:	\$2,852,903	\$3,582,522	\$0	\$63,740	\$0	0%
Total Expenditures:	\$9,766,008	\$10,636,068	\$8,483,206	\$7,995,570	\$8,561,550	0.9%

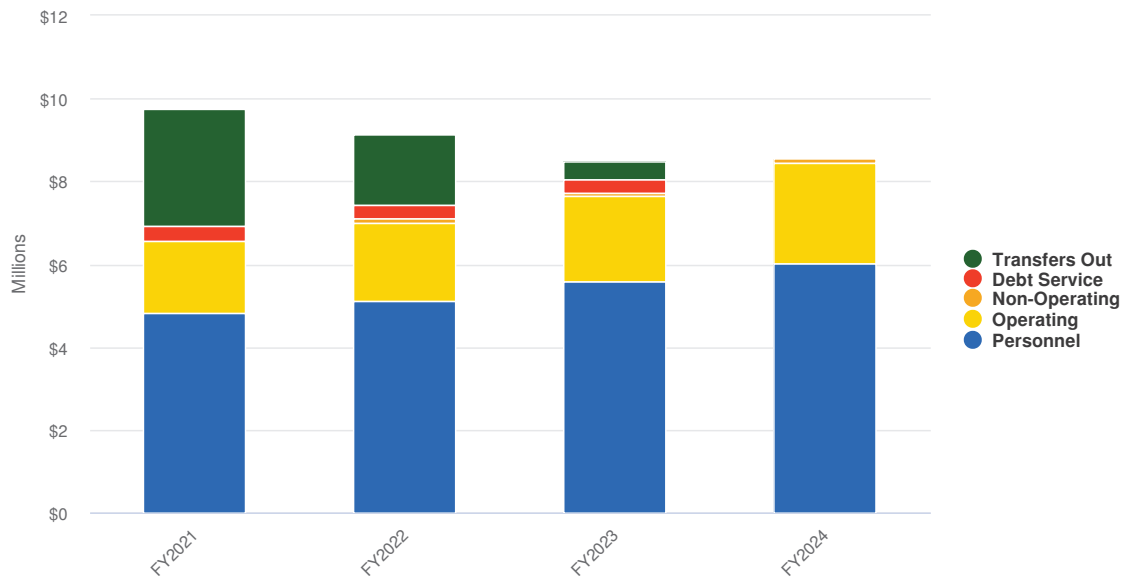


General Fund Expenditures by Expense Type

Budgeted Expenditures by Expense Type



2023 Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expense Objects						
Personnel	\$4,824,282	\$4,932,770	\$5,582,410	\$5,539,030	\$6,028,080	8%
Operating	\$1,727,362	\$1,679,251	\$2,071,120	\$1,997,880	\$2,420,270	16.9%
Non-Operating	\$27,904	\$107,844	\$57,030	\$61,000	\$113,200	98.5%
Transfers Out	\$2,852,903	\$3,582,522	\$438,726	\$63,740	\$0	-100%
Debt Service	\$333,557	\$333,681	\$333,920	\$333,920	\$0	-100%
Total Expense Objects:	\$9,766,008	\$10,636,068	\$8,483,206	\$7,995,570	\$8,561,550	0.9%



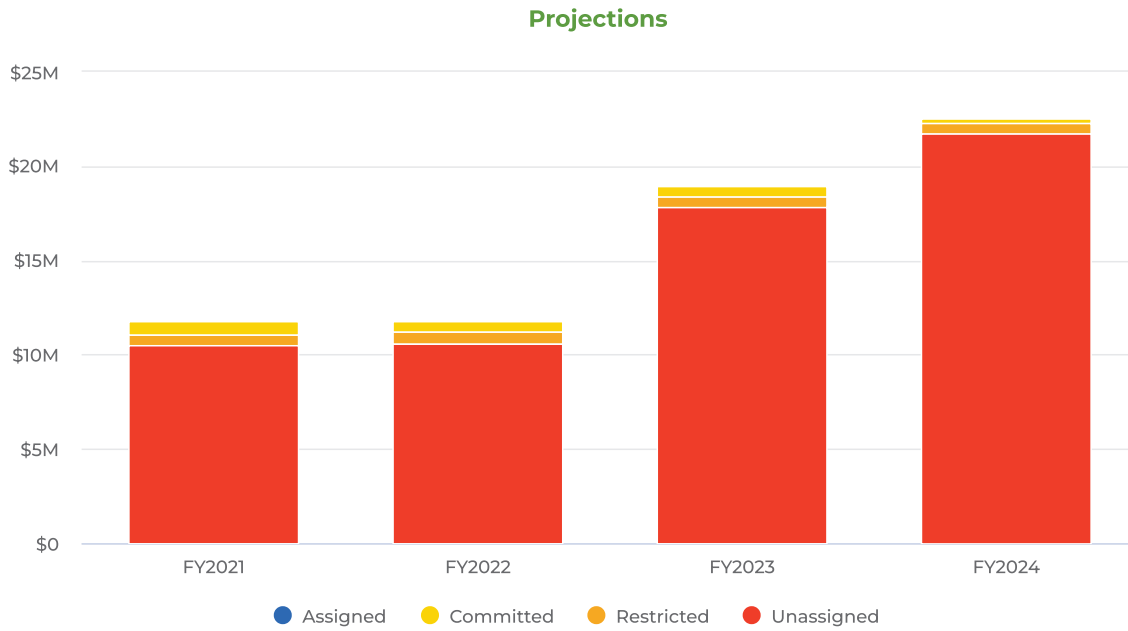
Fund Balance

General Fund Ending Fund Balance

The Restricted Fund Balance is 3% of 'Fiscal Year Spending' for Emergencies as prescribed by the State's Taxpayer Bill of Rights (TABOR).

General Fund Ending Fund Balance: 2021-24 Committed Fund Balance was dedicated to the City's City Hall and Park Projects.

The General Fund Reserves per City Council Resolution are categorized as 'Unassigned' as those funds are not dedicated to a specific use.



	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	\$17,809,293	\$21,729,876	22%
Assigned	\$0	\$0	0%
Committed	\$514,617	\$180,717	-64.9%
Restricted	\$607,833	\$600,000	-1.3%
Total Fund Balance:	\$18,931,743	\$22,510,593	18.9%





Capital Fund

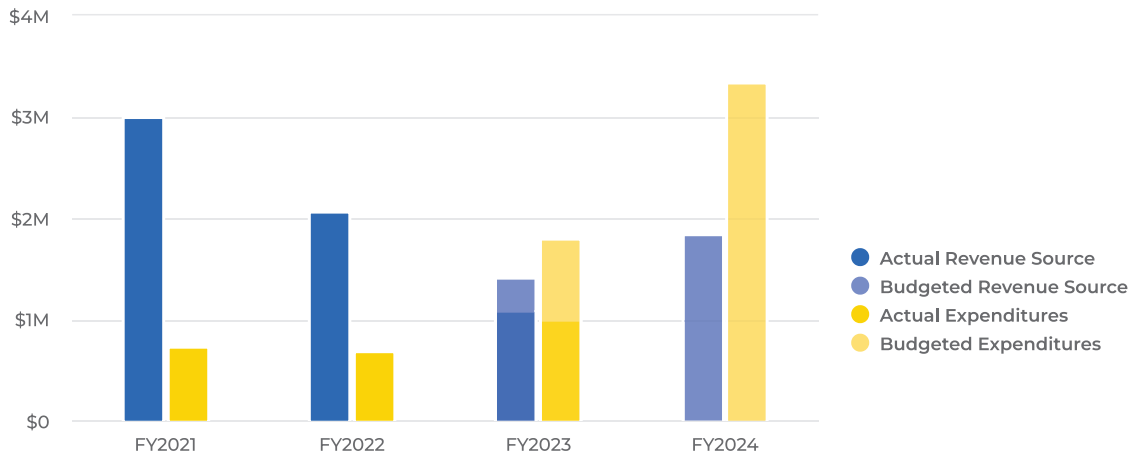
This is the City's main capital asset funding mechanism for the Capital Improvement Program.

This fund accounts for vehicles, major equipment, building improvements, infrastructure, and major general governmental capital projects.

Summary

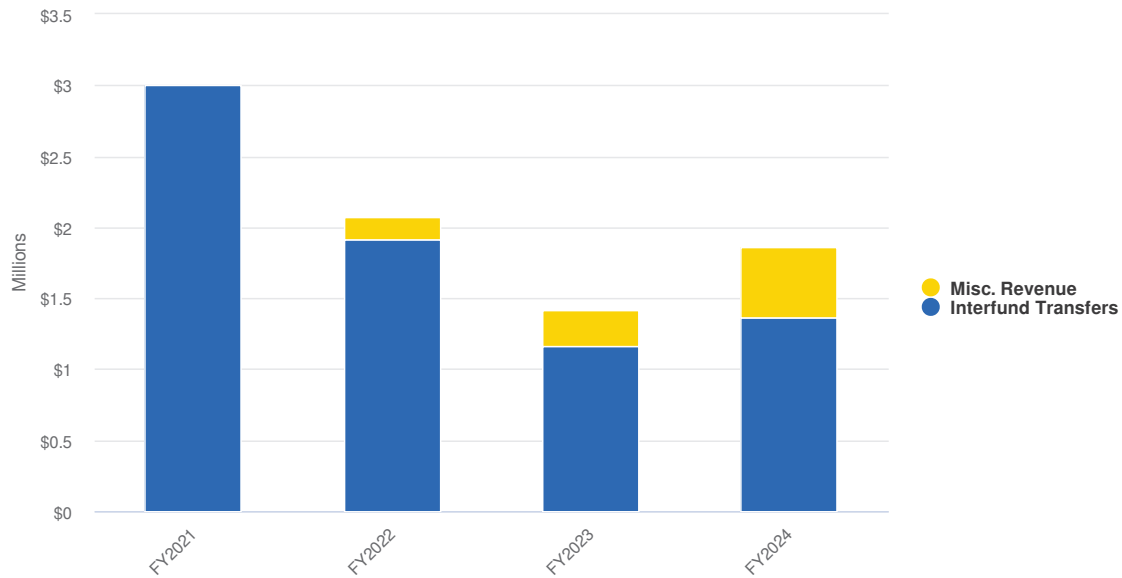
The City of Cherry Hills Village is projecting \$1.86M of revenue in FY2024, which represents a 30.8% increase over the prior year. Budgeted expenditures are projected to increase by 85% or \$1.53M to \$3.34M in FY2024.

Actual and budgeted revenues include interfund transfers from the General Fund for general governmental capital assets and the Parks and Recreation Fund for Park-related capital expenditures, accounted for in this fund. There is \$1.2 million budgeted in 2024 for parks-related equipment and project expenditures.



Capital Fund Revenues by Source

The Capital Fund's revenues consist of interest income (Misc Revenues) and interfund transfers from the General Fund and Parks and Recreation Fund. The Parks Fund transfers equal **actual** parks-related capital purchases for the year.

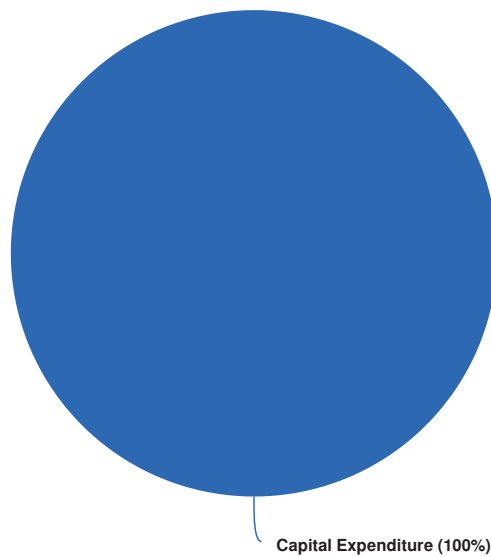


Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Misc. Revenue						
Interest Income	\$0	\$65,159	\$160,000	\$232,000	\$250,000	56.3%
Misc. Revenue	\$0	\$125,025	\$249,700	\$134,880	\$245,000	-1.9%
Total Misc. Revenue:	\$0	\$190,184	\$409,700	\$366,880	\$495,000	20.8%
Interfund Transfers	\$3,000,033	\$3,714,496	\$1,163,726	\$725,000	\$1,361,000	17%
Total Interfund Transfers:	\$3,000,033	\$3,714,496	\$1,163,726	\$725,000	\$1,361,000	17%
Total Revenue Source:	\$3,000,033	\$3,904,680	\$1,573,426	\$1,091,880	\$1,856,000	18%



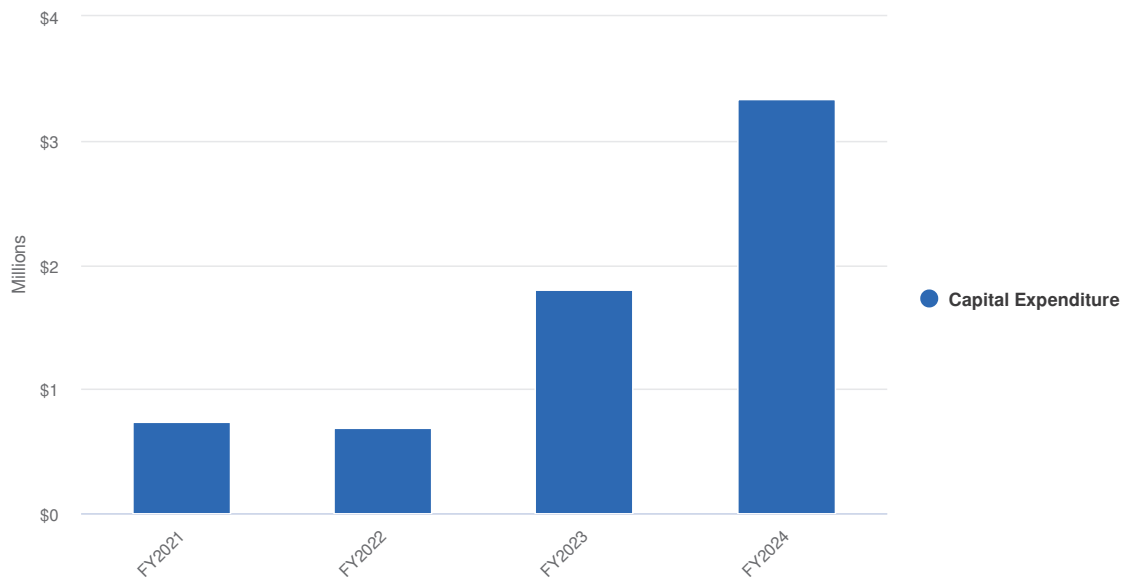
Capital Fund Expenditures by Function

Budgeted Expenditures by Function



This fund is 100% capital expenditures. In 2024, parks-related capital items are 37% of the \$3.2 million total.

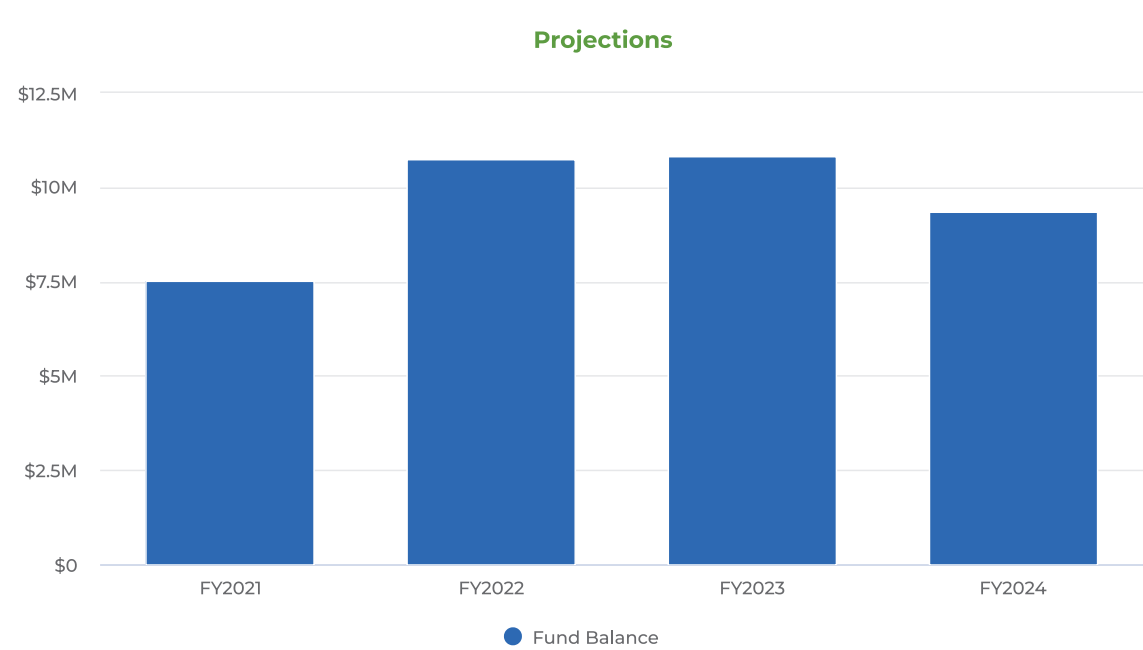
Budgeted and Historical Expenditures by Function



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expenditures						
Capital Expenditure	\$735,208	\$682,518	\$1,805,990	\$1,004,990	\$3,340,760	85%
Total Expenditures:	\$735,208	\$682,518	\$1,805,990	\$1,004,990	\$3,340,760	85%

Fund Balance

Capital Fund Ending Fund Balance





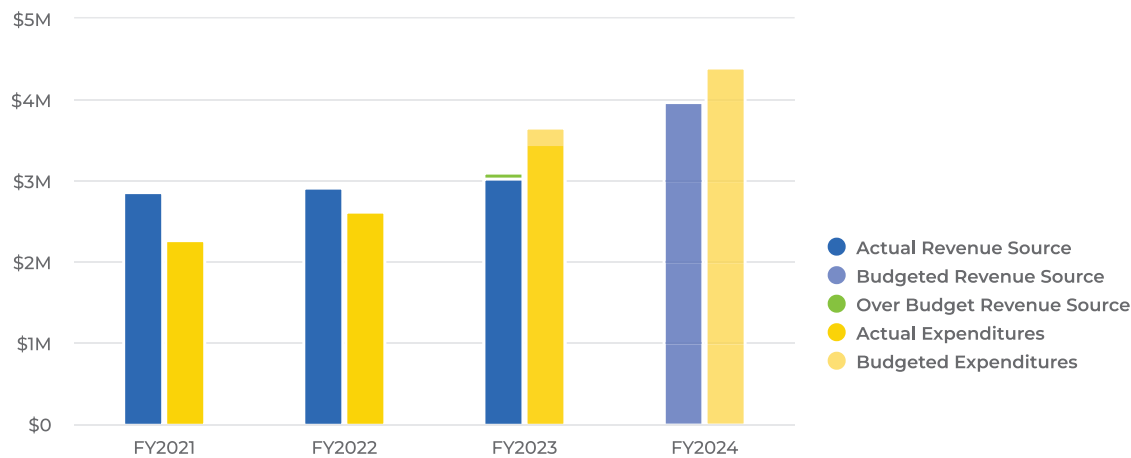
Parks and Recreation Fund

The Parks and Recreation Fund accounts for property tax revenues and associated Parks and Recreation expenditures. This fund was created due to the City of Cherry Hills Village's exclusion from the South Suburban Parks and Recreation District.

Summary

The City of Cherry Hills Village is projecting \$3.97M of revenue in FY2024, which represents a 30.7% increase over the prior year. Budgeted expenditures are projected to increase by 20.4% or \$746.22K to \$4.41M in FY2024.

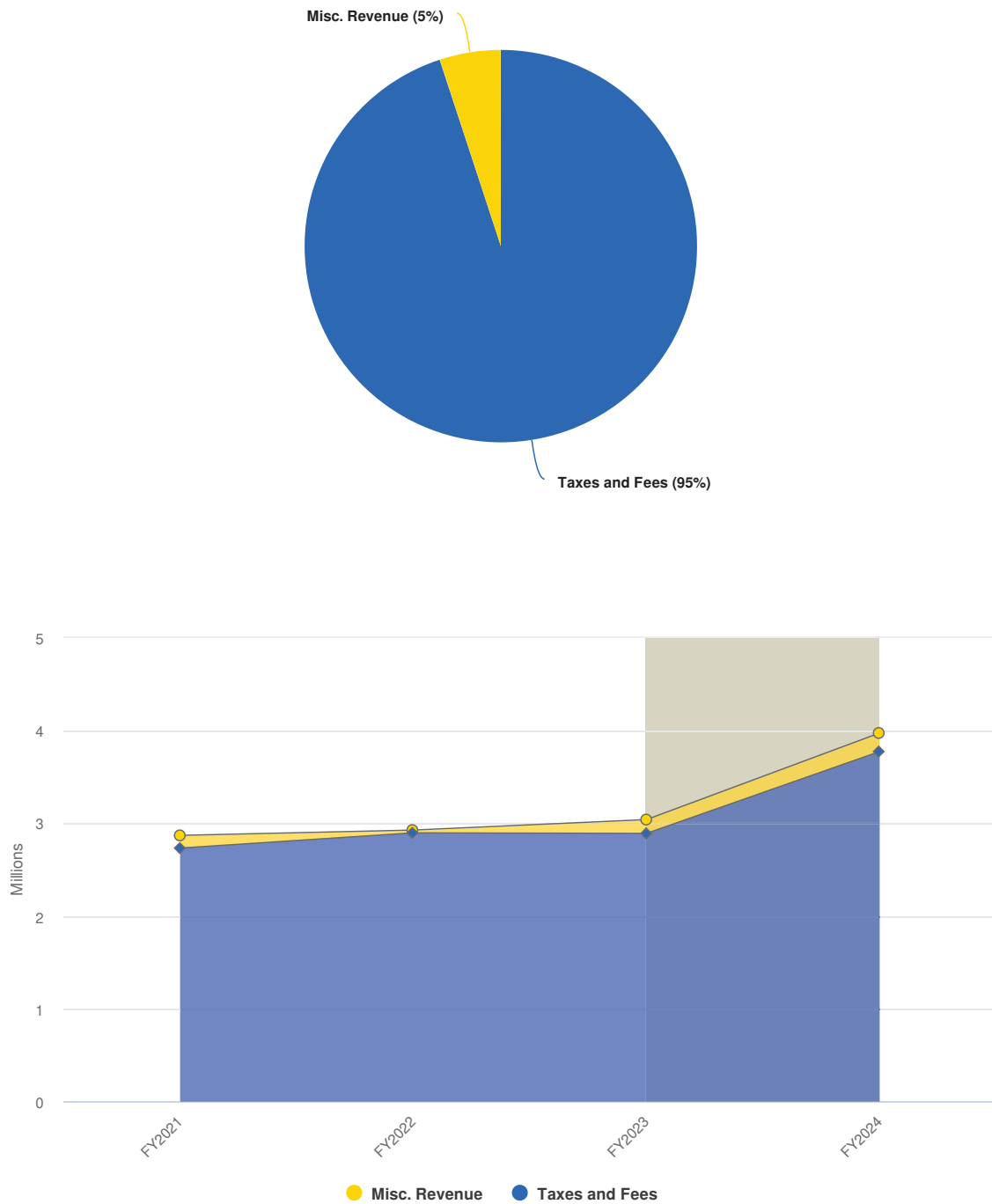
Revenues are estimated to rise due to increased interest income derived from higher interest rates. A major part of the expenditure budget increase is an interfund transfer to the Capital Fund to fund parks equipment, trail projects, and various parks capital projects including a share of improvements to the High Line Canal infrastructure and Quincy Farm.



Parks and Recreation Revenues by Source

The Parks and Recreation's main revenue source is property taxes; the mill levy rate collected by this fund is 7.422 of the City's total 14.722.

Parks and Recreation Fund Revenues by Source



Grey background indicates budgeted figures.

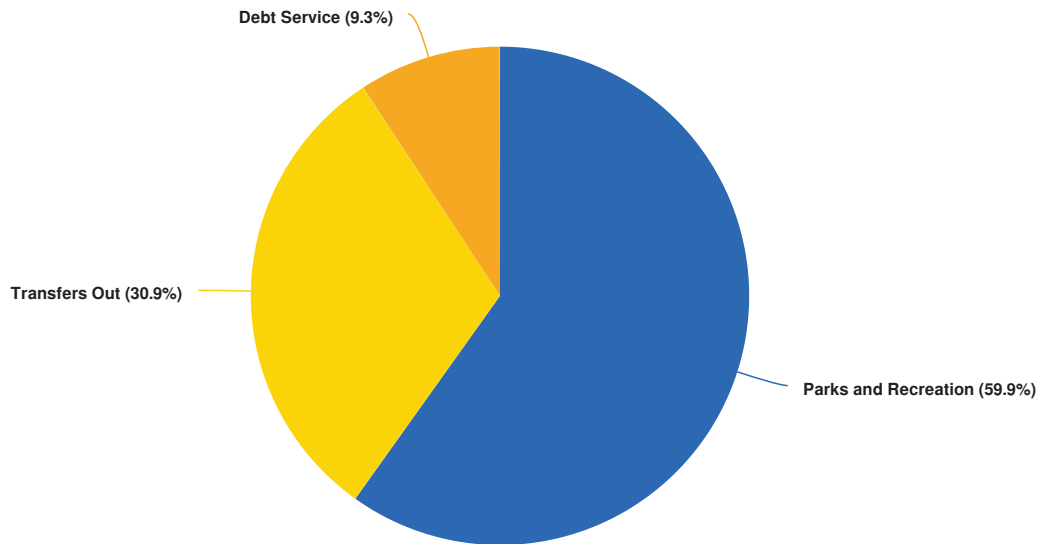


Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Taxes and Fees						
Property Tax	\$2,732,957	\$2,920,119	\$2,891,475	\$2,842,320	\$3,774,400	30.5%
Total Taxes and Fees:	\$2,732,957	\$2,920,119	\$2,891,475	\$2,842,320	\$3,774,400	30.5%
Misc. Revenue						
Interest Income	\$504	\$38,560	\$44,000	\$173,000	\$150,000	240.9%
Misc. Revenue	\$136,395	\$25,042	\$105,000	\$40,000	\$50,000	-52.4%
Total Misc. Revenue:	\$136,899	\$63,603	\$149,000	\$213,000	\$200,000	34.2%
Interfund Transfers	\$0	\$0	\$0	\$63,740	\$0	0%
Total Interfund Transfers:	\$0	\$0	\$0	\$63,740	\$0	0%
Total Revenue Source:	\$2,869,856	\$2,983,722	\$3,040,475	\$3,119,060	\$3,974,400	30.7%

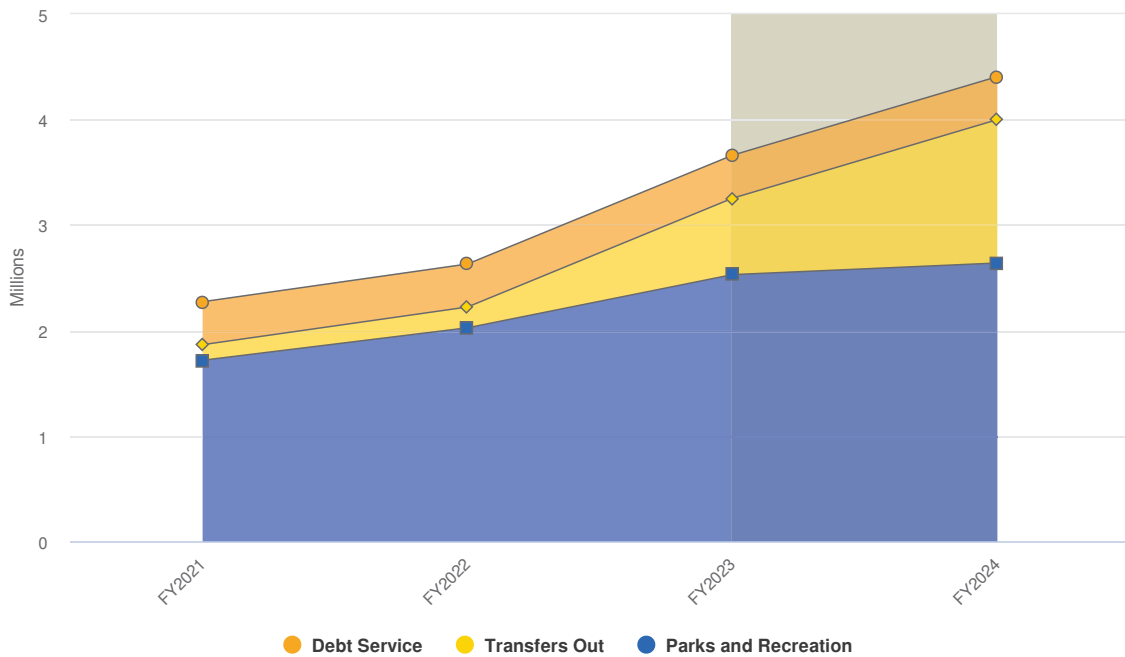


Parks and Recreation Fund Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



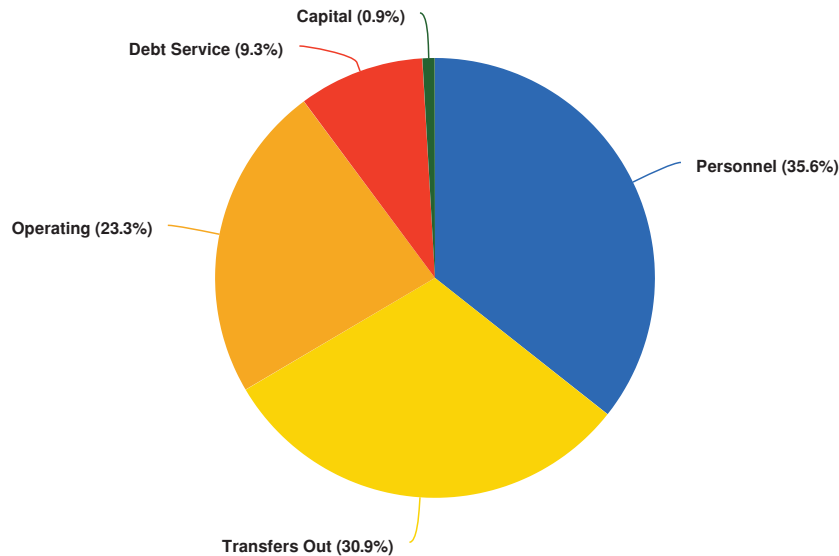
Grey background indicates budgeted figures.



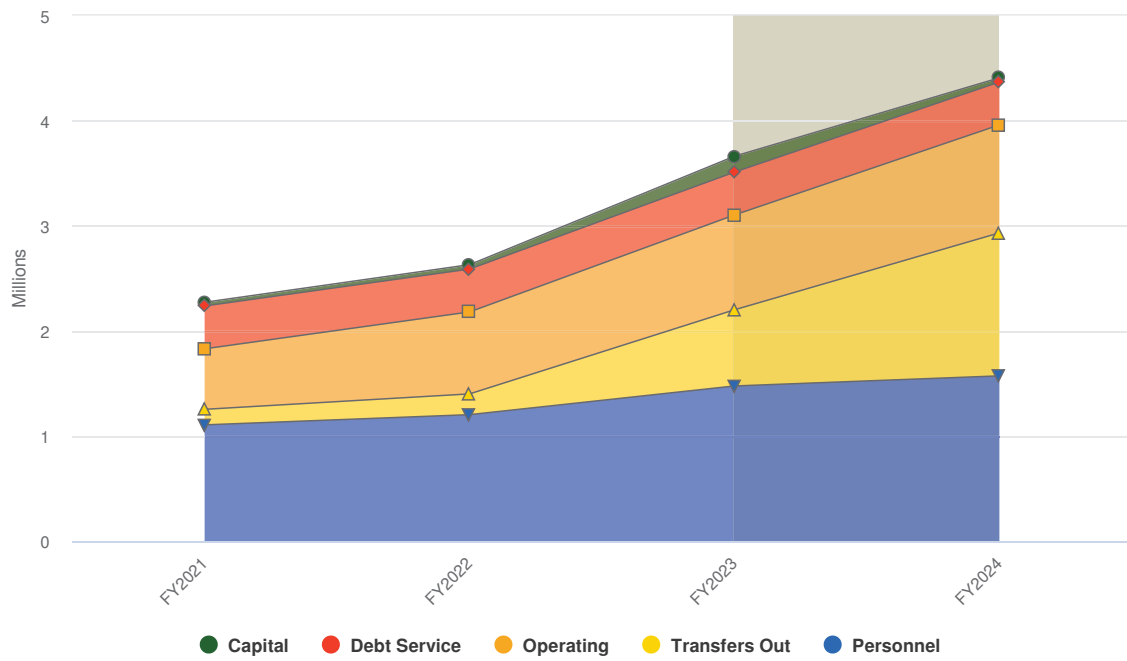
Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expenditures						
Parks and Recreation	\$1,715,898	\$1,780,785	\$2,528,590	\$2,331,680	\$2,638,840	4.4%
Debt Service	\$407,681	\$407,833	\$408,120	\$408,120	\$408,093	0%
Transfers Out	\$147,930	\$131,974	\$725,000	\$725,000	\$1,361,000	87.7%
Total Expenditures:	\$2,271,509	\$2,320,592	\$3,661,710	\$3,464,800	\$4,407,933	20.4%

Parks and Recreation Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



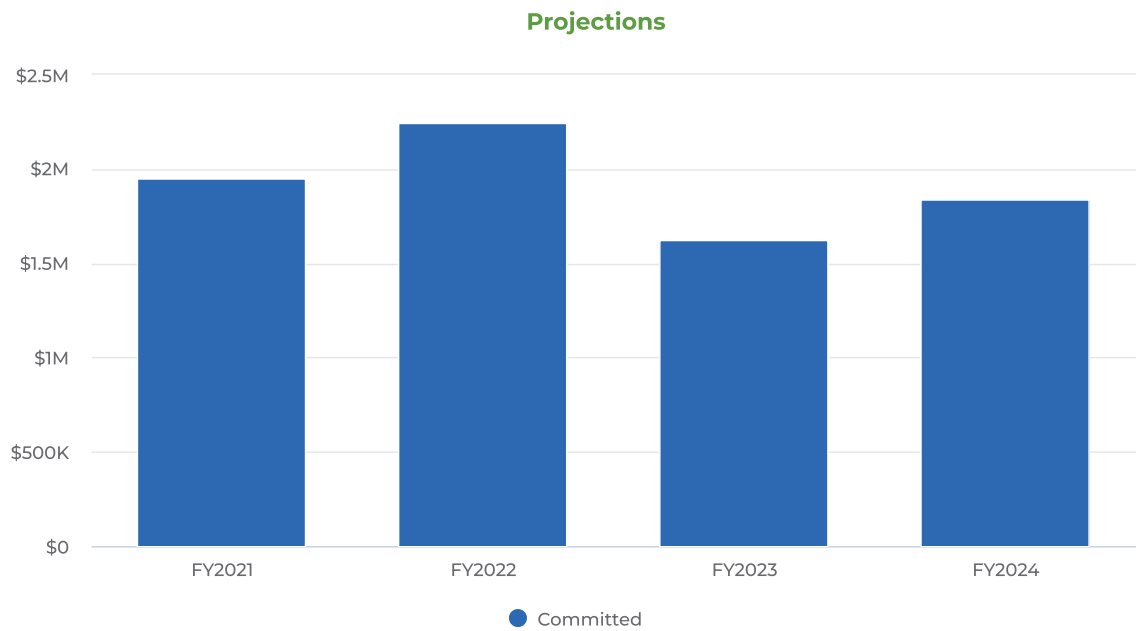
Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expense Objects						
Personnel	\$1,104,925	\$1,179,250	\$1,475,210	\$1,434,860	\$1,571,350	6.5%
Operating	\$575,903	\$578,790	\$902,380	\$745,820	\$1,027,490	13.9%
Capital	\$35,070	\$22,745	\$151,000	\$151,000	\$40,000	-73.5%
Transfers Out	\$147,930	\$131,974	\$725,000	\$725,000	\$1,361,000	87.7%
Debt Service	\$407,681	\$407,833	\$408,120	\$408,120	\$408,093	0%
Total Expense Objects:	\$2,271,509	\$2,320,592	\$3,661,710	\$3,464,800	\$4,407,933	20.4%



Fund Balance

Parks and Recreation Ending Fund Balance



	FY2023	FY2024	% Change
Fund Balance	—	—	
Committed	\$1,627,870	\$1,835,274	12.7%
Total Fund Balance:	\$1,627,870	\$1,835,274	12.7%



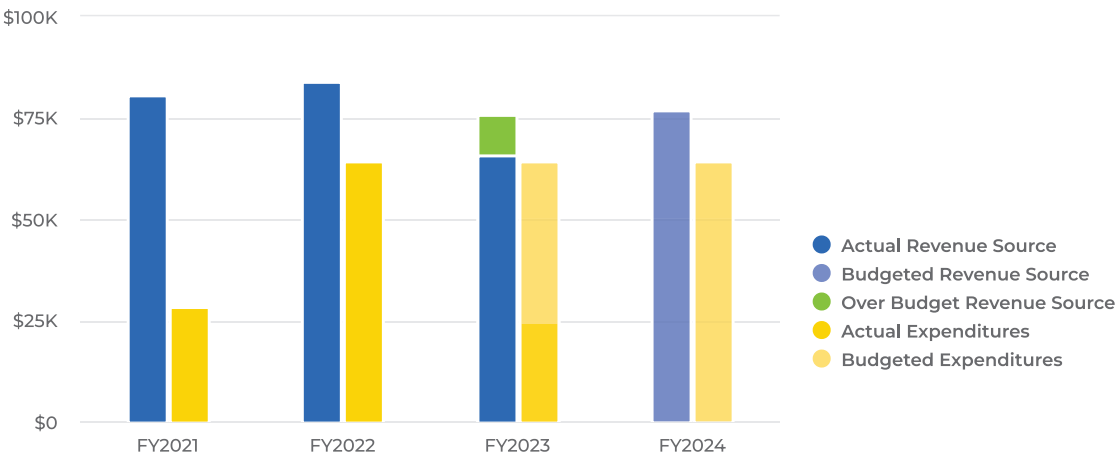


Conservation Trust Fund

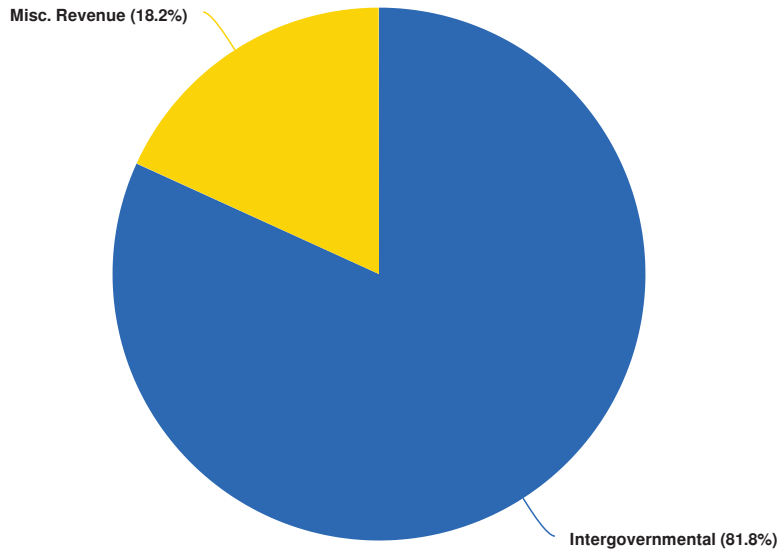
This fund accounts for State lottery proceeds allocated to municipalities based on population. These funds are legally restricted for capital acquisition or improvements as well as maintenance for recreational purposes at public sites.

Summary

The City of Cherry Hills Village is projecting \$77K of revenue in FY2024, which represents a 16.7% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$64.5K in FY2024.



Conservation Trust Fund Revenues by Source

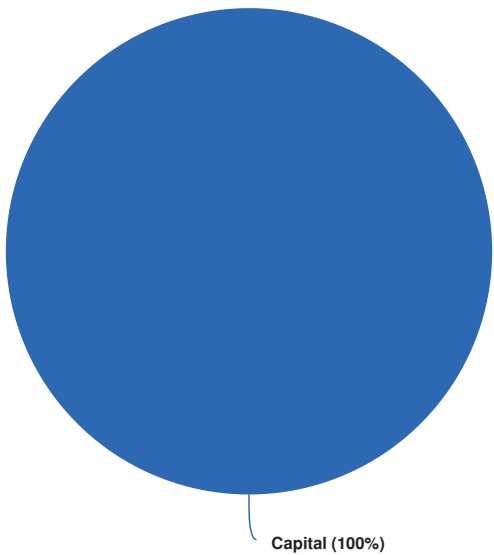


Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Misc. Revenue	\$101	\$5,787	\$6,000	\$16,000	\$14,000	133.3%
Intergovernmental	\$80,767	\$82,224	\$60,000	\$60,000	\$63,000	5%
Total Revenue Source:	\$80,868	\$88,011	\$66,000	\$76,000	\$77,000	16.7%

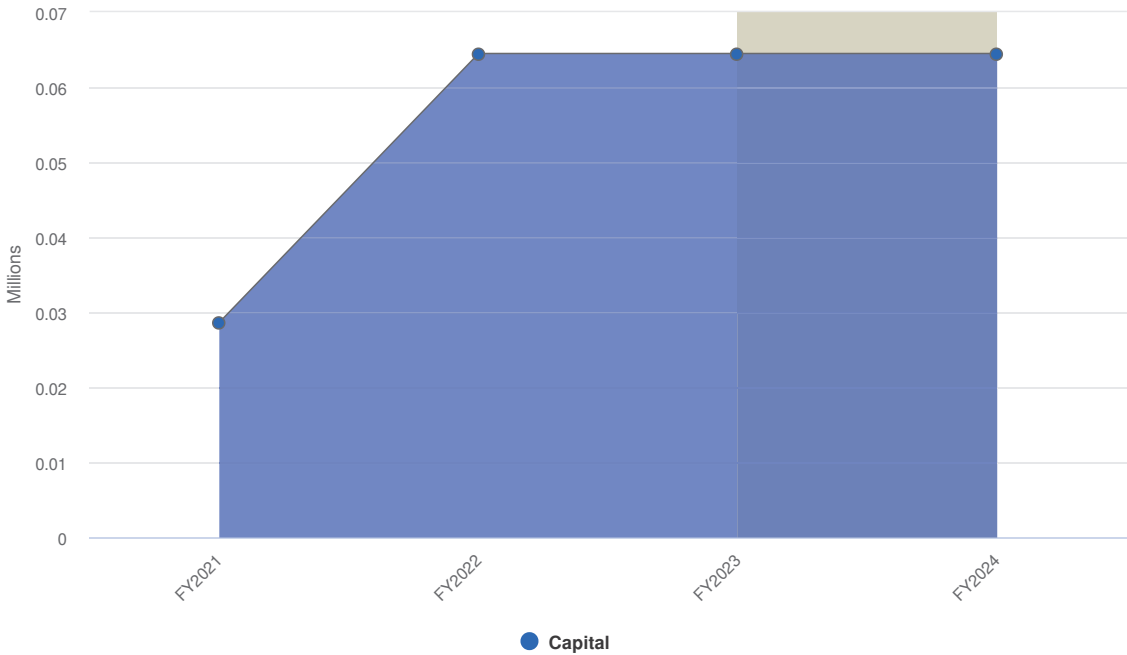


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type

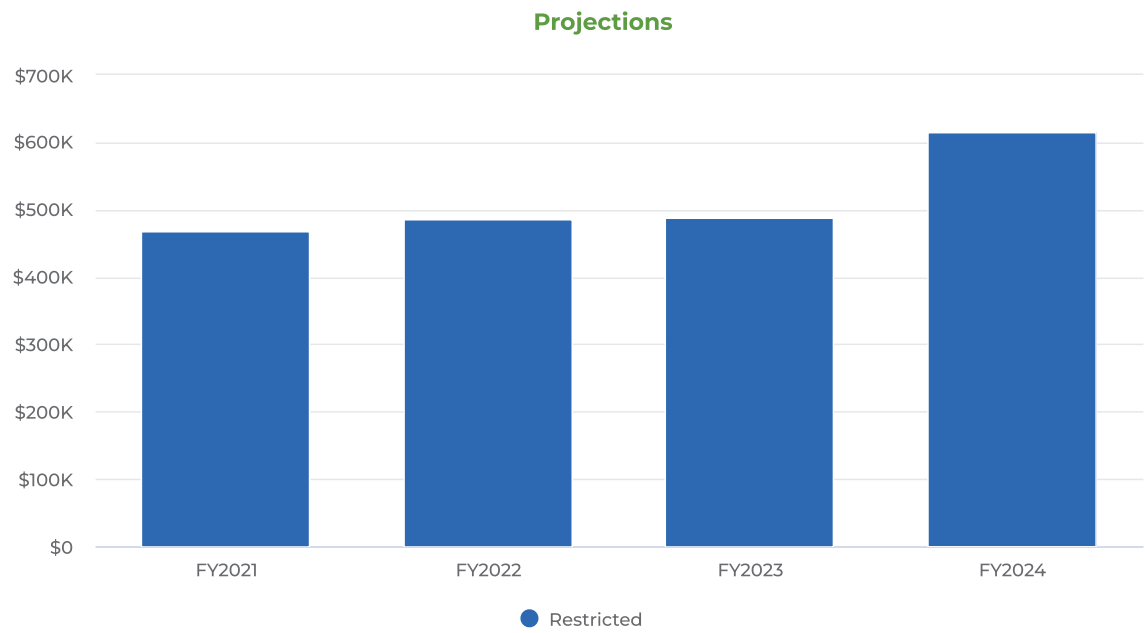


Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expense Objects						
Capital	\$28,678	\$3,779	\$64,500	\$25,000	\$64,500	0%
Total Expense Objects:	\$28,678	\$3,779	\$64,500	\$25,000	\$64,500	0%

Fund Balance

Conservation Trust Fund Ending Fund Balance



	FY2023	FY2024	% Change
Fund Balance	—	—	
Restricted	\$488,484	\$615,216	25.9%
Total Fund Balance:	\$488,484	\$615,216	25.9%

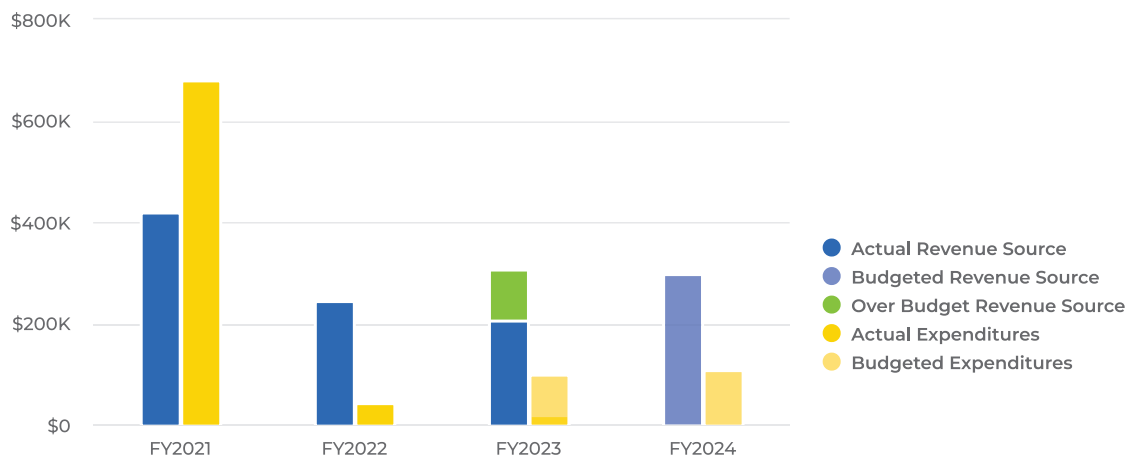


Arapahoe County Open Space Fund

This fund accounts for .25% sales and use tax rate imposed and collected by Arapahoe County, then 'shared back' to participating local governments within the county based on population. These funds are legally restricted to fund the acquisition of new parks or open spaces, as well as improvements to existing parks and trail networks.

Summary

The City of Cherry Hills Village is projecting \$299.8K of revenue in FY2024, which represents a 45.2% increase over the prior year. Budgeted expenditures are projected to increase by 10% or \$10K to \$110K in FY2024.



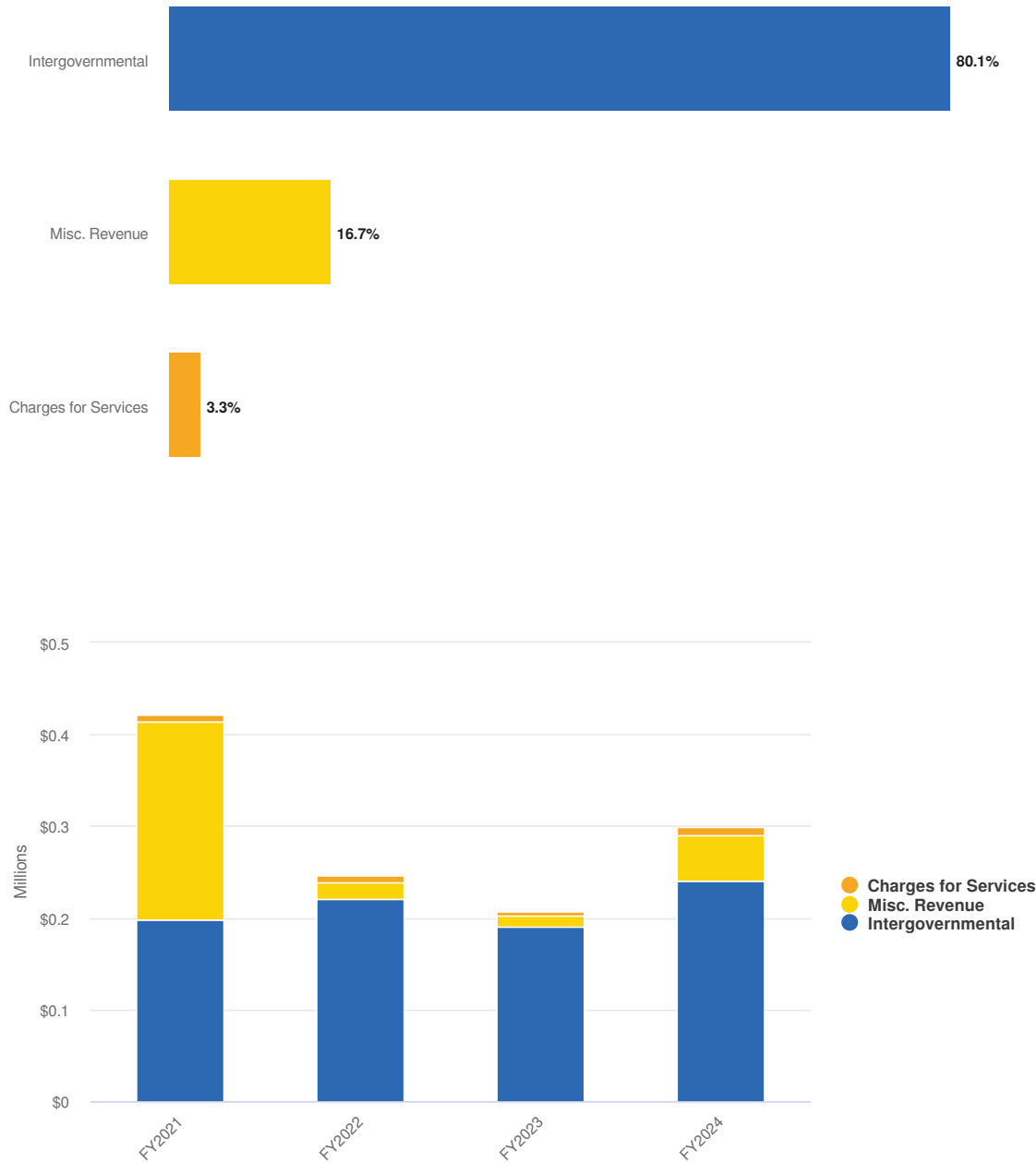
Please Note:

2022 shows an estimated excess of revenues over budget and estimated expenditures below budget

For 2020 and 2021, only actual information is presented and not comparisons to budget (which are positive variances)



Arapahoe County Open Space Fund Revenues by Source



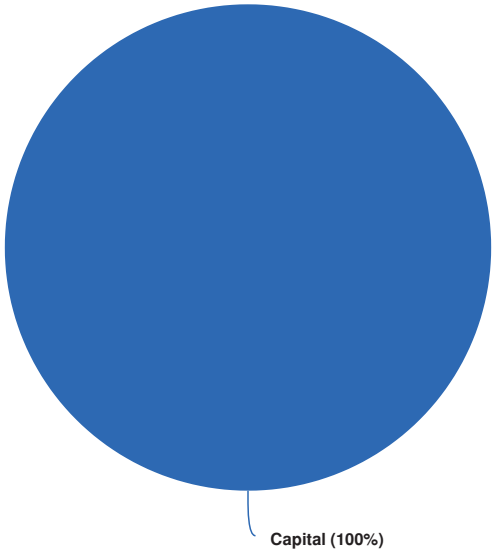
Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Charges for Services	\$7,433	\$9,845	\$4,500	\$11,000	\$9,800	117.8%
Misc. Revenue	\$216,945	\$25,226	\$12,000	\$58,000	\$50,000	316.7%
Intergovernmental	\$197,602	\$220,211	\$190,000	\$237,980	\$240,000	26.3%



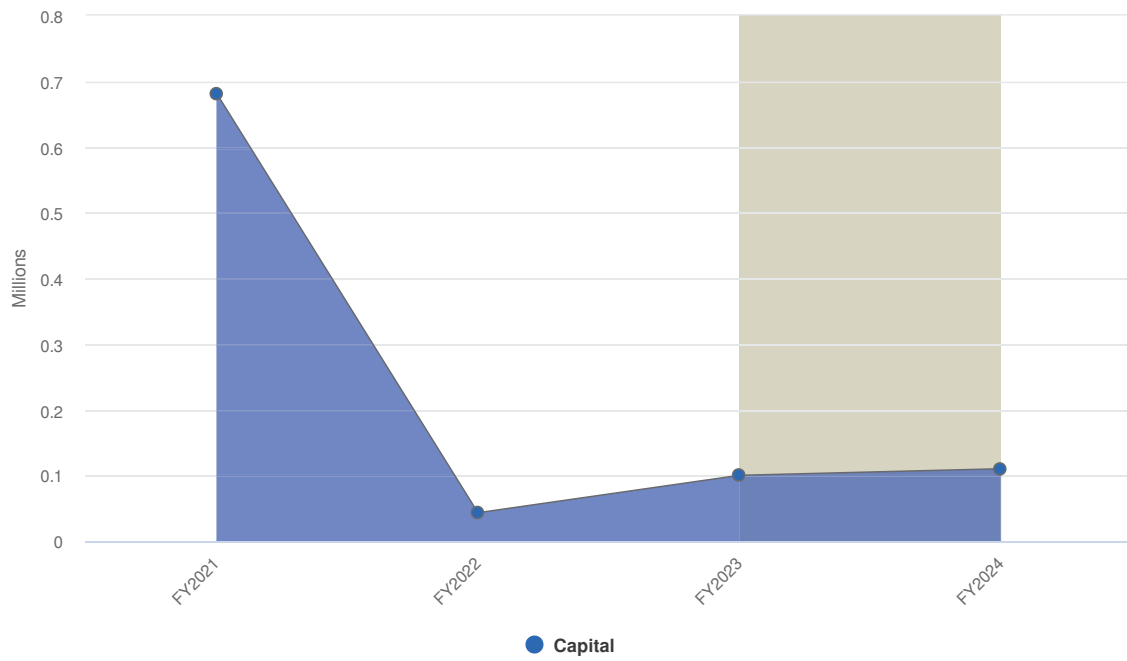
Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Total Revenue Source:	\$421,980	\$255,281	\$206,500	\$306,980	\$299,800	45.2%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expense Objects						
Capital	\$682,000	\$32,801	\$100,000	\$20,000	\$110,000	10%
Total Expense Objects:	\$682,000	\$32,801	\$100,000	\$20,000	\$110,000	10%



Fund Balance

Arapahoe County Open Space Fund Ending Fund Balance



	FY2023	FY2024	% Change
Fund Balance	—	—	
Restricted	\$1,105,526	\$1,495,076	35.2%
Total Fund Balance:	\$1,105,526	\$1,495,076	35.2%



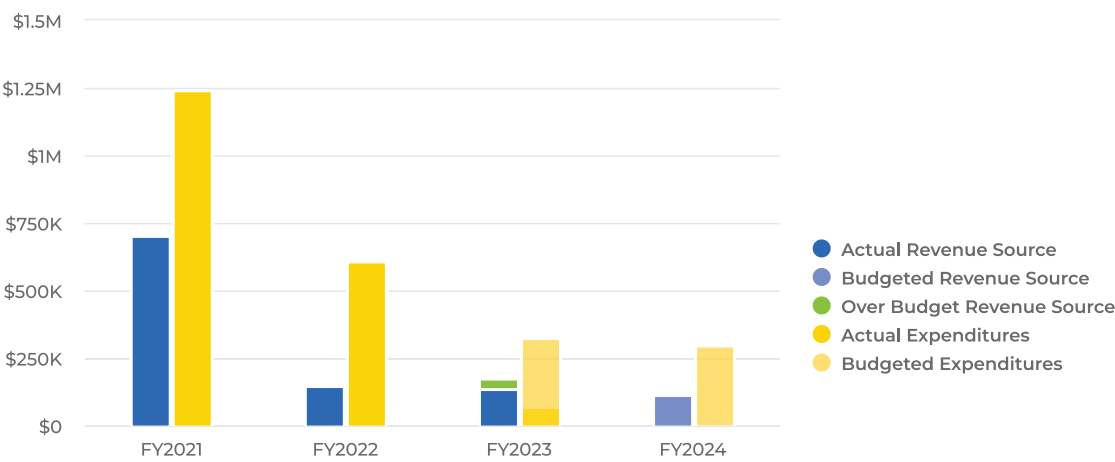


Water and Sewer Fund

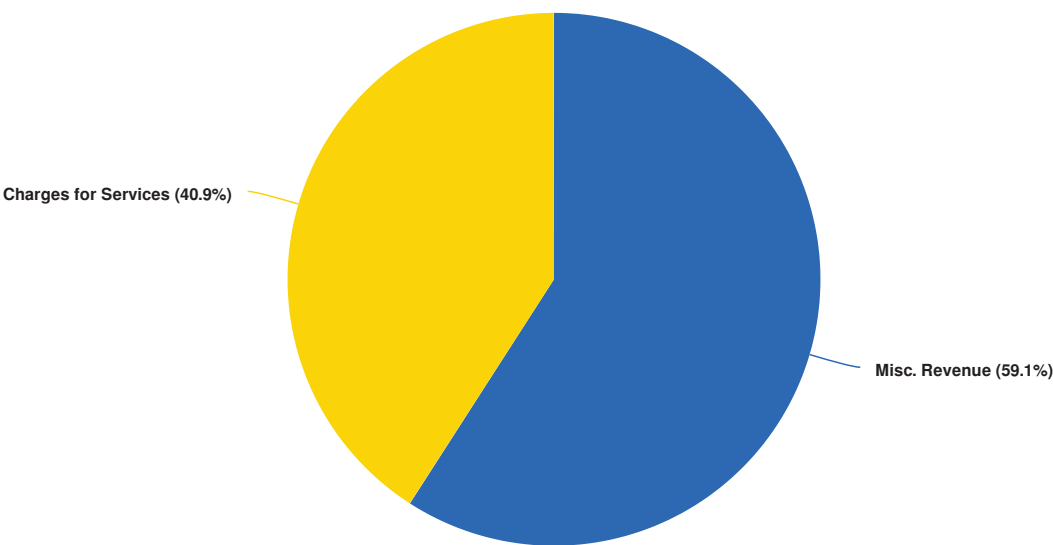
This fund accounts for revenue and expenditures related to the consolidation of water and sewer utilities under the City's direction.

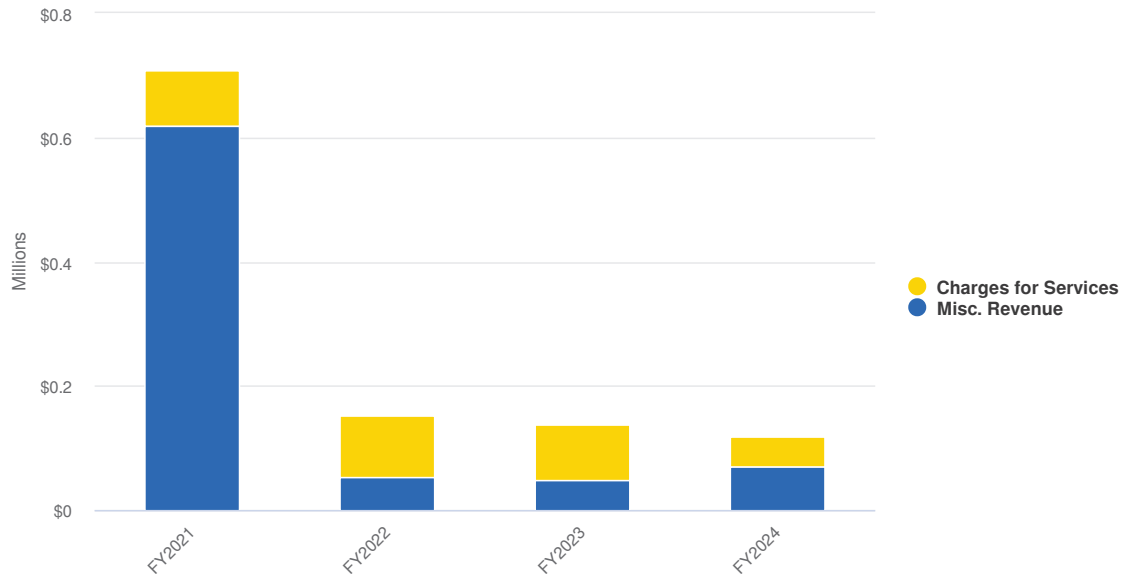
Summary

The City of Cherry Hills Village is projecting \$118.42K of revenue in FY2024, which represents a 14.1% decrease over the prior year. Budgeted expenditures are projected to decrease by 7.8% or \$25.35K to \$300.61K in FY2024.



Water and Sewer Fund Revenues by Source



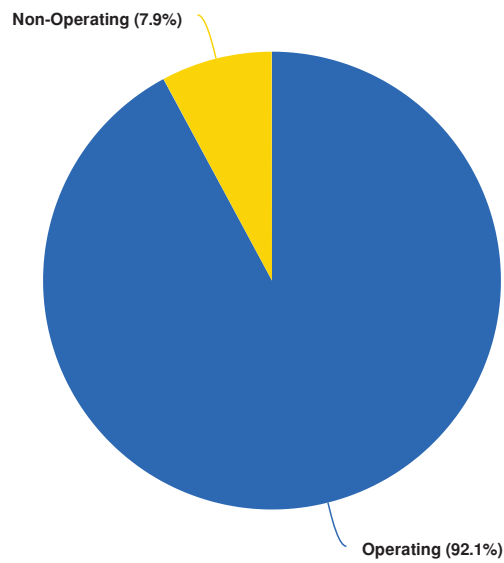


Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Charges for Services	\$88,970	\$105,520	\$88,420	\$93,990	\$48,420	-45.2%
Misc. Revenue	\$618,300	\$15,714	\$49,500	\$83,000	\$70,000	41.4%
Total Revenue Source:	\$707,270	\$121,234	\$137,920	\$176,990	\$118,420	-14.1%

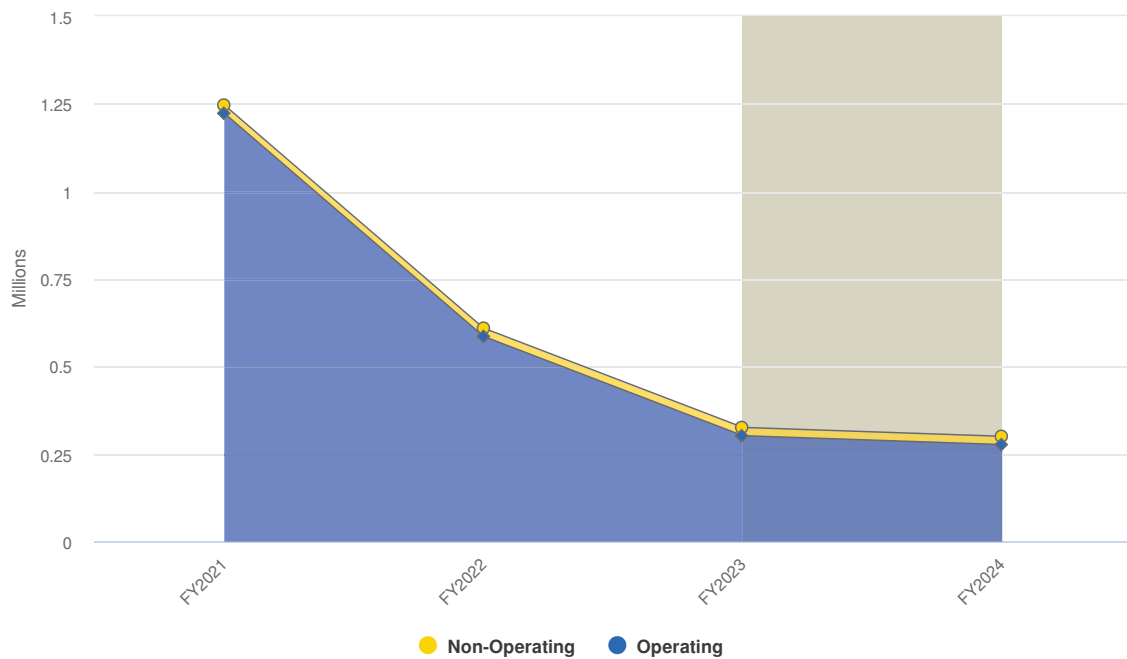


Water and Sewer Fund Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



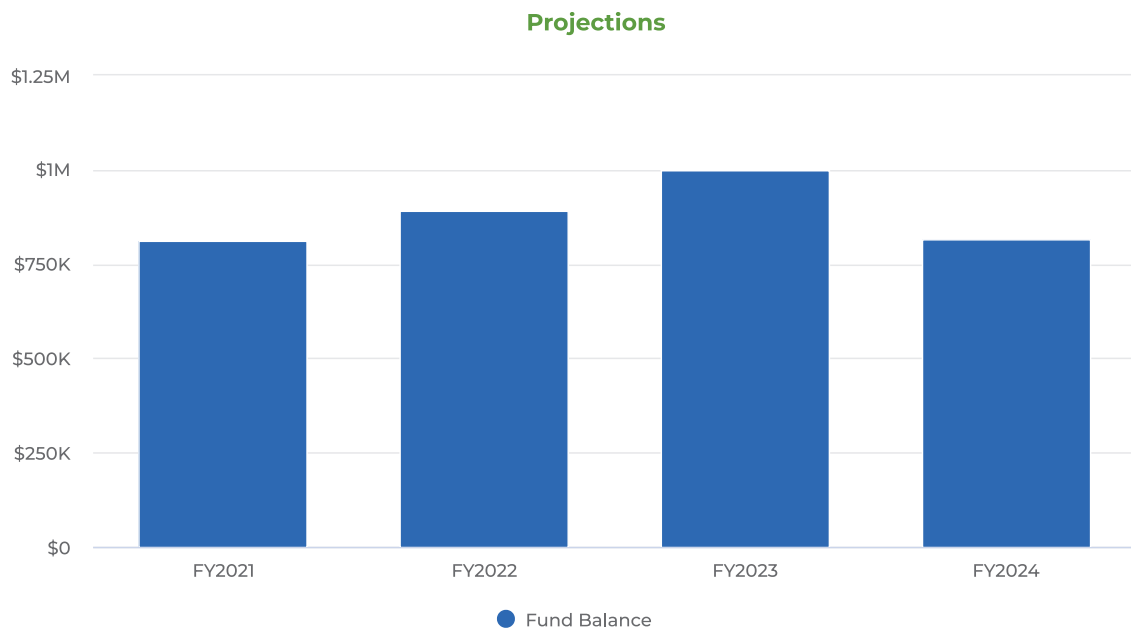
Grey background indicates budgeted figures.



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expense Objects						
Operating	\$1,222,872	\$17,981	\$302,350	\$46,000	\$277,000	-8.4%
Non-Operating	\$23,612	\$23,612	\$23,610	\$23,610	\$23,610	0%
Total Expense Objects:	\$1,246,484	\$41,593	\$325,960	\$69,610	\$300,610	-7.8%

Fund Balance

Water and Sewer Fund Ending Fund Balance



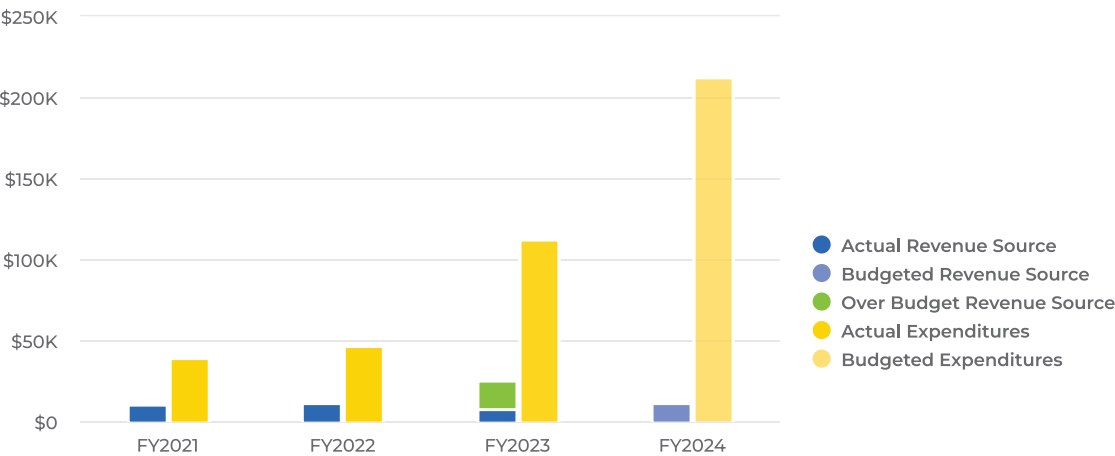


**Catherine H.
Anderson
Land
Donation
Fund**

This fund was created to account for resources designated to foster and encourage the preservation of natural open space and preserving natural areas in the City, but may also be approved for park-related purposes by the City Council.

Summary

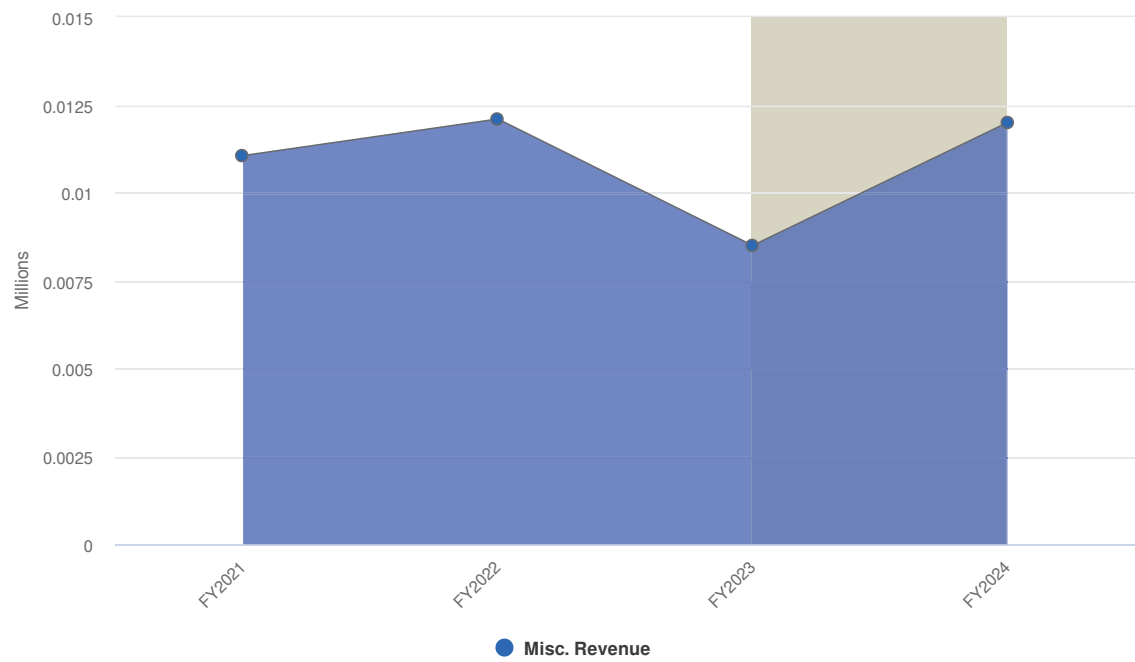
The City of Cherry Hills Village is projecting \$12K of revenue in FY2024, which represents a 41.2% increase over the prior year. Budgeted expenditures are projected to increase by 89.2% or \$100.45K to \$213.12K in FY2024.



Please Note:
2022 shows an estimated excess of revenues over budget and estimated expenditures below budget
For 2020 and 2021, only actual information is presented and not comparisons to budget (which are positive variances)



Catherine H. Anderson Land Donation Fund Revenues by Source



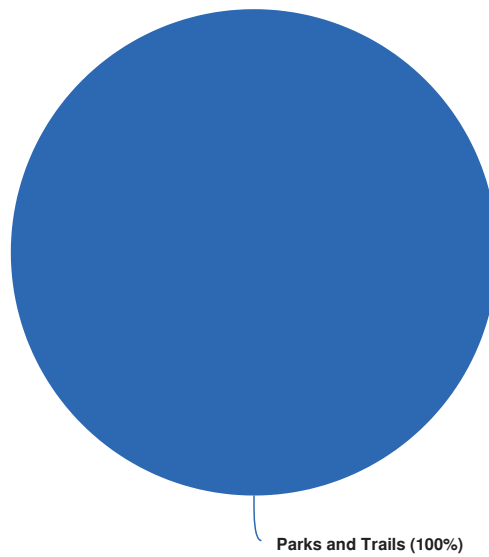
Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Revenue Source						
Misc. Revenue	\$11,058	\$22,920	\$8,500	\$25,500	\$12,000	41.2%
Total Revenue Source:	\$11,058	\$22,920	\$8,500	\$25,500	\$12,000	41.2%

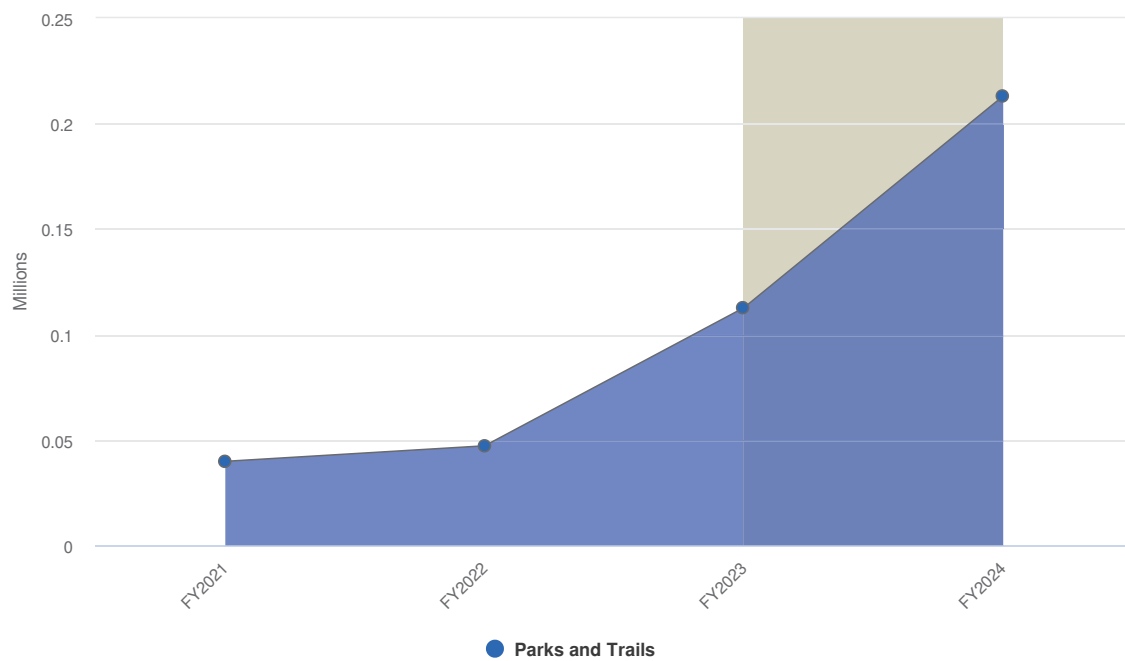


Catherine H. Anderson Land Donation Fund Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



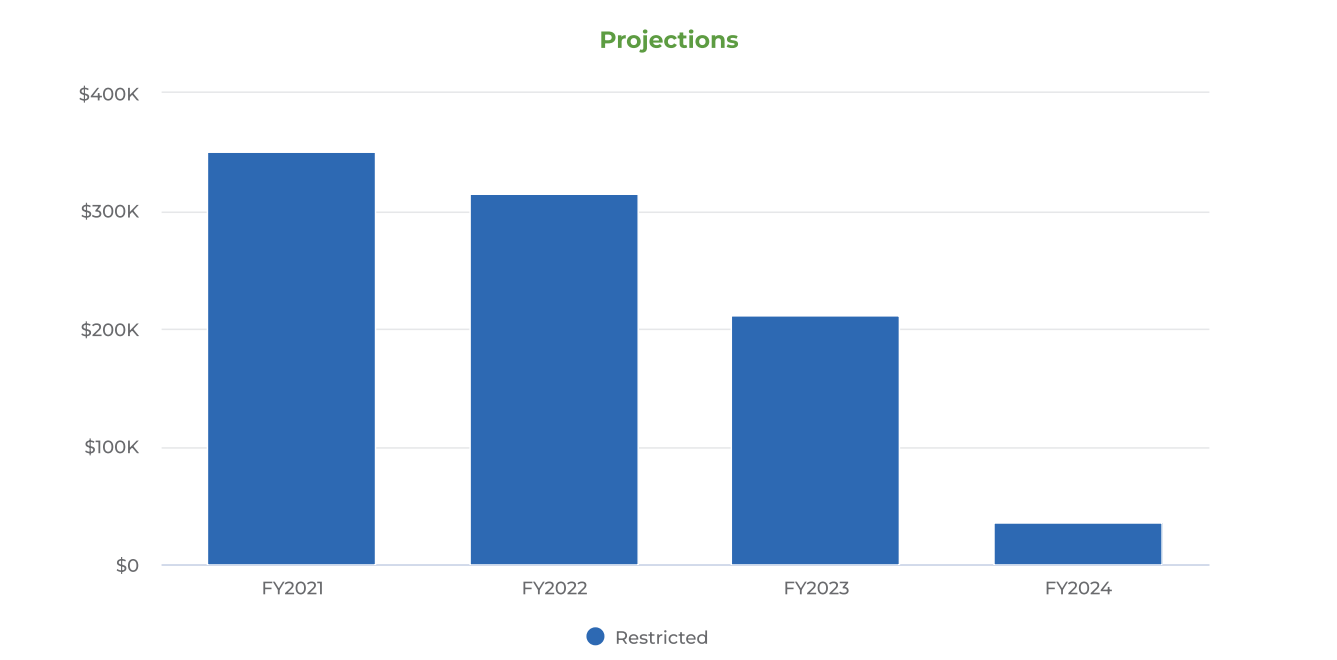
Grey background indicates budgeted figures.



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expenditures						
Parks and Trails	\$39,753	\$49,613	\$112,670	\$112,670	\$213,120	89.2%
Total Expenditures:	\$39,753	\$49,613	\$112,670	\$112,670	\$213,120	89.2%

Fund Balance

Catherine H. Anderson Land Donation Fund Ending Fund Balance



	FY2023	FY2024	% Change
Fund Balance	—	—	
Restricted	\$211,045	\$35,252	-83.3%
Total Fund Balance:	\$211,045	\$35,252	-83.3%



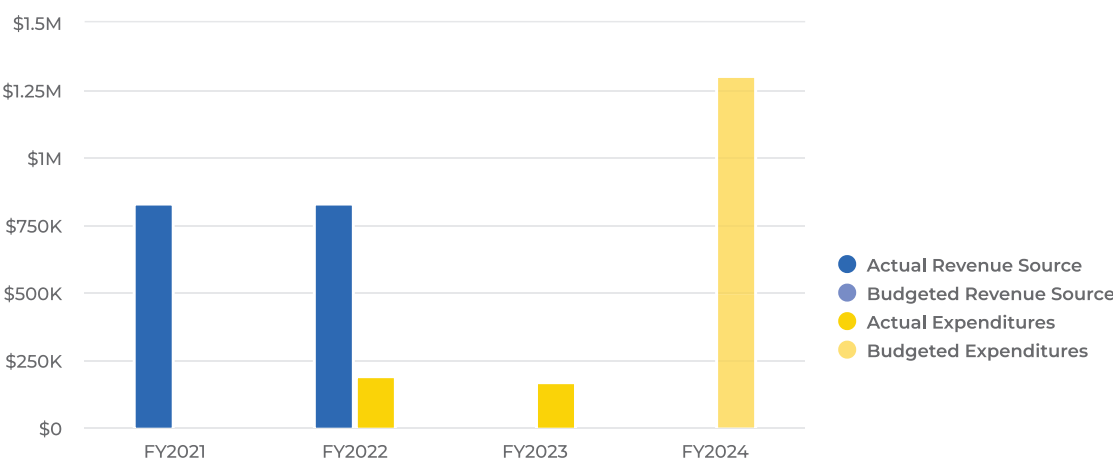
American Rescue Plan Act Fund

This fund was created to account for grant revenues and restricted uses as outlined in the federal government's American Rescue Plan Act (ARPA) of 2021.

Summary

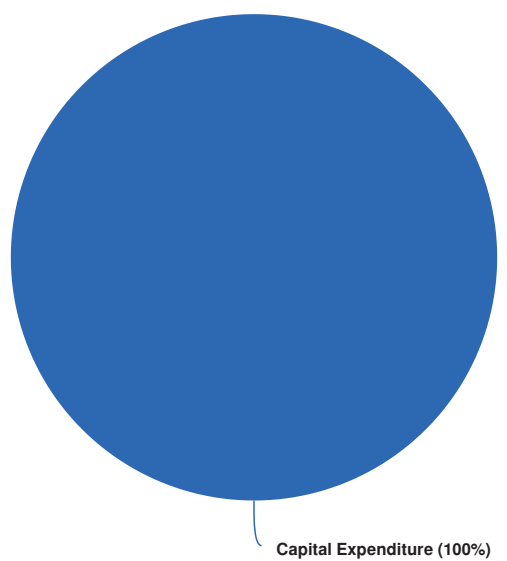
The City has \$1.3 million remaining ARPA funds at the end of 2023. These funds are proposed to be spent on the following projects:

High Line Canal infrastructure	\$650,000
Electric Vehicle Charging Stations	\$250,000
Electric Vehicles	\$150,000
Public Works Facility	\$250,000

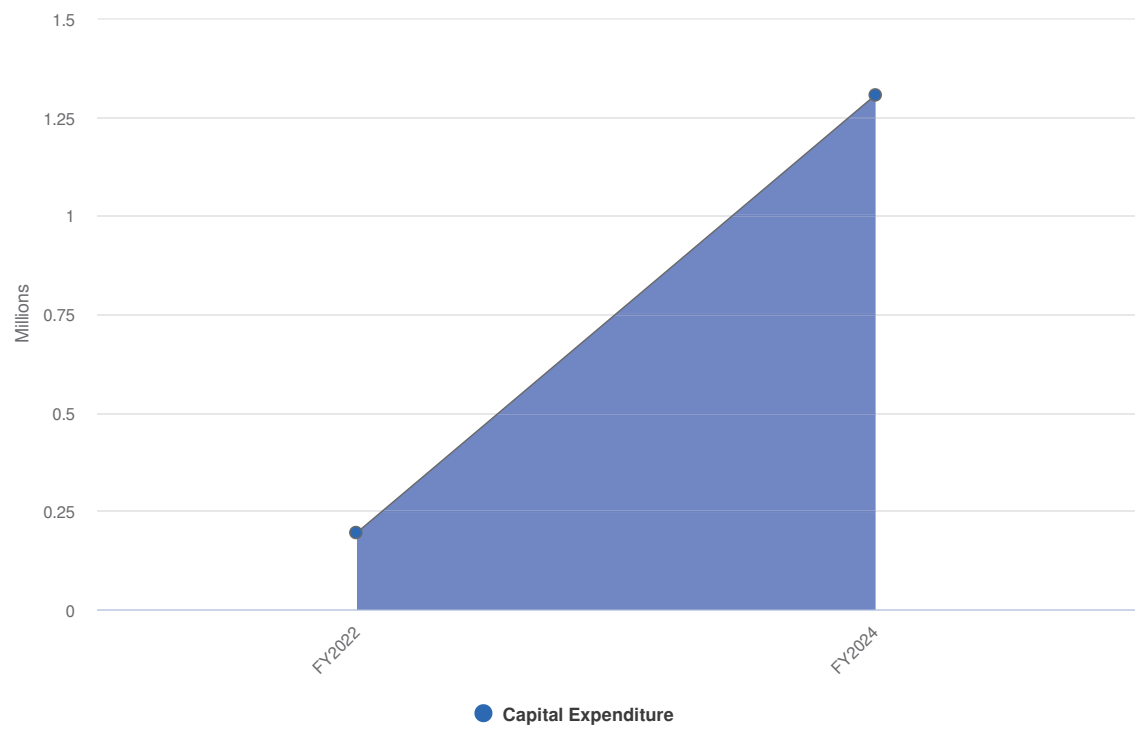


Expenditures by Function

Budgeted Expenditures by Function



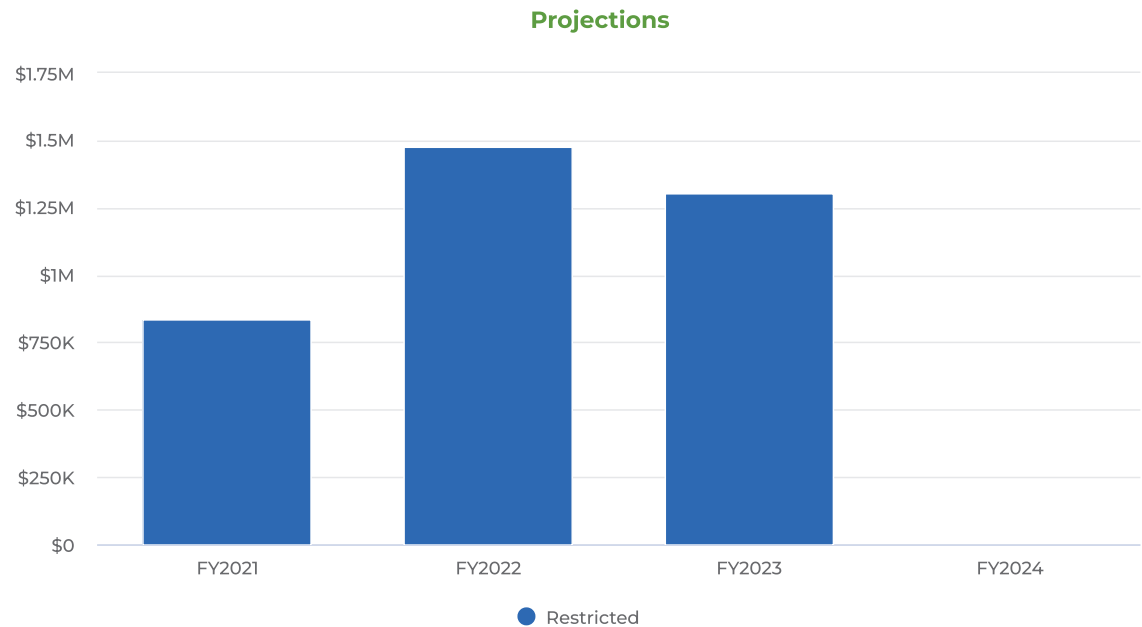
Budgeted and Historical Expenditures by Function



Name	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expenditures						
Capital Expenditure	\$0	\$195,536	\$169,700	\$169,700	\$1,305,490	669.3%
Total Expenditures:	\$0	\$195,536	\$169,700	\$169,700	\$1,305,490	669.3%

Fund Balance

The ARPA stipulates that grant funds must be appropriated by 2024 and spent by 2026. The City Council will soon be reviewing the City's needs to obligate these funds by next budget year.



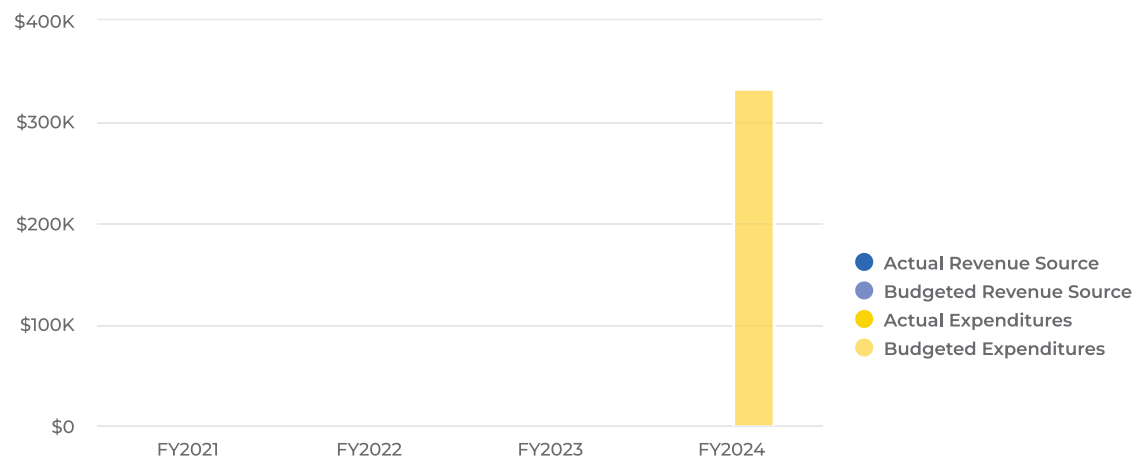
	FY2023	FY2024	% Change
Fund Balance	—	—	
Restricted	\$1,305,490	\$0	-100%
Total Fund Balance:	\$1,305,490	\$0	-100%



Capital Project Fund - COP

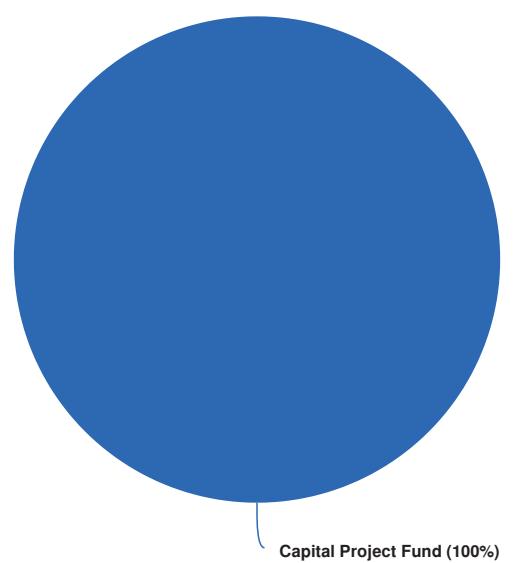
These funds are remaining the the City's 2017 Certificates of Participation project funding for City Hall, John Meade Park, and the Public Works Facility. The City will utilize the remaining \$.5M in 2024-25 to pay debt service.

Summary



Expenditures by Fund

2024 Expenditures by Fund



Budgeted and Historical 2024 Expenditures by Fund

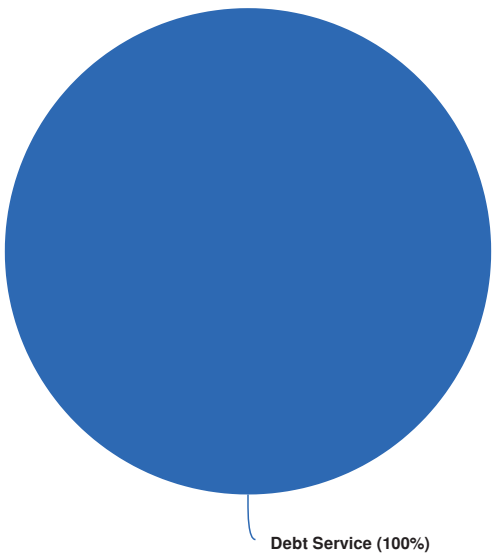


Name	FY2021 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Capital Project Fund	\$4	\$0	\$0	\$333,900	N/A
Total Capital Project Fund:	\$4	\$0	\$0	\$333,900	N/A

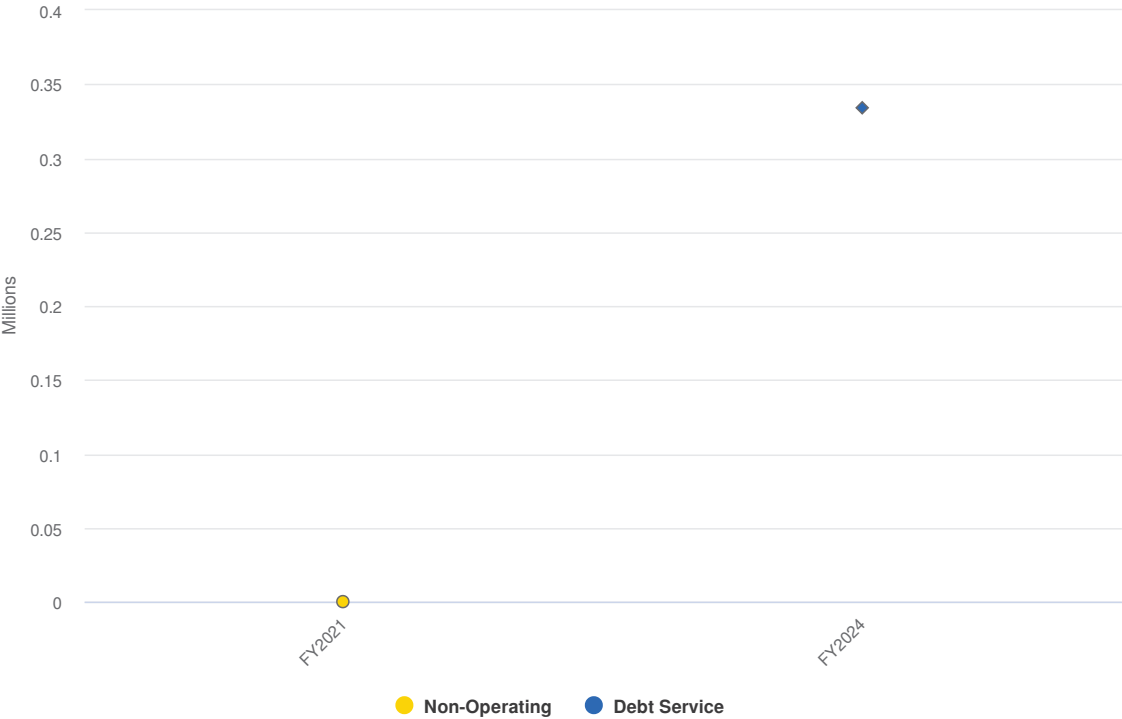


Expenditures by Expense Type

Budgeted Expenditures by Expense Type

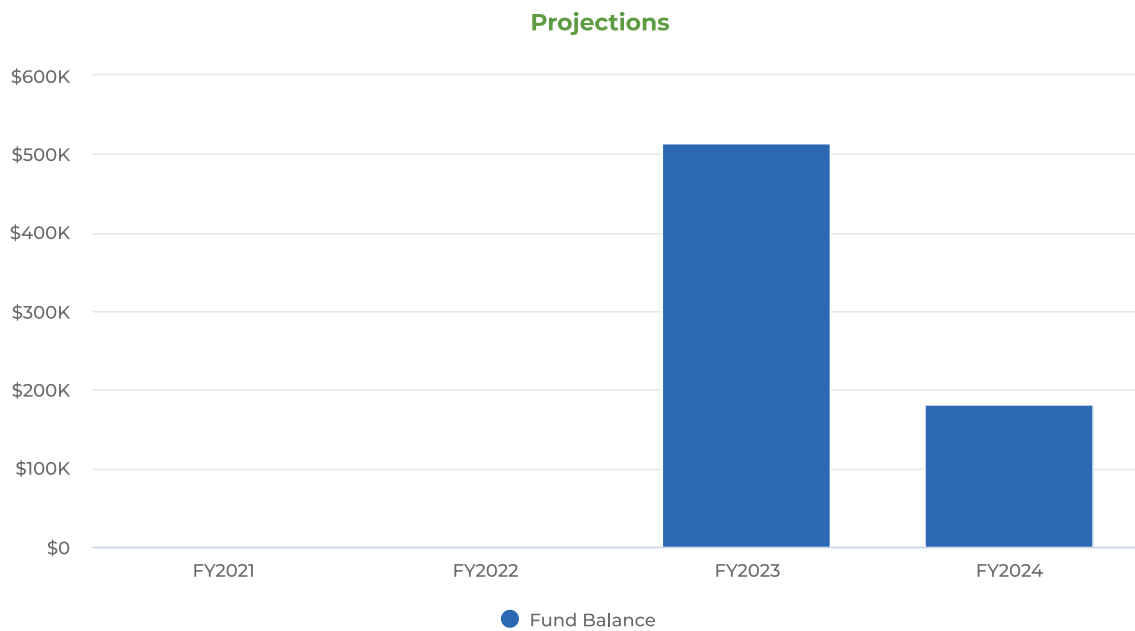


Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actual	FY2023 Adopted Budget	FY2023 Estimated	FY2024 Proposed Budget	FY2023 Adopted Budget vs. FY2024 Proposed Budget (% Change)
Expense Objects					
Non-Operating	\$4	\$0	\$0	\$0	0%
Debt Service	\$0	\$0	\$0	\$333,900	N/A
Total Expense Objects:	\$4	\$0	\$0	\$333,900	N/A

Fund Balance



DETAILED LINE ITEMS



APPENDIX



Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2023 Current year Budget	2023 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
GENERAL FUND REVENUES								
TAX REVENUES								
CURRENT PROPERTY TAXES	\$ 2,625,783	\$ 2,805,771	\$ 2,843,946	\$ 2,175,330	76%	\$ 2,796,516	\$ 3,712,400	Assumes Prop HH passes; there may be more appeals than the past and the city won't have that data until November. County prel AV is 34.6% above 2023.
SPECIFIC OWNERSHIP TAXES	371,854	362,809	324,000	184,512	57%	360,000	360,000	
ELECT UTILITY FRANCH FEE	445,726	549,489	420,000	357,140	85%	600,000	600,000	
CABLE TELEVISION FEES	151,306	151,125	140,000	77,509	55%	150,000	150,000	
CURRENT TAX INTEREST	7,364	5,786	1,500	938	63%	1,000	1,000	
SALES TAX	2,111,148	2,390,375	1,144,000	1,253,366	110%	2,500,000	2,587,500	Higher by 4.6% in 2023; 3.5% increase for inflation in 2024
USE TAX/MOTOR VEHICLES	1,437,734	1,509,043	1,200,000	842,475	70%	1,600,000	1,520,000	2023 is peak in sales; 5% decline in 2024
TAX AND FRANCH FEES:	\$ 7,150,916	\$ 7,774,397	\$ 6,073,446	\$ 4,891,270	81%	\$ 8,007,516	\$ 8,930,900	
LIQUOR LICENSES	9,287	6,878	6,000	3,787	63%	\$ 6,000	\$ 6,000	10% decline in 2024 to 2022 volume; high SF \$ permits in 2023. 2022 and 2023 avg 70 new permits per month
SECURITY ALARM PERMITS	31,850	31,225	31,200	31,545	101%	31,550	-	
LAND USE FEES	-	700	-	6,345	NA	12,000	12,000	
BUILDING PERMITS	1,361,429	1,453,561	900,000	745,147	83%	1,500,000	1,350,000	
SERVICE EXPANSION FEES	200,274	143,360	117,000	114,818	98%	200,000	120,000	
ZONING & SUBDIVISION FEES	500	500	1,000	-	0%	-	1,000	10% decline estimated in 2024
ELEVATOR INSPECTION FEE	4,620	2,420	4,000	1,540	39%	2,500	2,500	
PLAN REVIEW FEE	194,745	154,492	140,000	78,846	56%	150,000	135,000	
DOG LICENSES	1,880	2,105	2,000	1,540	77%	2,200	2,200	
STREET CUT PERMITS	64,970	87,625	60,000	47,275	79%	90,000	80,000	
STORMWATER CONSTRUCTION	3,300	1,820	1,500	1,723	115%	2,500	2,500	10% decline estimated in 2024
ENGINEERING PLAN REVIEW	44,443	40,365	30,000	13,413	45%	25,000	22,500	
LICENSE AND PERMITS REVS	1,917,298	1,925,050	1,292,700	1,045,978	81%	\$ 2,021,750	\$ 1,733,700	
INTERGOVERNMENTAL REVENUES								
MOTOR VEH.REGISTRATION	24,242	24,403	25,200	10,866	43%	\$ 21,500	\$ 22,000	Best estimate developed by CML and should be updated by 9/1/23; added EV fees in 2023
CIGARETTE TAX	9,042	9,389	7,500	1,905	25%	\$ 9,000	\$ 9,000	
HIGHWAY USERS TAX	249,129	231,500	220,000	87,007	40%	\$ 225,000	\$ 227,000	
STATE GRANTS	-	2,415	-	-				
CNTY RD/BRDGE LEVY	87,775	87,050	86,200	32,963	38%	\$ 86,200	\$ 86,000	
INTERGOVERNMENTAL REVS	370,188	354,756	338,900	132,741	39%	\$ 341,700	\$ 344,000	
CHARGES FOR SERVICES REVENUES								
EXTRA DUTY SERVICE CHARGES	32,539	46,458	193,360	29,229	15%	\$ 50,000	\$ 55,000	The 2023 budget included one SRO
FALSE ALARM FEES	8,400	2,900	4,000	1,532	38%	\$ 3,000	\$ -	
POLICE CONTRACT REVS				162,766	NA	\$ 186,000	\$ 255,000	
MUNICIPAL COURT FINES	287,553	190,226	225,000	62,366	28%	\$ 115,000	\$ 115,000	
DUI FINES	3,465	2,203	3,000	-	0%	\$ -	\$ -	
FUEL SURCHARGE	20,620	11,000	18,000	2,820	16%	\$ 11,000	\$ 11,000	Higher fund balance at 4.25% avg yield
CHARGES FOR SERVICES REVS	352,577	252,786	443,360	258,712	58%	\$ 365,000	\$ 436,000	
INTEREST INCOME	13,315	341,609	270,000	152,620	57%	\$ 525,000	\$ 600,000	
PENALTY-BUILDING PERMITS	150	100	500	-	0%	\$ -	\$ -	
INV MKT VALUE CHANGE	-	(264,905)	-	-		\$ -	\$ -	
CRIER CONTRIBUTIONS	7,270	6,275	6,000	5,934	99%	\$ 6,000	\$ 6,000	2022 capital contributions for paving project; 2023 includes golf event City contract
CRIER ADVERTISEMENT	8,985	8,755	7,500	2,253	30%	\$ 8,000	\$ 8,000	
OTHER REVENUES	46,381	228,161	42,000	7,968	19%	\$ 45,000	\$ 15,000	
DONATION TO THE ART COMMI	9,653	-	-	7,475	NA	\$ 10,000	\$ 8,000	
75TH ANNIVERSARY TICKETS	718	-	-	-				
POLICE DONATIONS				25,500		\$ 45,500	\$ 50,000	NEW LINE ITEM ALONG WITH EXPENDITURE LINE - REVENUE NEUTRAL
LEASE PROCEEDS	8,053	9,085	8,800	3,660	42%	\$ 8,800	\$ 8,800	Property lease for cell tower
MISCELLANEOUS REVS	94,524	329,078	334,800	205,410	61%	\$ 648,300	\$ 695,800	
GENERAL FUND REVENUES	9,885,503	10,636,068	8,483,206	6,534,111	77%	\$ 11,384,266	\$ 12,140,400	
				34.2% 2023 Over Budget	7.0% 2023 YOY	6.6% 2024 YOY	43.1% 24 Budget change	

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2,023 Current year Budget	2023 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
ADMINISTRATION DEPARTMENT								
PERSONNEL SERVICES	\$ 375,790	\$ 451,877	\$ 437,170	\$ 221,875	51%	\$ 437,170	\$ 482,140	6.0% possible merit + possible reclass Prosecuting Attorney, 2 sessions per month (plus 3 additional court sessions) - moved to the Judicial division in 2024
FEE PERSONNEL	\$ 15,600	\$ 15,600	\$ 17,010	\$ 6,000	35%	\$ 16,000	-	
SOCIAL SECURITY TAXES	\$ 27,417	\$ 32,782	\$ 33,440	\$ 16,921	51%	33,440	36,880	
RETIREMENT 401-NONSW	\$ 11,548	\$ 18,126	\$ 32,350	\$ 17,154	53%	34,500	38,570	
RETIREMENT	\$ 7,215	\$ 4,888	\$ 80,000	\$ 34,560	43%	70,000	76,000	
HEALTH-LIFE-DENTAL INS	\$ 63,231	\$ 51,726	\$ 751,750	\$ 328,033	44%	751,750	877,540	Preliminary increases: medical 11%, dental 5%, life 10%, vision 5%; centrally budgeted in Admin
UNEMPLOY-WORK COMP IN	\$ 57,422	\$ 59,433	\$ 84,000	\$ 37,312	44%	65,000	72,800	Pinnacol & Colorado Dept of Labor and Employment (\$103,500 total - 12% estimated increase, 19% allocated to Parks. Excludes audit, dividend, and loss ratio 'credits' of \$10k.
OFC-SUPPLIES-POSTAGE	\$ 6,109	\$ 8,074	\$ 12,000	\$ 4,280	36%	10,000	11,340	Office supplies, postage, notary, printer materials. 19% is charged to the Parks Fund
PRINTING-REPRODUCTION	\$ 1,446	\$ 1,851	\$ 2,900	\$ 863	30%	2,000	2,500	Letterhead, envelopes, County recording fees (\$2,000); Annual Report (\$500).
SPECIAL MATERIALS	\$ 1,402	\$ 2,133	\$ 2,500	\$ 1,071	43%	2,300	2,300	Coffee supplies
GAS-HEAT-LIGHT	\$ 16,803	\$ 18,446	\$ 18,120	\$ 9,775	54%	19,500	20,330	19% allocated to Parks; 81% for GF
COMMUNICATIONS	\$ 12,949	\$ 14,317	\$ 14,710	\$ 7,117	48%	12,000	8,500	In house VOIP, fax line, internet, shared with PD, Parks, PW. New phones and op costs save the City approx \$500 per month.
SEWER	\$ 1,582	\$ 1,882	\$ 2,200	\$ 127	NA	2,000	2,000	81% to GF: Sanitation District (\$160) and City of Englewood (\$2,310), 19% allocated to Parks
COUNTY TREASURER FEES	\$ 26,331	\$ 26,152	\$ 28,440	\$ 12,826	45%	28,000	36,900	1% of current property tax revenue
COUNTY USE TAX FEES	\$ 71,438	\$ 67,483	\$ 60,000	\$ 41,161	69%	80,000	76,000	5% of collected use tax/motor vehicle revenue
AUDIT	\$ 7,695	\$ 7,695	\$ 8,000	\$ 7,625	95%	7,700	7,700	Annual audit services (\$9,875 total), 19% allocated to Parks
LEGAL	\$ 145,089	\$ 143,125	\$ 153,900	\$ 81,066	53%	143,500	185,000	7% anticipated increase - Michow, Cox & McAskin and other legal counsel (\$203,000 total), 19% allocated to Parks
OTHER CONTRACT SERV	\$ 43,860	\$ 34,290	\$ 40,340	\$ 38,653	96%	60,000	57,000	Total costs allocated to General and Parks Funds 81% for GF: Xerox (\$5,000), Waste Management (\$8,400), Municipal Code (\$7,500), Website maint (\$5,600), Rocky Mountain Reserve (\$3,000), Lobbying services (\$9,000), UMB Bank for COP's (\$1,500), GFOA award fee (\$350), unanticipated contracts (\$16,650)
BUILDING MAINT	\$ 7,936	\$ 4,249	\$ 8,380	\$ 3,554	42%	8,000	10,000	GF is 81% of these totals: Phone line for security system & monitoring for City Hall (\$2,350), annual sprinkler & fire extinguisher inspection (\$1,260), misc building maintenance (\$5,000) 19% allocated to Parks. \$660 composting, \$730 miscellaneous items not split with Parks.
INSURANCE-BONDS	\$ 109,187	\$ 108,948	\$ 119,880	\$ 92,768	77%	125,000	157,460	CIRSA -10% increase for Property/Casualty/Mobile Equipment/Boiler & Machinery, misc claim deductibles (\$3,000), 19% of some costs allocated to Parks
ELECTION EXPENSE	\$ -	\$ 8,230	\$ -	\$ -		-	10,000	Election expenses
TRAIN.-DUES-TRAVEL	\$ 33,221	\$ 29,859	\$ 43,490	\$ 21,456	49%	43,000	50,820	City-wide memberships and departmental training/dues/memberships. Parks is allocated 19% of city-wide and specific position allocations.
TESTING-PHYSICALS	\$ -	\$ 361	\$ 500	\$ 72	14%	400	500	New hire expenses and Admin employee annual physicals
LEGAL PUBLICATIONS	\$ 637	\$ 357	\$ 600	\$ 2,149	358%	3,000	3,000	Legal postings in the Villager newspaper
SPECIAL EVENTS	\$ 15,100	\$ 717	\$ 8,000	\$ 262	3%	5,000	5,000	Miscellaneous special events.

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2,023 Current year Budget	2023 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
MISCELLANEOUS EXPENSI	\$ 58,332	\$ 67,445	\$ 62,130	\$ 22,146	36%	62,000	47,610	Council and special meetings (\$5,900-\$1,000 Parks @19%), bank, payment platform, credit card fees (\$33,600 Parks - \$3,360), deliveries (\$500), unanticipated (\$1,500), City of Sheridan privilege tax and license (\$600), payroll trans (\$4,800), IRS compliance (\$550), Civic Results (\$1,220), car allowance (\$2,400), employee recognition (\$1,000). Lower due to passing on card fees to customers.
EQUIPMENT	\$ -	\$ 223	\$ 150	\$ -	0%	-	26,330	ADA Compliance: website, PD site, court streaming (additional \$4,100 in Parks)
COVID-19 EXPENSES	\$ 800	\$ -	\$ -	\$ -				N/A in 2024
ADMIN DEPT	\$ 1,118,142	\$ 1,180,271	\$ 2,021,960	\$ 517,180	26%	2,021,260	2,304,220	
JUDICIAL								
PERSONNEL SERVICES	\$ 64,550	\$ 58,043	\$ 69,040	\$ 33,490	49%	69,040	68,850	One clerk and PT Bailiff; 6.0% possible merit + possible reclass
FEE PERSONNEL	\$ 19,500	\$ 18,000	\$ 20,250	\$ 7,500	37%	20,500	37,500	Two part-time judges and one Prosecutor (Prosecutor budget moved in 2024)
SOCIAL SECURITY TAXES	\$ 4,864	\$ 4,241	\$ 5,280	\$ 2,558	48%	5,280	5,270	
HEALTH-LIFE-DENTAL INSI	\$ 15,842	\$ 13,549	\$ -	\$ -	NA	-	-	
OFC SUPPLIES-POSTAGE	\$ 152	\$ 285	\$ 300	\$ -	0%	300	300	
PRINTING-REPRODUCTION	\$ 278	\$ 460	\$ 450	\$ 104	23%	300	300	
JURY-WITNESS FEES	\$ -	\$ -	\$ 100	\$ -	0%	300	300	
TRAIN.-DUES-TRAVEL-SUE	\$ 546	\$ 581	\$ 700	\$ 1,028	147%	1,500	1,500	Judge membership dues and conf fees
INTERPRETERS	\$ 2,361	\$ 2,015	\$ 2,500	\$ 885		2,000	2,500	
MISCELLANEOUS EXPENSI	\$ 971	\$ 180	\$ 1,300	\$ -	0%	500	500	
JUDICIAL DEPT	\$ 109,063	\$ 97,355	\$ 99,920	\$ 42,915	43%	99,720	117,020	
INFORMATION TECHNOLOGY								
SOFTWARE LICENSING	\$ 16,086	\$ 24,464	\$ 29,390	\$ 13,949	47%	41,000	28,700	2023 Unbudgeted - sales tax modules - \$12k
MANAGED SERVICES	\$ 95,054	\$ 110,731	\$ 86,510	\$ 71,361	82%	102,600	87,420	
EQUIPMENT MAINTENAN	\$ -	\$ -	\$ 1,000	\$ -	0%	-	500	
SUBSCRIPTIONS	\$ 52,980	\$ 52,564	\$ 79,140	\$ 33,283	NA	70,000	81,400	
EQUIPMENT	\$ 795	\$ 4,563	\$ 20,660	\$ 7,099	34%	26,000	23,870	2023 Unbudgeted - Council I-pads \$5k;
INFORMATION TECH	\$ 164,914	\$ 192,323	\$ 216,700	\$ 105,308	49%	239,600	221,890	(Parks Fund share of IT is \$44,110)
VILLAGE CRIER								
FEE PERSONNEL	\$ 4,375	\$ 4,737	\$ 7,200	\$ 1,895	26%	7,200	7,700	Contracted publisher
OFFICE SUPPLIES, POSTAG	\$ 9,798	\$ 11,537	\$ 10,700	\$ 4,290	40%	10,700	11,450	7% expected postage increase
PRINTING	\$ 21,345	\$ 21,871	\$ 24,150	\$ 9,889	41%	24,150	26,270	7% expected printing cost increase; adding \$450 for Adobe stock images
CONTRACTUAL SERVICES	\$ -	\$ 108	\$ -	\$ -	NA			
VILLAGE CRIER	\$ 35,518	\$ 38,254	\$ 42,050	\$ 12,765	30%	42,050	45,420	
OTHER FINANCING USES								
COP INTEREST EXPENSE	\$ 191,807	\$ 187,431	\$ 183,167	\$ 100,502	55%	183,167	-	\$178,650 paid from COP Fund 03
COP PRINCIPAL PAYMENT	\$ 141,750	\$ 146,250	\$ 150,753	\$ -	0%	150,753	-	\$155,250 paid from Fund 03 Total of
GF INTERFUND TRANSFER	\$ -	\$ -	\$ 438,726	\$ -	0%	63,740	-	\$333,900 from COP Fund 03
OTHER FIN USES	\$ 333,557	\$ 333,681	\$ 772,646	\$ 100,502	13%	397,660	-	
	\$ 1,761,194	\$ 1,841,882	\$ 3,153,276	\$ 778,671	\$ 1.61	\$ 2,800,290	\$ 2,688,550	

<u>Account Title</u>	2021 Prior year 2 <u>Actual</u>	2022 Prior year <u>Actual</u>	2023 Current year <u>Budget</u>	2023 Current year <u>Thru June</u>	2023 Received or Used %	2023 YE Estimate	2024 Requested <u>Budget</u>	<u>NARRATIVE</u>
COMMUNITY DEVELOPMENT								
PERSONNEL SERVICES	\$ 148,401	\$ 165,790	\$ 180,750	\$ 90,372	50%	\$ 180,750	\$ 203,530	6.0% possible merit increase
SOCIAL SECURITY TAXES	\$ 11,222	\$ 12,512	\$ 13,830	\$ 6,957	50%	13,830	15,570	
RETIREMENT 401-NONSWORN	\$ 4,583	\$ 5,250	\$ -	\$ -	NA			
HEALTH-LIFE-DENTAL INSURANCE	\$ 37,804	\$ 36,901	\$ -	\$ -	NA			
OFFICE SUPPLIES-POSTAGE	\$ 94	\$ 282	\$ 1,500	\$ 110	7%	1,500	1,500	Plotter paper and cartridges, plotter
PRINTING-REPRODUCTION	\$ 1,074	\$ 1,173	\$ 1,000	\$ 705	71%	1,000	750	Inspection reports, inspection records, permit cards, business cards, notice of public hearing signs
SPECIAL MATERIALS	\$ -	\$ 69	\$ 200	\$ -	0%	50	500	Courier services for City Attorney Packets and
CONTRACTED PLAN REVIEW	\$ 155,120	\$ 151,808	\$ 110,550	\$ 74,700	68%	149,400	150,000	Shums Coda Associates plan review (\$149,450)
ENGINEERING SERVICES	\$ 60,533	\$ 47,075	\$ 60,000	\$ 23,301	39%	46,600	60,000	Traffic and floodplain analysis of permit applications. Review of construction
CITY TRAFFIC ENGINEERING	\$ -	\$ 3,405	\$ 8,000	\$ 3,740	47%	7,480	8,000	Icon engineering review and support for
BUILDING INSPECTION	\$ 83,524	\$ 115,306	\$ 110,000	\$ 53,960	49%	107,920	110,000	SCA Consulting permit inspections and general
OTHER CONTRACTS	\$ 79,877	\$ 30,512	\$ 2,200	\$ -	0%	-	2,200	Denver Regional Aerial Photography Project
TRAIN.-DUES-TRAVEL-SUBSC	\$ 1,003	\$ 1,365	\$ 3,930	\$ 1,138	29%	3,930	4,000	APA Membership Dues (\$550), State APA Conference or Rocky Mountain Land Use Institute Conference (\$1,500), Building Clerk training (\$500), floodplain management membership & training (\$300) and other training/publications (\$1,150)
MISCELLANEOUS EXPENSE	\$ 3,000	\$ 3,583	\$ 3,500	\$ 1,500	43%	3,500	3,500	Car allowance (\$3,000); miscellaneous (\$500)
EQUIPMENT	\$ 1,383	\$ -	\$ -	\$ -	NA		-	Bigger monitors for plan review and two iPads for inspections and Council/Boards and Commissions (budgeted in IT in 2024)
COMMUNITY DEV DEPT	\$ 587,617	\$ 575,030	\$ 495,460	\$ 256,483	52%	\$ 515,960	\$ 559,550	

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2023 Current year Budget	2023 Current year Thru June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	
PUBLIC SAFETY DEPARTMENT								
PERSONNEL SERVICES	\$ 2,525,432	\$ 2,406,210	\$ 2,775,600	\$ 1,273,753	46%	\$ 2,775,600	\$ 2,895,440	Includes 2024 Compensation Study results and one additional School Resource Officer
FEE PERSONNEL	\$ -	\$ 1,500	\$ -	\$ -	NA	-	-	
SOCIAL SECURITY TAXES	\$ 53,525	\$ 52,240	\$ 55,000	\$ 29,308	53%	58,000	58,720	
POLICE RETIREMENT CONTRIBUTION	\$ 185,354	\$ 173,925	\$ 188,270	\$ 92,645	49%	187,000	211,370	Current ICMA plan retirement contributions
RETIREMENT	\$ 62,050	\$ 59,715	\$ -	\$ 29,568	NA	-	-	
HEALTH-LIFE-DENTAL INS	\$ 360,617	\$ 386,549	\$ -	\$ 218,295	NA	-	-	CENTRALLY BUDGETED IN THE ADMINISTRATION DEPARTMENT
FPPA retirement plan							95,000	Subject to Council approval - assumes 100% Sworn staff changes to FPPA
UNIFORM EXPENSE	\$ 19,724	\$ 20,017	\$ 28,600	\$ 17,300	60%	28,600	28,600	Uniform replacement \$500 x 28 employees = \$14,000, 6 ballistic vests x1,100 = \$6,600, clothing & equipment for 2 new police officers = \$2,500, motorcycle uniforms/helmets (\$3,500), BWC mounts (\$1000), misc. (\$1,000).
OVERTIME	\$ 45,380	\$ 56,305	\$ 55,500	\$ 35,728	64%	55,500	55,500	Overtime compensation (\$48,900) holiday pay (\$6,600)
EXTRA DUTY	\$ 31,037	\$ 46,056	\$ 66,000	\$ 25,560	39%	50,000	50,000	Majority offset with revenue paid by third party
OFC SUPPLIES-POSTAGE	\$ 6,564	\$ 11,556	\$ 9,000	\$ 7,081	79%	9,000	9,000	Copier paper, toner, PD office supplies, shredder bags and blank DVDs
PRINTING-REPRODUCTION	\$ 2,037	\$ 949	\$ 6,000	\$ -	0%	2,500	5,000	Dept. forms, letterhead and envelopes, business cards, municipal and state court summons and complaint forms
CRIME PREVENTION	\$ 5,465	\$ 2,592	\$ 5,500	\$ 439	8%	2,500	6,000	National Night Out event, books, brochures, flyers & PD mailings addressing crime prevention measures, Citizen Police Academy (new program)
DARE	\$ -	\$ -	\$ 1,500	\$ 42	3%	-	1,500	School Resource Officer supplies
SPECIAL MATERIALS	\$ 15,531	\$ 17,640	\$ 16,860	\$ 10,327	61%	17,000	18,000	Weapons inspections, duty and training ammunition, Taser cartridges for annual recertification, range supplies, defensive tactics supplies, driver training supplies, targets, small gun parts for department owned firearms, repairs to department owned rifles, photographic processing, evidence collection materials: fingerprint kits, evidence tape, evidence bags, tape lifters and backs, ink rollers, ink, and powder, batteries, drug test kits, supplies for the Intoxilyzer, supplies for the AEDs, small disposable items used by patrol, chemical agent, and other miscellaneous items AMMO PRICE INCREASE
ANIMAL CONTROL	\$ 232	\$ 56	\$ 500	\$ -	0%	500	500	Annual dog registration forms and dog tags, animal impound fees, veterinarian charges, and small equipment and supply items used by the AC Officer
Electric/Gas	\$ 23,928	\$ 25,572	\$ 26,420	\$ 19,949	76%	26,420	29,000	Joint Public Safety Facility net of \$30,000 annually reimbursed by South Metro Fire. Xcel rate increase 9/1/23
Water	\$ 2,193	\$ 2,419	\$ 3,000	\$ 530	18%	2,500	3,000	Joint Public Safety Facility net of \$1,600 annually reimbursed by South Metro Fire.
TELEPHONE	\$ 21,826	\$ 22,839	\$ 39,090	\$ 9,480	24%	24,000	30,000	28 AT&T cell phones (\$21,000), 12 data cards (\$3,000), replacements (\$2,000), 4 phone lines at JPSF (\$2,000), long distance (\$2,000), South Metro reimb
Sewer	\$ 1,952	\$ 2,215	\$ 2,620	\$ 400	15%	2,000	2,620	Cherry Hills Sanitation District (\$420), Englewood (\$2,200)
VEHICLE MAINT - ENGLEWOOD	\$ 29,787	\$ 21,852	\$ 83,400	\$ 14,424	17%	35,000	83,400	Preventive maintenance and repairs for the PD's vehicles provided by the City of Englewood - 10% inflation increase to (\$78,940), service for motorcycles (\$4,460)

Account Title	2021 Prior year 2 <u>Actual</u>	2022 Prior year <u>Actual</u>	2023 Current year <u>Budget</u>	2023 Current year <u>Thru June</u>	2023 Received or Used %	2023 <u>YE Estimate</u>	2024 Requested <u>Budget</u>	
PUBLIC SAFETY DEPARTMENT								
OTHER CONTRACTUAL SERV	\$ 106,354	\$ 111,057	\$ 168,260	\$ 143,242	85%	170,000	220,000	Range (\$7750), Communications Center Radio Services dispatching- (\$128,530), ACSO Radio programming & support (\$3,800), Juvenile Assessment Center (\$2,200), Addiction Facility (\$2,850), RMIN - Police Intel Network (\$350), Language Line (\$650), Arapahoe County Haz Mat Response Team (\$1,580), Driving track usage (\$2,500), Humane Society of the South Platte Valley, Inc. - Animal Sheltering Services (\$5,400), Xerox lease (\$2850), Physio-Control (AED) (\$2,300). Subscription for Five (15) FLOCK SAFETY ALPR cameras (\$37,500), CALEA Accreditation cost (\$11,450), CO Information Sharing Consortium subscription (\$189 per officer x 25)
Police Donations	\$ -	\$ -	\$ -	\$ -	NA	45,500	50,000	New - The department receives unanticipated donations throughout the year. These are tremendous donations from the community, yet result in added/unbudgeted expenditures. In 2024, PD is proposing to add unanticipated revenues and expenditures.
Building Maintenance	\$ 13,027	\$ 9,749	\$ 23,860	\$ 6,214	26%	12,000	23,860	JPSF Police Department portion-insurance (\$5,500), fire alarm monitoring (\$450), sand trap/generator service (\$700), boiler license (\$150), HVAC maintenance (\$2,750), trash service (\$840), service for first aid kits (\$5,670), carpet cleaning bi-annually (\$1,800), building repairs (\$4,500), misc gate repair (\$5,000), building filters (\$500) - less \$4,000 South Metro Fire reimbursements for shared facility.
EQUIPMENT MAINTENANCE	\$ 7,137	\$ 168	\$ 38,230	\$ 21,666	57%	35,000	40,000	Maintenance and repairs for all small equipment not covered by maintenance contracts (i.e. radar units) and the maintenance and repair of office equipment (\$4,510), radio repair (\$5,240), bicycle maintenance (\$1,030), body worn cameras (\$27,450), addition of more body worn cameras
VEHICLE MAINT - OTHER	\$ 4,934	\$ 885	\$ 5,100	\$ 7,301	143%	10,000	7,500	Non-contract repairs to the PD's vehicles: car washes (\$3,500), professional detailing of cars \$200 per vehicle x 1 times per year = \$1,600
GASOLINE-OIL	\$ 40,521	\$ 44,385	\$ 45,600	\$ 11,945	26%	40,000	40,000	Gasoline for police vehicles: 12,000 gallons estimated at PW wholesale prices
WELLNESS PROGRAM	\$ -	\$ -	\$ 20,000	\$ 7,229	36%	10,000	20,000	These funds will focus on education, assessment, and prevention practices specific to the first responder field. The program will adopt a whole-health approach emphasizing the major domains of mental, emotional, physical, and social well-being. Funds will provide training, seminars/workshops, health publications/resources, peer-support programming, and access to expert mental health.
TRNG-DUES-TRAVEL-SUBSC	\$ 15,247	\$ 14,794	\$ 20,800	\$ 24,329	117%	25,000	30,000	Training/Travel seminar registration fees (\$12,000), PoliceOne Academy (\$1900), dues and subscriptions (\$2,000), in-service training by City Attorney (\$2,500), traffic cone rental for defensive driving (\$1,500), Stormwater Technician/Code Enforcement annual training (\$400), CSC membership (\$500), SRO training
TESTING AND PHYSICAL EXAMS	\$ 3,374	\$ 39,042	\$ 9,000	\$ 4,956	55%	6,000	9,000	New employee physicals, credit checks, polygraph and psychological screening of police officer candidates, background investigations.
PRISONER EXPENSES	\$ 207	\$ 638	\$ 7,990	\$ 285	4%	500	7,500	Blood testing for alcohol/drugs (blood kits, blood draws and screenings), biohazard cleaning and decontamination of cars and building

<u>Account Title</u>	<u>2021</u> <u>Prior year 2</u> <u>Actual</u>	<u>2022</u> <u>Prior year</u> <u>Actual</u>	<u>2023</u> <u>Current year</u> <u>Budget</u>	<u>2023</u> <u>Current year</u> <u>Thru June</u>	<u>2023</u> <u>Received</u> <u>or Used %</u>	<u>2023</u> <u>YE Estimate</u>	<u>2024</u> <u>Requested</u> <u>Budget</u>	
PUBLIC SAFETY DEPARTMENT								
SPECIAL INVESTIGATIONS	\$ 5,241	\$ 2,935	\$ 6,000	\$ 1,000	17%	2,000	5,000	Criminal investigation: forensic expenses to include sex assault kits (\$4,000), Misc (\$1,000)
CANINE EXPENSES	\$ -	\$ 215	\$ -	\$ -	NA	-	-	
MISCELLANEOUS EXPENSES	\$ 8,019	\$ 16,749	\$ 14,600	\$ 19,056	131%	25,000	32,000	promotions, retirements, dignitary visits, annual chiefs meeting, plaques, awards, challenge coins (\$2,000), employment advertisement (\$5,000), annual property evidence audit (\$1,600), Power DMS (policy mgt, scheduling, evaluations, experience survey), crime analysis software, Crimewatch
EQUIPMENT	\$ 9,898	\$ 94,623	\$ 6,220	\$ 10,094	162%	5,000	14,000	Replacement radio batteries (\$900), shoulder microphones (\$850), Stormwater testing supplies (\$500), LTI Laser (\$2295) , X-2 Taser w/Holster (\$1675), annual Taser replacement budgeted in the Capital Fund, two ballistic shields
PUBLIC SAFETY DEPARTMENT	\$ 3,606,592	\$ 3,645,445	\$ 3,728,520	\$ 2,042,148	55%	\$ 3,662,120	\$ 4,081,510	

Account Title	2021-21 Prior year 2 Actual	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	NARRATIVE
PUBLIC WORKS DEPARTMENT								
								2024 staff increases are up to 6.0% merit. 50% Director, 10% ROW Project Manager, 19% Custodian and 10% of Equipment Operators allocated to Parks.
PERSONNEL SERVICES	\$ 507,111	\$ 590,675	\$ 618,180	\$ 299,571	52%	\$ 618,180	\$ 645,240	
SOCIAL SECURITY TAXES	\$ 38,053	\$ 45,349	\$ 47,290	\$ 22,601	52%	\$ 47,290	\$ 49,360	
RETIREMENT 401-NONSWORN	\$ 9,719	\$ 9,768	\$ -		NA			
RETIREMENT	\$ 7,680	\$ 7,571	\$ -		NA			
HEALTH-LIFE-DENTAL INSURAN	\$ 101,550	\$ 111,340	\$ -		NA			
UNIFORM EXPENSE	\$ 4,215	\$ 4,710	\$ 4,400	\$ 3,506	20%	\$ 4,400	\$ 5,000	Work pants (\$1,100), shirts (\$1,100), coats (\$1,100) & boots (\$1,700)
OVERTIME	\$ 3,471	\$ 7,385	\$ 11,500	\$ 2,450	79%	\$ 10,000	\$ 11,500	Snow Removal, Special Events, Emergency Work
OFC SUPPLIES-POSTAGE	\$ 313	\$ 723	\$ 1,300	\$ 411	68%	\$ 1,300	\$ 1,370	Miscellaneous office supplies
SNOW-ICE MATERIALS	\$ 51,063	\$ 58,431	\$ 71,500	\$ 39,873	44%	\$ 71,500	\$ 78,650	Plow blades (\$12,000), de-icer (\$49,500), 6% salt/sand (\$10,000) - Jay
ROAD MAINT. MATERIALS	\$ 32,830	\$ 16,062	\$ 49,500	\$ 3,002	94%	\$ 15,000	\$ 49,500	Class 6 road base (\$12,000), asphalt repairs (\$25,000), dust/stabilizing materials (\$12,500)
CURB-GUTTER-SIDEWALKS	\$ -	\$ -	\$ 3,000	\$ -	100%	\$ -	\$ 3,000	In-house concrete repair and supplies.
TRAFFIC CONTROL DEVICES	\$ 15,297	\$ 14,412	\$ 16,680	\$ 4,292	74%	\$ 16,680	\$ 18,500	New & replacement signage (\$11,000), posts & hardware (\$3,500), traffic cones & barricades (\$4,000)
SPECIAL MATERIALS	\$ 11,131	\$ 5,378	\$ 15,400	\$ 2,069	87%	\$ 15,400	\$ 16,900	Miscellaneous materials and equipment needed to perform ROW & street maintenance operations, lumber, miscellaneous hardware, painting supplies, first aid supplies (\$4,000), Road paint (\$10,700), Source (\$700)
GAS-HEAT-LIGHT	\$ 2,030	\$ 2,131	\$ 2,500	\$ 1,993	20%	\$ 2,500	\$ 3,000	50% allocated to Parks
WATER	\$ 3,055	\$ 3,172	\$ 3,000	\$ 266	91%	\$ 3,000	\$ 3,000	Water used from fire hydrants for road work by the City, City Hall water (19% allocated to Parks); PW Facility water & PW Facility stormwater (50% to Parks)
COMMUNICATIONS	\$ 5,828	\$ 6,903	\$ 8,300	\$ 5,306	36%	\$ 8,300	\$ 18,500	Cell phone service Verizon (\$3,100), radio repair (\$1,200), internet (\$4,000) Plow Ops (Vehicle Tracking) for Trucks, Sweepers \$10,200
STREET LIGHTING	\$ 3,665	\$ 7,545	\$ 4,000	\$ 1,650	59%	\$ 7,550	\$ 8,300	Street light power costs
ENGINEERING SERVICES	\$ 7,517	\$ 1,193	\$ 10,000	\$ 5,076	49%	\$ 10,000	\$ 11,000	Miscellaneous engineering services
ENGLEWOOD VEH MAINT	\$ 49,609	\$ 12,105	\$ 60,500	\$ 15,283	75%	\$ 30,000	\$ 60,500	Englewood vehicle maintenance contracted costs for vehicle preventive maintenance services;
OTHER CONTRACTUAL SERV	\$ 28,386	\$ 19,658	\$ 56,500	\$ 20,662	63%	\$ 56,500	\$ 94,500	Recycled asphalt charges (\$1,400), trash service (\$11,000), door to door recycling (\$5,000), Xerox (\$600), misc (\$2,000), Emergency Tree Removal (\$12,500), Spring Cleanup (\$15,000), University island sweeping (\$12,000), street scanning for pavement rating (\$35,000)
BUILDING MAINTENANCE	\$ 12,496	\$ 6,671	\$ 10,900	\$ 4,563	58%	\$ 10,900	\$ 12,000	Equipment and materials to maintain Public Works Facility (not covered by other building service contracts) (\$7,500), security monitoring and phone line for 3 PW Facility buildings (\$3,000), fire inspection (\$400); 50% of line item allocated to Parks
EQUIPMENT MAINTENANCE	\$ 9,333	\$ 5,506	\$ 20,000	\$ 557	97%	\$ 10,000	\$ 20,000	Equipment maintenance not covered under PM contracts(\$10,000) factory refurbish backhoe (\$10,000)
VEHICLE MAINTENANCE	\$ 3,453	\$ 4,955	\$ 11,100	\$ 3,335	70%	\$ 11,100	\$ 11,100	Cost to maintain vehicles not covered under PM contract. Paint and body work on PW PU trucks.
GASOLINE-OIL	\$ 13,595	\$ 19,078	\$ 28,800	\$ 8,700	70%	\$ 15,000	\$ 30,400	Cost for fueling vehicles (8,000 gallons X \$3.80/gallon)
TRNG-DUES-TRAVEL-SUBSC	\$ 4,182	\$ 12,733	\$ 12,600	\$ 5,621	55%	\$ 12,600	\$ 21,120	Conferences (\$7,520), APWA memberships (\$500), Spring street conference PW crew (\$2,100), misc training and certifications (\$5,000.) CDL Training (\$6,000)
TESTING PHYSICALS	\$ 1,175	\$ 1,044	\$ 3,000	\$ 251	92%	\$ 4,000	\$ 4,500	Physicals and DOT random drug tests
MISCELLANEOUS EXPENSES	\$ 20,933	\$ 8,256	\$ 6,000	\$ 1,760	71%	\$ 6,000	\$ 6,000	Car allowance (\$3,000), employment advertisements (\$1,800), misc. (\$1,000), Sheridan Business License (\$200)
EQUIPMENT	\$ 15,028	\$ 8,435	\$ 30,000	\$ 4,178	86%	\$ 30,000	\$ 49,000	Replacement w/ electric tools (\$17,500) Hardware and software streets and stormwater (\$12,500)Hardware for Plow Ops \$13,000; Traffic Control/Snow ops Headsets (\$6,000)
PUBLIC WORKS DEPT	\$ 962,717	\$ 991,189	\$ 1,105,950	\$ 456,977	59%	\$ 1,017,200	\$ 1,231,940	

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2023 Current year Budget	2023 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
CAPITAL FUND								
MISCELLANEOUS REVS								
INTEREST INCOME	\$ 800	\$ 65,159	\$ 160,000	\$ 91,500	57%	\$ 232,000	\$ 250,000	Private paving contributions and \$95,000 HOA contribution for traffic island removal; \$150k from Land Preserve for QF Barn
OTHER REVENUE	\$ -	\$ 125,025	\$ 249,700	\$ 154,700	62%	\$ 134,880	\$ 245,000	
TRANSFERS IN	\$ 147,930	\$ 3,714,496	\$ 1,163,726	\$ -	0%	\$ 725,000	\$ 1,361,000	
TOTAL FUND REVS	\$ 148,730	\$ 3,904,680	\$ 1,573,426	\$ 246,200	16%	\$ 1,091,880	\$ 1,856,000	
CAP FUND EXPENDITURES								
TRAIL IMPROVEMENTS	\$ 85,251	\$ 29,841	\$ 25,000	\$ -	0%	25,000	75,000	General hard surface trail maintenance
COMPUTER EQUIPMENT	\$ 25,226	\$ -	\$ -	\$ -		9,000	25,000	Replace 8 year old server in 2024 (2023 - replaced VPN firewall)
ADMIN EQUIPMENT	\$ -	\$ 5,938	\$ -	\$ -				N/A
POLICE EQUIPMENT	\$ -	\$ 73,200	\$ 27,000	\$ -	0%	27,000	132,000	Replacing tasers (\$118,000) and one speed trailer (\$14,000)
POLICE VEHICLES	\$ 59,920	\$ 44,973	\$ 203,490	\$ 95,253	47%	203,490	215,760	Three replacement Dodge Durangos (\$46,532 ea.) equipping vehicle with emergency lights, siren, radio, storage vault, mobile data computer, video camera system, radar unit (\$25,000 ea.) Paint & graphics (\$1,300 ea.)
STREET IMPROVEMENT PROGR	\$ 305,185	\$ 298,425	\$ 400,000	\$ 1,096	0%	400,000	550,000	Chipseal \$400,000, Asphalt \$150,000
PUBLIC WORKS EQUIPMENT	\$ 97,639	\$ -	\$ 62,500	\$ 25,736	41%	62,500	92,000	Culvert Jetter to clear city culverts.
PARKS EQUIPMENT	\$ 36,244	\$ 52,133	\$ 30,000	\$ 22,726	76%	30,000	160,000	Toolcat \$78,000 Salt spreader for PU \$17k; small electric equipment \$65k
PUBLIC WORKS VEHICLES	\$ 77,832	\$ -	\$ -	\$ -	N/A	-	500,000	Dump Trucks 2 \$420,000, Pickup \$80,000. Cost will go down with Trade in values TBD
PUBLIC WORKS PROJECTS							100,000	Cell study preliminary work
PARKS VEHICLES	\$ -	\$ -	\$ 90,000	\$ 59,511	66%	90,000	-	NA
STORM SEWERS	\$ -	\$ 58,558	\$ 550,000	\$ -	0%	50,000	50,000	Video and clean (\$50,000)
PARK PROJECTS						-	1,096,000	Quincy Farm Barn \$771,000 and Pond \$100,000; Quincy Farm footbridge replacement \$75,000; Tufts Bridge Little Dry Creek Work – MHFD – Joint Project \$75,000; John Meade Park Wetlands work \$50,000; play rocks in Dahlia Hollow \$25,000 from restricted football district funds
BUILDINGS	\$ -	\$ -	\$ 28,000	\$ -	0%	28,000	30,000	Council dais improvements
TRAFFIC CALMING	\$ -	\$ 40,000	\$ 10,000	\$ -	0%	-	-	NA in 2024
CURB AND GUTTER	\$ 512	\$ 79,451	\$ 60,000	\$ -	0%	60,000	80,000	Concrete replacement program/crossspans throughout the City.
ROW IMPROVEMENTS	\$ 47,400	\$ -	\$ 320,000	\$ -	0%	20,000	235,000	Removal of the traffic island at Cherry Hills Farm Drive and Belleview; 50% cost share with the Farms East HOA (\$190,000 total). Bridge maintenance for city owned bridges (\$15,000) (\$30,000) sidewalk gap study.
CAPITAL FUND EXP	\$ 735,208	\$ 682,518	\$ 1,805,990	\$ 204,322	11%	\$ 1,004,990	\$ 3,340,760	
CONSERVATION TRUST FUND								
INTERGOVERNMENTAL REVENUES								
COLORADO LOTTERY	\$ 80,767	\$ 82,224	\$ 60,000	\$ 46,951	78%	\$ 60,000	\$ 63,000	
MISCELLANEOUS REVENUES								
INTEREST ON INVESTMENTS	\$ 101	\$ 5,787	\$ 6,000	\$ 6,795	113%	\$ 16,000	\$ 14,000	
TOTAL FUND REVS	\$ 80,868	\$ 88,011	\$ 66,000	\$ 53,745	81%	\$ 76,000	\$ 77,000	
CONSERV TRUST EXPEND								
TRAIL IMPROVEMENTS	\$ 28,678	\$ 3,779	\$ 64,500	\$ -	0%	\$ 25,000	\$ 64,500	overseeding of City parks and trails (\$6,500), split rail fence (\$8,000)
CH ANDERSON LAND DONATION FUND								
LICENSE AND PERMIT REVENUES								
REC REIMB DONATION	\$ 2,173	\$ 3,085	\$ 500	\$ -	0%	\$ 1,500	\$ 1,500	
MISCELLANEOUS REVS								
INTEREST-INVESTMENTS	\$ 524	\$ 7,249	\$ 4,000	\$ 6,137	153%	\$ 14,000	\$ 3,000	
MISCELLANEOUS REVENUES	\$ 8,361	\$ 12,586	\$ 4,000	\$ 5,590	140%	\$ 10,000	\$ 7,500	Tree purchases and event permits
TOTAL REVS	\$ 11,058	\$ 22,920	\$ 8,500	\$ 11,727	138%	\$ 25,500	\$ 12,000	

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2023 Current year Budget	2023 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
LAND DONATION FUND EXPENDITURE								
QUINCY FARM UTILITIES	\$ 13,491	\$ 15,502	\$ 15,000	\$ 6,987	47%	\$ 15,000	\$ 16,000	Xcel, Denver Water, Sewer
QUINCY FARM	\$ 15,575	\$ 22,267	\$ 83,050	\$ 28,837	35%	\$ 83,050	\$ 155,500	General maintenance (\$33,500), Projects from CHLP Annual Plan (\$122,000).
MISCELLANEOUS	\$ 10,000	\$ 10,000	\$ 11,000	\$ 245	2%	\$ 11,000	\$ 36,000	High Line Conservancy (\$10,000), legal services (\$25,000), miscellaneous (\$1,000)
THREE POND PARK WATER RIG	\$ 621	\$ 1,121	\$ 620	\$ -	0%	\$ 620	\$ 620	Denver Water rights fee
PARK & TRAIL IMPROVEMENTS	\$ 66	\$ 723	\$ 3,000	\$ -	0%	\$ 3,000	\$ 5,000	Bench, tree donations and maintenance
CAT AND FUND EXPEND	\$ 39,753	\$ 49,613	\$ 112,670	\$ 36,069	32%	\$ 112,670	\$ 213,120	
ARAPAHOE COUNTY OPEN SPACE FUND								
INTERGOVT REVENUES								
OPEN SPACE SHAREBACK	\$ 197,602	\$ 220,211	\$ 190,000	\$ 237,978	125%	\$ 237,980	\$ 240,000	
MISCELLANEOUS REVS								
SALES TAX COLLECTION FEE	\$ 7,433	\$ 9,845	\$ 4,500	\$ 1,441	32%	\$ 11,000	\$ 9,800	
INTEREST INCOME	\$ 1,395	\$ 25,226	\$ 12,000	\$ 23,843	199%	\$ 58,000	\$ 50,000	
OTHER REVENUE	\$ 215,550	\$ -	\$ -	\$ -				
TOTAL OPEN SPACE REVS	\$ 421,980	\$ 255,281	\$ 206,500	\$ 263,261	127%	\$ 306,980	\$ 299,800	
OPEN SPACE FUND EXPENDITURES								
TRAIL IMPROVEMENTS	\$ 678,785	\$ 29,232	\$ 90,000	\$ 1,319	1%	\$ 10,000	\$ 90,000	Repair on City soft surface trails (\$35,000), High Line Canal irrigation installation and tap (\$55,000)
PARK IMPROVEMENTS	\$ 3,215	\$ 3,569	\$ 10,000	\$ -	0%	\$ 10,000	\$ 20,000	Parks and open space improvements and programming (\$10,000); ; Dahlia Hollow play rock replacement (supplements \$25K from MFSD)
OPEN SPACE FUND EXPEND	\$ 682,000	\$ 32,801	\$ 100,000	\$ 1,319	1%	\$ 20,000	\$ 110,000	
AMERICAN RESCUE PLAN ACT FUND								
INTERGOVT REVENUES								
ARPA FUND REVENUE	\$ 835,361	\$ 835,361	\$ -	\$ -				
ARPA FUND EXPEND	\$ 835,361	\$ 835,361	\$ -	\$ -				
PERSONNEL SERVICES	\$ -	\$ 180,000	\$ -	\$ -				
SOCIAL SECURITY TAXES	\$ -	\$ 8,256	\$ -	\$ -				
RETIREMENT	\$ -	\$ 7,280	\$ -	\$ -				
ARPA BROADBAND STUDY	\$ -	\$ -	\$ 169,700	\$ 18,586	11%	\$ 169,700	\$ 1,305,490	
TOTAL ARPA EXPEND	\$ 835,361	\$ 195,536	\$ 169,700	\$ 18,586	11%	\$ 169,700	\$ 1,305,490	
WATER AND SEWER FUND								
LICENSE AND PERMIT REVENUES								
SEWER TAP FEES	\$ 50	\$ -	\$ 5,000	\$ (48)	-1%	\$ -	\$ -	
WATER TAP FEES	\$ 5,500	\$ 22,100	\$ -	\$ 11,000	NA	\$ 11,000	\$ 5,000	
W/S REPAIR & REPLACEMENT F	\$ 83,420	\$ 83,420	\$ 83,420	\$ 82,990	99%	\$ 82,990	\$ 43,420	
LIC AND PERMIT REVS	\$ 88,970	\$ 105,520	\$ 88,420	\$ 93,942	106%	\$ 93,990	\$ 48,420	
MISCELLANEOUS REVS								
INTEREST INCOME	\$ 441	\$ 15,714	\$ 7,500	\$ 15,462	206%	\$ 41,000	\$ 30,000	
MISCELLANEOUS INCOME	\$ 617,859	\$ -	\$ 42,000	\$ -	0%	\$ 42,000	\$ 40,000	Project - reimbursed by Cherryvale Sanitation District
TOTAL FUND REVS	\$ 707,270	\$ 121,234	\$ 137,920	\$ 109,404	79%	\$ 176,990	\$ 118,420	
WATER & SEWER EXPENDITURES								
LEGAL COUNSEL	\$ 1,905	\$ -	\$ 2,000	\$ -	0%	\$ 1,000	\$ 2,000	Michow, Cox & McAskin
OTHER CONTRACTUAL	\$ 413	\$ 2,833	\$ 100,000	\$ 10,401	10%	\$ 45,000	\$ 25,000	Engineering for Martin Lane project (video and clean system)
SEWER REPAIRS & MAINTENAN	\$ 1,220,298	\$ 15,148	\$ 200,000	\$ 135	0%	\$ -	\$ 250,000	Sewer line repairs (Martin Lane project)
TRAINING, DUES & SUB	\$ 256	\$ -	\$ 350	\$ -	0%			NA in 2024
DEPRECIATION	\$ 23,612	\$ 23,612	\$ 23,610	\$ -	0%	\$ 23,610	\$ 23,610	
WATER & SEWER EXPEND	\$ 1,246,483	\$ 41,593	\$ 325,960	\$ 10,536	3%	\$ 69,610	\$ 300,610	
COP Capital Project Fund							\$ 333,900	Gen Fund COP Debt Interest - \$178,650 Gen Fund COP Debt Principal - \$155,250

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2023 Current year Budget	2023-23 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
PARKS AND RECREATION FUND								
TAX REVENUES								
CURRENT PROPERTY TAX	\$ 2,732,957	\$ 2,920,119	\$ 2,891,475	\$ 2,263,660	78%	\$ 2,842,320	\$ 3,774,400	35% AV increase
	\$ 2,732,957	\$ 2,920,119	\$ 2,891,475	\$ 2,263,660	78%			
MISCELLANEOUS REVS								
INTEREST INCOME	\$ 504	\$ 38,560	\$ 44,000	\$ 52,359	119%	173,000	150,000	
ART DONATIONS	\$ -	\$ -	\$ 105,000	\$ 40,000	38%	40,000		
								Transfer from the General Fund - accumd Art Donations
OTHER REVENUES	\$ 136,395	\$ 25,042	\$ -	\$ -		63,740	50,000	
Total Revenues	\$ 2,869,857	\$ 2,983,722	\$ 3,040,475	\$ 2,356,020	\$ 1	\$ 3,119,060	\$ 3,974,400	
PARKS & RECREATION EXPENDITURE								
PERSONAL SERVICES	\$ 838,079	\$ 899,236	\$ 1,107,230	\$ 454,642	41%	1,107,230	1,196,020	6.0% possible merit
SOCIAL SECURITY TAXE	\$ 58,516	\$ 65,851	\$ 84,700	\$ 28,145	33%	84,700	95,680	
RETIREMENT 401-MGN	\$ 15,265	\$ 17,039	\$ 22,140	\$ 11,251	51%	22,140	23,920	
RETIREMENT 457 DEF	\$ 24,484	\$ 21,957	\$ 30,450	\$ 7,133	23%	30,450	32,890	
HEALTH-LIFE-DENTAL I	\$ 159,812	\$ 164,248	\$ 213,690	\$ 75,066	35%	176,340	205,840	Preliminary increases: medical 11%, dental 5%, life 10%, vision 5%
								Boots (\$1,000), pants (\$1,100), full-time staff coats and shirts (\$500), seasonal shirts (\$1,400), safety equipment (\$1,000)
UNIFORM EXPENSE	\$ 3,985	\$ 4,812	\$ 5,000	\$ 606	12%	4,000	5,000	
OVERTIME	\$ 4,784	\$ 6,108	\$ 12,000	\$ (345)	-3%	10,000	12,000	Snow removal and misc special events
								Office supplies and mailings (Certified letters to residents, copying for grant packets, general administrative office supplies)
OFC-SUPPLIES-POSTAC	\$ 1,074	\$ 1,423	\$ 2,660	\$ 813	31%	1,400	2,660	
PLANT SUPPLIES	\$ 2,811	\$ 4,298	\$ 6,000	\$ 1,093	18%	5,000	8,000	Park and entryway flowers and supplies (City Hall flower beds, Volunteer Park bed, Holly and Quincy flower beds)
								Misc repairs to City shelters (wood, paint and other materials)(\$1,500), repair to City walks and trails (\$3,000), fence repair (\$4,000), trash bags (\$4,000), pet pick ups (\$12,000), weed control materials for Parks and Open Space (\$2,000), City backflow annual testing (\$2,500), supplies for John Meade Park restroom (\$2,500)
GENERAL INFRASTRUC	\$ 33,663	\$ 27,117	\$ 41,500	\$ 9,246	22%	31,500	31,500	
SNOW AND ICE MELT	\$ -	\$ -	\$ 2,000	\$ -	0%	500	2,000	For hard surface trail trouble spots
PARK SIGNAGE	\$ 1,275	\$ 567	\$ 1,500	\$ 1,454	97%	1,500	12,000	Repair and replacement of park and trail signage
SPECIAL MATERIALS	\$ 3,375	\$ 6,226	\$ 8,000	\$ 3,165	40%	6,500	8,000	Repair or existing trail signage and replacement of park entrance signs
								Annual soil sample testing costs (\$300), misc herbicide for Parks and Open Space (\$1,500), lumber, paint, hardware and anything not anticipated (\$6,500), Source (\$700 PW Facility & \$500 City Hall)
GAS-HEAT-LIGHT	\$ 6,138	\$ 6,735	\$ 8,750	\$ 4,438	51%	8,750	9,000	
WATER	\$ 27,882	\$ 26,491	\$ 30,000	\$ 4,238	14%	25,000	30,000	Cost of water for irrigation of all parks, trails and watering of trees in winter months
								Verizon Wireless phones and tablets for Parks employees (\$4,500), radios (\$1,050), PW Facility internet (\$4,000) & 19% City Hall communication (\$3,450) \$2,000 share with GF for ADA open meeting regs
COMMUNICATIONS	\$ 8,413	\$ 8,924	\$ 13,150	\$ 4,804	37%	13,150	15,000	
SEWER	\$ 2,624	\$ 2,742	\$ 2,800	\$ 679	24%	2,800	2,800	City Hall (\$800), John Meade Park (\$2,000)
COUNTY TREASURER FEE	\$ 27,330	\$ 27,220	\$ 28,910	\$ 13,349	46%	28,420	37,740	1% of Property Tax revenues
								Document and easement review (\$1,000), surveying (\$3,000), Michow, Cox & McAskin & other City allocated legal fees (\$38,000)
LEGAL/SURVEYING	\$ 32,834	\$ 29,483	\$ 40,100	\$ 18,880	47%	40,100	42,000	
ENGINEERING	\$ 785	\$ -	\$ 8,000	\$ 9,672	121%	12,000	15,000	For new and existing structures and projects
								Tree planting in City parks and Open space (\$9,000), yearly tree fertilizing and insecticide materials and misc equipment (\$3,000), tree maintenance, additional watering in City parks and Open space (\$8,000), spraying contract with City Tree Care Provider (\$10,000), hazardous tree pruning along the High Line Canal (\$5,000), hazard tree removals (\$15,000)
FORESTRY/ROW TREE I	\$ 22,086	\$ 30,936	\$ 35,000	\$ 10,763	31%	35,000	50,000	
ENGLEWOOD VEH MAIN	\$ 18,475	\$ 3,516	\$ 22,000	\$ 2,806	13%	9,000	22,000	Cost of PM program provided by the City of Englewood

Account Title	2021 Prior year 2 Actual	2022 Prior year Actual	2023 Current year Budget	2023-23 Current year Through June	2023 Received or Used %	2023 YE Estimate	2024 Requested Budget	Notes
PARKS AND RECREATION FUND								
OTHER CONTRACTUAL	\$ 76,341	\$ 69,168	\$ 180,000	\$ 33,912	19%	110,000	287,900	Trash Services - PW Facility & City Hall (\$14,000), Portable Restroom Cleanings at Three Pond Park (\$7,000), Guardian Pest Mgmt (\$3,300), miscellaneous (\$350), Xerox - PW Facility & City Hall (\$1,750), Pitney Bowes mailing (\$500), Belleview median maintenance (\$50,000), John Meade Park goose control (\$18,000), John Meade Park pond management (\$10,000), Parks software (\$3,500), Weed Wranglers weed mitigation contract (\$30,000), Trail map redesign and printing (\$25,000), Emergency Tree Removal (\$12,500), City lobbyist share (\$2,000)(Free Removal \$75,000 High Line \$35,000)
BUILDING MAINT	\$ 16,256	\$ 10,577	\$ 22,400	\$ 7,314	33%	22,400	22,400	Shared expenses for PW Facility & City Hall (\$8,600), security system monitoring for PW Facility & City Hall (\$3,000), AED (\$400), fire inspection (\$400) and John Meade Park restroom contract services (\$10,000).
EQUIPMENT MAINT	\$ 10,002	\$ 1,771	\$ 10,000	\$ 1,541	15%	10,000	10,000	Small equipment repair (\$5,000), Skid Steer trade in (\$4,000) and miscellaneous (\$1,000)
VEHICLE MAINT	\$ 1,758	\$ 5,343	\$ 8,800	\$ 5,617	64%	8,800	10,000	Cost to maintain vehicles above and beyond the scope of the PM contract with the City of Englewood (\$7,000), sweeper parts (\$3,000)
GASOLINE-OIL	\$ 12,431	\$ 20,293	\$ 14,400	\$ 8,530	59%	15,000	17,100	Cost for fueling vehicles (\$3.80/gal x 4,500 gallons)
GROUNDS MAINT	\$ 13,256	\$ 16,029	\$ 20,000	\$ 3,396	17%	16,000	20,000	Entry features & Improved park repair and/or maintenance, irrigation system upgrades, misc plantings and or removals within entry features and improved parks, misc footing (crusher fine, road base) needs identified throughout the year pertaining to City grounds
JOHN MEADE PARK RE	\$ 11,310	\$ -	\$ -	\$ -	NA	-	-	N/A in 2023
TRAIN-DUES-TRAVEL-S	\$ 9,034	\$ 14,989	\$ 26,070	\$ 5,136	20%	20,000	34,070	CPRA Dues (\$700), Pro Green (\$1,000), Team Building (\$600), Rocky Mountain Turfgrass Conference (\$600), Additional training (\$5,700), Mountain States Employers Council (\$1,100), CPRA Conference (\$2,500), 19% of portion of City costs (\$5,870), CDL Training (\$6,000) and Parks employee tuition reimbursement (\$10,000)
TESTING-PHYSICALS	\$ 870	\$ 1,891	\$ 2,500	\$ 1,007	40%	2,500	2,500	Drug testing and yearly physicals, full-time and seasonal employees
SPECIAL EVENTS	\$ 9,663	\$ 11,386	\$ 21,500	\$ 7,524	35%	15,000	21,500	Spring Event (May - \$4,000), Movie Night (August - \$4,000), Annual Holiday Lighting event (December - \$4,000), additional misc costs (\$4,500), Spring clean-up (\$5,000)
MISCELLANEOUS EXP	\$ 22,370	\$ 6,083	\$ 6,500	\$ 3,034	47%	6,500	6,500	Includes hiring costs, City of Sheridan business license and misc items
RECREATION REIMB	\$ 134,907	\$ 170,480	\$ 240,000	\$ 22,797	10%	200,000	200,000	Money paid to the residents for qualifying recreation activities, up to \$500/household
PUBLIC ART	\$ 20,174	\$ 8,467	\$ 136,000	\$ 47,354	35%	136,000	25,000	Used to leverage art donations, costs for loans of public art and maintenance of city owned art pieces.
COP Interest	\$ 234,431	\$ 229,083	\$ 223,870	\$ 102,182	46%	223,870	218,343	2017 COP debt service
EQUIPMENT	\$ 14,896	\$ 14,278	\$ 15,000	\$ 2,138	14%	15,000	15,000	Shovels, rakes and small power tools for park maintenance (\$7,500), mowers (\$3,000), irrigation central control equipment (\$4,500);
COP Principal	\$ 173,250	\$ 178,750	\$ 184,250	\$ -	0%	184,250	189,750	2017 COP debt service
ADMIN SERVICES	\$ 68,940	\$ 75,102	\$ 99,840	\$ 56,007	56%	99,000	107,820	These are 19% of total costs: Property casualty up 10% from CIRSA (\$36,940), audit (\$1,880), workers comp (\$19,670), IT (\$44,110), bank fees (\$4,100), council meetings (\$1,120)). \$4100 ADA
TRANSFERS OUT	\$ 147,930	\$ 131,974	\$ 725,000	\$ -	0%	725,000	1,361,000	Transfer to the Cap Fund for capital items
PARKS/REC EXPEND	\$ 2,271,507	\$ 2,320,592	\$ 3,661,710	\$ 969,385	26%	\$ 3,464,800	\$ 4,407,933	