

A
RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF CHERRY HILLS VILLAGE
APPROVING AND ADOPTING A CITY COUNCIL POLICY ON RECOGNIZING
DONORS FOR DONATIONS TO QUINCY FARM

WHEREAS, the City Council of the City of Cherry Hills Village ("City Council") is authorized under the City of Cherry Hills Village Home Rule Charter ("Charter") and pursuant to its general municipal powers to adopt policies and procedures in furtherance of its municipal functions and authority; and

WHEREAS, pursuant to Section 13.7 of the Charter, the City Council, on behalf of the City of Cherry Hills Village ("City"), is authorized to receive bequests, gifts, and donations of all kinds of property for public, charitable, or other purposes, and do all things and acts necessary to carry out the purposes of such bequests, gifts, and donations; and

WHEREAS, the City owns a 17.5-acre property known as "Quincy Farm" that is subject to a Deed of Conservation Easement recorded in the Arapahoe County real property records on December 18, 2007 at Reception Number B7157828 ("Conservation Easement"); and

WHEREAS, the City Council desires to express gratitude to individuals and organizations for monetary donations to the City for the purposes of building, installing, and renovating structures, facilities, and other structural or ecological improvements ("Improvements") at Quincy Farm; and

WHEREAS, the City Council further desires to establish standards and procedures for recognizing such donations to ensure compliance with the purposes, terms, and conditions of the Conservation Easement and with the City's ordinances, resolutions, regulations, agreements, policies, and Municipal Code; and

WHEREAS, the City Council desires to approve and adopt the attached Donor Recognition Policy for Donations to Quincy Farm ("Donor Recognition Policy").

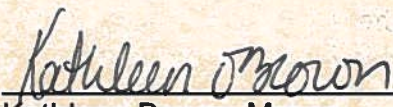
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cherry Hills Village, Colorado that:

Section 1. The City Council hereby approves and adopts the Donor Recognition Policy, attached hereto as **Attachment A**.

Section 2. This resolution shall be effective immediately.

Introduced, passed and adopted at the
regular meeting of City Council this 4th day
of June, 2024, by a vote of 4 yes ~~no~~ 1 abstention

(SEAL)


Kathleen Brown, Mayor

ATTEST:


Laura Gillespie, City Clerk

APPROVED AS TO FORM:


Kathie B. Guckenberger, City Attorney

ATTACHMENT A
CITY COUNCIL POLICY ON RECOGNIZING DONORS FOR DONATIONS TO
QUINCY FARM



Donor Recognition Policy for Donations to Quincy Farm

I. Authority:

Pursuant to Section 13.7 of the City of Cherry Hills Village Home Rule Charter, the City Council, on behalf of the City, is authorized to receive bequests, gifts and donations of all kinds of property in fee simple, or in trust, for public, charitable or other purposes, and do all things and acts necessary to carry out the purposes of such bequests, gifts and donations, with the power to manage, sell, lease or otherwise dispose of the same in accordance with the terms of the bequest, gift or trust.

II. Purpose:

This City Council Policy ("Policy") establishes the standards and procedures for recognizing individuals and organizations for their monetary donations to the City for the purposes of building, installing, and renovating structures, facilities, and other structural or ecological improvements ("Improvements") at Quincy Farm, a 17.5-acre property owned by and located in the heart of Cherry Hills Village that spans the High Line Canal.

Quincy Farm is listed on the National Register of Historic Places, is nestled among century-old trees, pasture lands, and sweeping meadows, and boasts a collection of historic and significant structures. Quincy Farm is subject to the Deed of Conservation Easement dated December 14, 2007 (the "Conservation Easement"), held by Colorado Open Lands. This Policy ensures the conformance of recognizing donations with the purposes, terms, and conditions of the Conservation Easement.

City facilities are built and maintained at public expense and for the purpose of carrying out City business. The purpose of this Policy is to encourage private financial support of Quincy Farm and to provide a uniform and transparent process to recognize donors for financially supporting the City with the costs associated with making Improvements at Quincy Farm. This Policy is not intended to promote the views or messages of donors.

III. Scope

- A. This Policy specifically applies to monetary donations to the City for the purpose of making Improvements at Quincy Farm. This Policy does not apply to donations granted to the City for any other purpose or any other location.
- B. The scope of this Policy does not extend to the donation of smaller, moveable features (such as chairs, tables, and equipment) for use at Quincy Farm.

IV. Process for Donor Recognition

- A. Consideration for donor recognition for a Quincy Farm Improvement begins with an applicant completing and signing a Donor Recognition Application ("Application") which will be submitted to the City Manager's Office.

- B. City staff will review the Application to ensure its conformance with the Standards set forth in Section V of this Policy.
- C. Every Application will be put before the City Council for consideration. City Council may approve the Application via Resolution.
- D. If City Council approves the Application, City staff will prepare a plaque identifying the name(s) indicated in the Application ("Donor Plaque"). The size, material, and content of the Donor Plaque must be consistent with the Conservation Values in accordance with Section 4.F.4. of the Conservation Easement, as determined by City staff.
- E. City staff will install the Donor Plaque within ninety (90) days of the donor's payment of the donation to the City, or within ninety (90) days of the initial payment if the donation is made in installments, or within ninety (90) days upon completion of said Improvement where Donor Plaque is to be located.
- F. A Donor Plaque shall generally exist for the useful life of the Improvement.
- G. The City will remove a Donor Plaque if the donor does not fulfill the donation commitment in full.

V. Standards for City Approval of Donor Recognition

- A. Donor recognition shall be consistent with the guiding principles and goals listed in the City's Master Plan, as may be revised or updated, and in conformance with the City's ordinances, resolutions, regulations, agreements, policies, and Municipal Code. The City reserves the right to approve, modify, or reject any proposed content.
- B. Donor recognition shall not convey a message that undermines, contradicts, or otherwise does not align with the "Conservation Values" established in Recital C of the Conservation Easement.
- C. In accordance with Section 6.D. of the Conservation Easement, donations will not be accepted if the donation is for industrial or commercial uses inconsistent with the preservation and protection of the Quincy Farm Conservation Values.
- D. A Donor Plaque may not include:
 - 1. The use of corporate logos, branding, or copyrighted material or other protected marks or material in the signage.
 - 2. The recognition of an entity that is engaged in the business of, or bears an emblem of or reference to, any illegal activity, firearms, tobacco, marijuana, alcohol, sexually explicit materials, or any related enterprise.
 - 3. The recognition of a business, entity, or individual which has a quasi-judicial matter pending, or reasonably expected to be pending, before the City at the time of application or consideration of such application.

VI. Effective Date

This Policy shall be effective on _____, 2024, pursuant to Resolution _____.

Attachment: Quincy Farm Donor Recognition Application

Quincy Farm Donor Recognition Application

Date: _____

Applicant Name*: _____

Applicant Address: _____

Telephone Number: _____

Email Address: _____

Amount of Total Donation: _____

Delivery Date of Donation: _____

Proposed Plaque Wording: _____

Proposed Location(s) for Plaque: _____

If Donation is given in installments:

Amount of Initial Donation: _____

Delivery Date: _____

2nd Payment Amount: _____

Delivery Date: _____

3rd Payment Amount: _____

Delivery Date: _____

APPLICANT:

Signature: _____

Printed Name: _____

Title: _____

Date of execution: _____

*Full legal name of Applicant is required if Applicant is a business entity.