



# COLORADO

Department of Public  
Health & Environment

Dedicated to protecting and improving the health and environment of the people of Colorado

## COR080000 and COR090000 Renewal Permittees Annual Report Form

Municipal Separate Storm Sewer Systems (MS4s) General Permits **2016 Reporting Period Only**

<b>Part 1: Permit Identification</b>  General Permit Number: COR090000 or COR080000 Certification Number: COR 090066	<b>Part B: Reporting Period Jan 1 through Dec 31</b>  (Check one. Report is due by March 10 of the following year.) <input checked="" type="checkbox"/> 2016 <input type="checkbox"/> 2017 <input type="checkbox"/> 2018 <input type="checkbox"/> 2019 <input type="checkbox"/> 2020 <input type="checkbox"/> 2021
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### Part 2: Permittee Information (If there are any changes, please submit a [Change of Contacts form](#))

Organization: City of Cherry Hills Village

Mailing Address: 2450 East Quincy Avenue

City: Cherry Hills Village State: CO Zip: 80113

### Part 3: Site Contact Information (If there are any changes, please submit a [Change of Contacts form](#))

Facility Contact Name: Jay Goldie

Title: Public Works Director

Telephone No: 303-783-2731

Email Address: jgoldie@cherryhillsvillage.com

### Part 4: Facility Information

Have any areas been added or removed from the permit area due to annexation or other legal means?

YES  NO

If YES, provide the web address for an online map, below, or check "attached" below and **attach an updated map** labeled as "Part 4" that identifies the jurisdictional boundaries.

Provide the map's web address or indicate if a map is attached (if applicable):  Attached

### Part 5: Notice of Reliance on Third Party

Is the permittee relying on another entity to satisfy any of the permit obligations (if applicable) that has not been reported to the division in a previous report or permit application (including reports under previous permit terms).  YES  NO

If YES, **attach a short narrative** labeled as "Part 5" identifying the permit requirement and the entity relied on.



## Part 6: Reporting for 1/1/2016 - 6/30/2016 - Previous Permit Term

Reporting for 1/1/2016 - 6/30/2016

### 6.A) Program Area 3: Illicit Discharge Detection and Elimination

Enforcement: Provide the number of enforcement actions performed to address violations of the permittee's Illicit Discharge Detection and Elimination program, by category. If multiple distinct actions were taken as part of an escalation process, count each action separately. Actual numbers must be provided. Do not list "multiple" or "continuous."	Number of Actions
Monetary Penalty/Fine (include the number of enforcement actions, not a dollar amount)	1
Written Notification of Violation	1
Verbal Notification of Violation	
Charge for Cleanup/Remediation (include the number of enforcement actions, not a dollar amount)	1
Other (If a predefined category is not included above for enforcement tool(s) used, provide a description of the tool(s) and associated number(s) of actions below.)	
1. _____	1.
2. _____	2.
3. _____	3.
If additional rows needed, check "attached" and <b>attach the information</b> labeled as "PART 6.A - Enforcement Tools."	<input type="checkbox"/> Attached

Reporting for 1/1/2016 - 6/30/2016

### 6.B) Program Area 4: Construction Site Runoff Control

Construction Sites	Number of Sites
Total number of construction sites covered by inspection program during the year. Include each site that was active at any time during the reporting year*.	
*For this Part, provide only those sites active during the reporting period (1/1/2016-6/30/2016). Note that sites active during the period 7/1/2016 - 12/31/2016 must be reported in Part 7.F.i. Sites active during both periods must be reported in both Parts.	16
Inspections: Provide the number of inspections to assess and enforce compliance with the requirements of the permittee's Construction Site Runoff Control program. Inspections must be divided into the following two categories.	Number of Inspections
Full Level Inspections conducted to assess the adequacy of BMPs and overall site management, performed by an inspector adequately trained to determine compliance with the requirements of the permittee's CDPS Stormwater Management Program.	44
-AND- Reconnaissance/Indicator Inspections conducted to only assess sites for indicators of noncompliance. Reduced Level Inspections do not fully assess the adequacy of BMPs and overall site management and/or are not performed by an inspector adequately trained to determine compliance with the requirements of the MS4 permittee's CDPS Stormwater Management Program. (For Reduced Level Inspections, an estimate of the number of inspections performed is acceptable.)	19



**6.B) CONTINUED - Program Area 4: Construction Site Runoff Control**

<b>Enforcement:</b> Provide the number of enforcement actions performed to address violations of the permittee's Construction Sites Program, by category. If multiple distinct actions were taken as part of an escalation process, count each action separately.	<b>Number of Actions</b>
<b>Monetary Penalty/Fine:</b> include the number of enforcement actions, not a dollar amount	3
<b>Stop Work Order</b>	0
<b>Written Notification of Violation</b>	13
<b>Verbal Notification of Violation</b>	23
<b>Withholding of Permits:</b> E.g., building permits, tap permits, etc.	0
<b>Work Performed by Permittee or Permittee's Contractor and Responsible Party</b>	
<b>Charged/Bond Withheld:</b> Include the number of enforcement actions, not a dollar amount)	0
<b>Other:</b> If a predefined category is not included above for enforcement tool(s) used, provide a description of the tool(s) and associated number(s) of actions below.	
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
If additional rows needed, check "attached" and <b>attach the information</b> labeled as "PART 6.B - Enforcement Tools."	<input type="checkbox"/> Attached

**6.C) Program Area 5: Post-Construction Stormwater Management**

<b>NEW BMPS - Summary Information for the Year:</b> Provide information for the number of BMPs implemented during the reporting period.	<b>Number of BMPs</b>
<b>Number of BMPs:</b> Total number of individual permanent water quality BMPs implemented during the reporting period* in accordance with permittee's Post-Construction Program.	
*Note that this reporting requirement differs from the requirement for the current permit term reported in 7.G.i, below. For this row: report the <u>number of individual BMPs</u> required during the period of 1/1/2016-6/30/2016. For row 7.G.i, below: report the <u>number of development sites for which control measures were implemented during the period of 7/1/2016-12/31/2016</u> .	1
<b>ALL EXISTING BMPS - Information for all BMPs since the full implementation of this program area (no later than March 9, 2008). This may include sites with multiple individual BMPs:</b> Provide the total number of BMPs in the permittee's Post-Construction Program.	<b>Number of BMPs</b>
<b>Number of BMPs:</b> Total number of individual permanent water quality BMPs implemented in accordance with permittee's Post-Construction Program since the full implementation of this program area <u>[as of 6/30/2016]</u> .	71
<b>INSPECTIONS - Information for all BMPs since the full implementation of this program area (no later than March 9, 2008). Inspections reported are those completed by the MS4 permittee or authorized agent.</b>	<b>Number Inspected/ Inspections</b>
<b>Number of BMPs Inspected:</b> Total number of individual permanent water quality BMP structures inspected to ensure compliance with long term operation and maintenance requirements of the permittee's Post-Construction Program.	43
<b>Number of BMP Inspections:</b> Total number of inspections of permanent water quality BMPs to ensure compliance with long term operation and maintenance requirements of the permittee's Post-Construction Program.	25



## 6.C) CONTINUED - Program Area 5: Post-Construction Stormwater Management

Enforcement: Provide the number of enforcement actions performed to address violations of the permittee's Post-Construction Management program, by category. If multiple distinct actions were taken as part of an escalation process, count each action separately. Include actions associated with installation AND long term operation.	Number of Actions
Monetary Penalty/Fine (include the number of enforcement actions, not a dollar amount)	0
Stop Work Order	0
Written Notification of Violation	3
Verbal Notification of Violation	0
Withholding of Permits (e.g., building, tap, occupancy, etc.)	0
Work Performed by Permittee or Permittee's Contractor and Responsible Party/Bond Withheld (include the number of enforcement actions, not a dollar amount)	0
Other (If a category is not included above for enforcement tool(s) used, provide a description of the tool(s) and associated number(s) of actions below.)	
1. _____	1.
2. _____	2.
3. _____	3.
(If additional rows needed, check "attached" and <b>attach the information</b> labeled as "PART 6.C - Enforcement Tools." <input type="checkbox"/> Attached	

## Part 7: Reporting for 7/1/2016 - 12/31/2016 - Current Permit Term

Reporting for 7/1/2016 - 12/31/2016

### 7.A) Compliance Schedule = required Annual Report Notifications

For all compliance schedule actions completed by January 1 of the year the report is due (including those actions completed prior to the reporting period), identify the date of completion. Refer to Part I.H of the permit.

Only complete those rows for which the deadline was met during the reporting period.

This table reflects all compliance schedule items for the permit term, which includes permit conditions that do not need to be met during the current reporting period.

Permit Condition	Action	Deliverable	Deadline	Date of Completion/Implementation
I.A.3.a.ii(B)	County growth area maps (Part I.A.3.a.ii(B)) - Completed January 1, 2017 Refer to Part I.H of the permit, not a required element for reporting in the annual report.			
I.C.1, and PDD content requirements in Parts I.D and E	Complete PDD (contents must reflect terms and conditions that are in effect, i.e., following the associated compliance schedule deadline)	Notification in annual report Due March 10, 2019	Completed January 1, 2019	
I.E.2.a.ii,iii,v I.E.3.a.ii,iii I.E.4.a.ii,iii	Complete all applicable changes to the regulatory mechanism(s): Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.1.a.i	Illicit Discharges: Begin providing information targeting business(es) and the general public	Notification in annual report Due March 10, 2019	Begin implementation July 1, 2018	
I.E.1.a.ii	Education and Outreach Activities: Begin providing annual public education and outreach from Table 1.	Notification in annual report Due March 10, 2019	Begin implementation January 1, 2018	
I.E.1.a.iii(A)	Nutrients: Determine targeted sources of nutrients.	Notification and list of targeted sources in annual report Due March 10, 2018  <b>Attach List to March 10, 2018 Annual Report following completion, labeled as "PART 7.A - Nutrient Targets"</b>	Completed January 1, 2018	
I.E.1.a.iii(B)	Nutrients: Begin providing education and outreach to the targeted sources	Notification in annual report Due March 10, 2019	Begin implementation July 1, 2018	
I.E.2.a.iv(A) and (B)	Tracing an Illicit Discharge: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2018	Completed January 1, 2018	
I.E.2.a.vi	Removing an Illicit Discharge, Enforcement Response: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2018	Completed January 1, 2018	
I.E.2.a.viii	Priority Areas: Identify any new priority areas	Notification in annual report Due March 10, 2018	Completed January 1, 2018	
I.E.2.b.vi	Removing and Illicit Discharge: Ensure documentation is recorded.	Notification in annual report Due March 10, 2018	Completed January 1, 2018	
I.E.3.	Begin implementing the permittee's current construction sites program in the county growth areas.	Notification in annual report Due March 10, 2020	Completed January 1, 2019	
I.E.3.a.i	Excluded Activities for County Growth Areas: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	



## 7.A) CONTINUED: Compliance Schedule = required Annual Report Notifications

Permit Condition	Action	Deliverable	Deadline	Date of Completion/Implementation
I.E.3.a.iv	Control Measure Requirements: Ensure control measure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.3.a.v(B) through (C)	Site Plans: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.3.a.vi(B) through (E)	Site Inspection: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	7/1/16
I.E.3.a.vii(B)	Enforcement Response: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	7/1/16
I.E.3.b.vi	Site Inspection: Ensure requirements are met; revise implementation and documentation if necessary, ensure documentation is recorded.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	7/1/16
I.E.4.	Begin implementing the permittee's current post- construction sites program in the county growth areas.	Notification in annual report Due March 10, 2020	Completed January 1, 2019	
I.E.4.a.i	Excluded Sites: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.4.a.iv	Control Measure Requirements: Ensure new control measures meet one of the design standards	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.4.a.v	Site Plans: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.4.a.vi and vii	Construction Inspection and Acceptance and Post Acceptance Oversight: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	7/1/16
I.E.4.a.viii	Enforcement Response: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	7/1/16
I.E.5.a.ii	Municipal Facility Runoff Control Measures: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in Annual report Due March 10, 2018	Completed July 1, 2017	
I.E.5.a.ii(C)	Municipal Facility Runoff Control Measures: Ensure inspection requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	
I.E.5.a.iv	Nutrient Source Reductions: Ensure requirements are met; revise implementation and documentation if necessary.	Notification in annual report Due March 10, 2021	Completed July 1, 2020	
I.E.5.a.v.	Outdoor Bulk Storage	Notification in annual report Due March 10, 2022	Completed July 1, 2021	
I.E.5.b.i	Municipal Facility Runoff Control Measures: Ensure documentation is recorded.	Notification in annual report Due March 10, 2020	Completed July 1, 2019	

**7.C) Assessment and Modifications****i. The results of the assessment of the effectiveness of the control measures.**

Provide a narrative based on the assessment required in Part I.G.1.b of the Permit. The permit does not identify the scope or scale of information required beyond this information, the permittee may determine the extent and nature of information provided to meet this requirement.

Provide information below, or check "attached" and **attach the information** labeled as "PART 7.C.i"

Attached

An assessment of the implementation of the control measures required by the permit indicates the City of Cherry Hills Village is in compliance. It is the permittee's understanding that the implementation of control measures consistent with the requirements of the permit constitutes an effective measure to achieve the effluent limits of the permit.

**ii. The results of the permit modification assessment and if any parts of this permit need to be modified or a condition of the permit may not be practicable.**

Provide a narrative based on the assessment required in Part I.G.1.c of the Permit. The permit does not identify the scope or scale of information required beyond this information, the permittee may determine the extent and nature of information provided to meet this requirement.

Provide information below, or check "attached" and **attach the information** labeled as "PART 7.C.ii"

Attached

N/A

**7.D) Program Elements - Public Education and Outreach (Part I.E.1)****iii. List of the education and outreach activities completed in accordance with Part I.E.1.a.i. - Illicit Discharges Education and Outreach.**

Provide list below.

**iv. List of the education and outreach activities completed in accordance with Part I.E.1.a.ii. - Education and Outreach Activities Table, referencing the activities in Table 1 of the Permit.**

The permittee must implement at least four education and outreach activities (bulleted items) and at least two must be from the Active and Interactive Outreach column. Check those activities conducted in the table below.

Passive Activity Check all activities implemented during report year	Active and Interactive Outreach Activity Check all activities implemented during report year
<input type="checkbox"/> Bus shelter/bench advertisement <input type="checkbox"/> Billboard/dasher board advertisement <input type="checkbox"/> Vehicle/bus advertisement <input type="checkbox"/> Radio/television/movie theater advertisement <input type="checkbox"/> Newspaper advertisement <input type="checkbox"/> Distribute educational materials by brochure <input type="checkbox"/> Distribute educational materials by fact sheet <input type="checkbox"/> Distribute educational material by utility bill insert <input type="checkbox"/> Publish article (hard copy or electronic) <input type="checkbox"/> Storm drain marking by permittee staff that maintains 25% of permittee maintained inlets. <input type="checkbox"/> Stormwater related signage <input type="checkbox"/> Web site	<input type="checkbox"/> Ongoing advertisement/promotion of a stormwater hotline number or other method to report an illicit discharge <input type="checkbox"/> Ongoing advertisement/promotion on how to get more information about the stormwater program <input type="checkbox"/> Ongoing social media program <input type="checkbox"/> Web site that is interactive or contains stormwater information that includes actions that can be taken to reduce stormwater pollution <input type="checkbox"/> Newsletter (hard copy or electronic) <input type="checkbox"/> Promotion of existing local stormwater/environmental events or program that help protect water quality <input type="checkbox"/> Distribute promotional items or giveaways <input type="checkbox"/> Participate in or sponsor a water festival which involves populations that exist within the permit boundary <input type="checkbox"/> Participate in or sponsor a waterway clean-up and trash removal event <input type="checkbox"/> Participate in or sponsor a service project <input type="checkbox"/> Participate in or sponsor a stormwater or environmental presentation <input type="checkbox"/> Participate in or sponsor a stormwater or environmental event <input type="checkbox"/> Participate in or sponsor community project based programs that investigate watershed health and meet applicable school Science, Technology, Engineering and Math (STEM) standards

*Continued on Next Page*

*Active and Interactive Outreach Activity Column,  
Continued*

- Participate in or sponsor a household hazardous waste event
- Participate in or sponsor an Adopt-a-Street program
- Participate in or sponsor an Adopt-a-Waterway program
- Participate in or sponsor an Adopt-a-Storm Drain program
- Provide ongoing access to motor vehicle fluids recycling program
- Stormwater booth at a community event
- Conduct a stormwater survey
- Storm drain marking program performed by the public/community
- Pet waste stations
- Participate in, plan, or present stormwater materials to schools
- Stormwater demonstration projects that show control measures or other pollutant reduction methods

**V. A list of the education and outreach activities completed in accordance with Part I.E.1.a.iii. - nutrients and targeted sources**

Provide list below, including the pollutant sources targeted for each activity.



**7.E) Program Elements - Illicit Discharge Detection and Elimination****vi. Provide the total number of unresolved reports/identification of illicit discharges.**

An unresolved illicit discharge is one that has been identified or reported to the permittee and the requirements for removing the illicit discharge were not met during the reporting period. Refer to requirements for removing an illicit discharge in Part I.E.2.a.vi of the new permit. For the period prior to implementing a program to meet Part I.E.2.a.vi in accordance with the compliance schedule, refer to the permittee's CDPS Stormwater Management Program Description from the previous permit term.

0

**7.F) Program Elements - Construction Sites**

The permittee can define what constitutes an individual "site" and "inspection" for reporting below as appropriate for the permittee's own program.

**i. Applicable construction sites:** Provide the total number of applicable construction sites during the year.

"Applicable construction sites" are sites for which "applicable construction activities," as defined in the permit, occurred during the reporting year\*.

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**\*For this Part, provide only those sites active during the reporting period (7/1/2016 - 12/31/2016). Note that sites active during the period 1/1/2016-6/30/2016 must be reported in Part 6.B. Sites active during both periods must be reported in both Parts.**

**ii. \*Routine Inspections:** Provide the total number of Routine Inspections performed during the year.

Routine Inspections are inspections of applicable construction activities that meet the inspection scope requirements in Part I.E.3.a.vi(C) and for which documentation is recorded in accordance with in Part I.E.3.b.vi.

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**\*Not required prior to the July 1, 2019 deadline for documenting in accordance with I.E.3.b.vi.**

**iii. \*Reduced Site Inspections:** Provide the total number of Reduced Site Inspections performed during the year.

Reduced Site Inspections are inspections of applicable construction activities that meet the inspection scope requirements in Part I.E.3.a.vi(D)(1), (2), (3) and (4) for which documentation is recorded in accordance with in Part I.E.3.b.vi.

17

**\*Not required prior to the July 1, 2019 deadline for documenting in accordance with I.E.3.b.vi.**

**iv. \*Compliance Inspections:** Provide the total number of Compliance Inspections performed during the year.

Compliance Inspections are inspections, operator reporting, or other action(s) to assess the control measure has been implemented or corrected of applicable construction activities that meet the inspection scope requirements in Part I.E.3.a.vi(E) and for which documentation is recorded in accordance with in Part I.E.3.b.vi.

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**\*Not required prior to the July 1, 2019 deadline for documenting in accordance with I.E.3.b.vi.**

**v. COUNTY PERMITTEES ONLY**

**\*County Growth Area Excluded Construction:** Where any construction activities excluded from being applicable construction activities in accordance with Part I.E.3.a.i(B) (1) or (2)?  YES  NO

If YES, **attach** a list of the excluded construction sites. Include recordkeeping information required by Part I.E.3.b.i. Label the attachment as "Part 7.F.v Excluded Growth Area Construction."

**\*Not required prior to the January 1, 2019 deadline for implementing in growth areas.**



## 7.G) Program Elements - Post-Construction Stormwater Management in New Development and Redevelopment Program

The permittee can define what constitutes an individual "site" and "control measure" for reporting below as appropriate for the permittee's own program.

i. **Applicable development sites:** Provide the total number of applicable development sites for which control measures were implemented during the reporting period

Note that this reporting requirement differs from the requirement from the previous permit term reported in 6.C, above. For this row: report the number of development sites for which control measures were implemented during the period of 7/1/2016-12/31/2016. For Part 6.C above, report the number of new individual BMPs required during the period of 1/1/2016-6/30/2016.

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ii. **\*Long-Term Operation and Maintenance and Post Acceptance Oversight:** Provide the total number of applicable development sites and control measures inspected to ensure compliance with the requirement in Part I.E.4.a.vii.

\*Not required prior to the July 1, 2019 deadline for conducting inspections in accordance with Part I.E.4.a.vii.

iii. **\*Excluded Roadway Development Sites:** Where any development excluded from being an applicable development site in accordance with the following permit conditions?

Pavement Management: Part I.E.4.a.i(A), except maintenance sites

YES  NO

Roadway Redevelopment: Part I.E.4.a.i(B)

YES  NO

Existing Roadway Areas Part I.E.4.a.i(C)

YES  NO

If YES to one or more of the above, **attach** a list of the excluded development sites, identifying which exclusion applied. Include the recordkeeping information required by I.E.4.b.ii. Label the attachment as "Part 7.G.iii Excluded Roadway Development."

\*Not required prior to the July 1, 2019 deadline for implementing control measure in accordance with I.E.4.a.iv and exclusion requirements in accordance with I.E.4.a.i

### iv. COUNTY PERMITTEES ONLY

**\*County Growth Area Excluded Development Sites:** Where any developments excluded from being applicable development sites in accordance with Part I.E.4.a.i (G)(1)?  YES  NO

If YES, **attach** a list of the excluded development sites. Include the recordkeeping information required by I.E.4.a.i (G)(1). Label the attachment as "Part 7.G.iv Excluded Growth Area Development."

\*Not required prior to the January 1, 2019 deadline for implementing in growth areas.

## Part 8: Required Certification Signature [Reg 61.4(1)(h)]

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Name (Legal Contact):  
Jay Goldie

Title:  
Public Works Director

Signature (Original Ink Signature):

Date signed:

