

Minutes of the Utility Line Undergrounding Study Committee  
Of the City of Cherry Hills Village, Colorado  
Held on Thursday, March 5, 2015 at 9:00 a.m.  
At the Village Center

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m.

**ROLL CALL**

Present at the meeting were the following Utility Line Undergrounding Study Committee Members: Andy Love, Dan Lynch, Paul Stewart, Russell Stewart and David Wyman.

Present at the meeting were the following City Council Advisors: Mayor Pro Tem Alex Brown and Councilor Earl Hoellen.

Present at the meeting were the following staff members: Jay Goldie, Public Works Director; Kathie Guckenberger, Assistant City Attorney; Troy Carmann, City Engineer; and Emily Kropf, Special Projects Coordinator.

Absent were Committee Members John Love, Susan Maguire and Jim Tarpey.

**AGENDA ITEMS**

*Finalize Survey/Mailer*

Mayor Pro Tem Brown stated that staff was presenting the final draft of the community survey and postcard for the Committee's approval.

Councilor Hoellen suggested adding the specific streets that are to be buried in the postcard.

Mayor Pro Tem Brown recommended changing infrastructure to fiber optics in the survey.

Committee Member Paul Stewart stated that he had spoken with a few residents and had received feedback that some individuals were not supportive of burying lines along Mansfield or Clarkson.

Mayor Pro Tem Brown replied that the list of streets has not been finalized. He added that Happy Canyon has a number of service lines that also result in additional expenses.

Committee Member Wyman asked if the cash flow optimization chart takes into account an increase in revenue over time.

Mayor Pro Tem Brown said that the chart has a modest 2% increase for property value.

### Ballot Language

Mayor Pro Tem Brown stated that Committee Member Lynch is presenting draft ballot language for the bond issue and tax increase.

Committee Member Lynch explained that certain portions of the question have to be included per TABOR requirements. He said that he tried to make the question as short as possible because long detailed questions can be intimidating to voters and there could be legal issues. He added that voters approved a general de-brucing ballot question in 1999, which means that the de-brucing language does not need to be included.

Councilor Hoellen suggested that the purpose of the bond and tax increase should be specifically stated for removing overhead facilities, reinstalling undergrounding and possibly adding fiber.

Committee Member Russell Stewart recommended changing the language to be moving electrical and communication facilities. He also asked if the mill levy should be removed.

Committee Member Wyman stated that he agreed with City Attorney Michow's suggestion of including the year in which the tax increase would end.

Committee Member Andy Love asked if fiber should be excluded from the question. He suggested that residents with existing underground facilities may not support the project if it is.

Committee Member Russell Stewart agreed. He asked if any existing fiber was being buried.

Mayor Pro Tem Brown replied that CenturyLink may some overhead fiber that would be placed underground.

Committee Member Lynch stated that the facilities being installed or relocated could accommodate fiber.

Mayor Pro Tem Brown said that the draft language will be discussed at the next few Committee meetings.

### Review RFI Results

Mayor Pro Tem Brown suggested sending a thank you letter to the firms that responded to the RFI stating that the City will be in contact. He asked if any of the firms should be invited to attend a meeting to discuss the response with the Committee.

Councilor Hoellen said yes. He added that a meeting with CenturyLink should be scheduled.

Mayor Pro Tem Brown suggested that the Committee look through the responses and discuss any of interest at the next meeting. He continued that he and Mayor Christman had recently met with the president of the Colorado Municipal League and that a community meeting is to be scheduled to discuss regional broadband efforts.

Mayor Pro Tem Brown asked how the Committee would like to address the issues with Xcel.

Councilor Hoellen replied that he would like to have a meeting with the Xcel executives before approaching the Public Utilities Commission.

Committee Member Russell Stewart suggested that other communities might want to join the City's efforts.

### **ADJOURNMENT**

The meeting was adjourned at 10:05 a.m.