

# CHERRY HILLS VILLAGE

## COLORADO

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
www.cherryhillsvillage.com

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

---

## WIRELESS TELECOMMUNICATION FACILITY APPLICATION REQUIREMENTS

---

It is recommended that all applicants review applicable requirements for Wireless Telecommunication Facilities found in [Chapter 20](#) of the Cherry Hills Village Municipal Code.

---

### **New Facilities on Private Property**

- Completed CHV Wireless Telecommunication Facility Application
- Application and Escrow Fees Paid
- Plans showing proposed wireless telecommunication facility demonstrating code compliance
- Letter explaining:
  - The proposed facility, at the size and form contemplated, and at the proposed location, is necessary, and physically and functionally compatible with the surrounding community.
  - The proposed facility will not be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity, or to property, improvements, or potential development in the vicinity of the proposed use. For the purposes of this standard, emissions of electromagnetic radiation that are within Federal regulatory standards shall not be considered "detrimental."
  - The proposed use will comply with all applicable zoning district regulations, use-specific standards, and all other applicable provisions of this Chapter 16 and of this Code, and will not be inconsistent with the Master Plan.
- Building Permit Application and building plans (to be submitted after letter of decision if approved)

### **New Facilities on City Property**

- Completed CHV Wireless Telecommunication Facility Application
- Application and Escrow Fees Paid
- Plans showing proposed wireless telecommunication facility demonstrating code compliance
- Letter explaining:
  - The proposed facility, at the size and form contemplated, and at the proposed location, is necessary, and physically and functionally compatible with the surrounding community.
  - The proposed facility will not be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity, or to property, improvements, or potential development in the vicinity of the proposed use. For the purposes of this standard, emissions of electromagnetic radiation that are within Federal regulatory standards shall not be considered "detrimental."
  - The proposed use will comply with all applicable zoning district regulations, use-specific standards, and all other applicable provisions of this Chapter 16 and of this Code, and will not be inconsistent with the Master Plan.
- A lease or license agreement between the applicant and the City that allows for such installation
- Completed Right of Way permit if proposed site is within the right of way
- Building Permit Application and building plans (to be submitted after letter of decision if approved)

**CHERRY HILLS VILLAGE**  
**COLORADO**

**Eligible Facilities Requests for Existing Towers and Base Stations**

- Completed CHV Wireless Telecommunication Facility Application
- Application and Escrow Fees Paid
- Plans showing proposed wireless telecommunication facility demonstrating code compliance
- Letter explaining:
  - The proposal does not result in a substantial change.
  - The proposal does not violate a generally applicable law, regulation or other rule reasonably related to public health and safety and complies with generally applicable building, structural, electrical and safety codes.
  - The proposal complies with the original application design elements or conditions of approval, including but not limited to colors, textures, surfaces, scale, character and siting, or any approved amendments thereto, subject to the thresholds established in subsections 1-4 of the definition of "substantial change".
  - The proposal complies with concealment elements of the eligible support structure necessary to qualify as an alternative communication facility.
- If located within public property, including but not limited to rights of way:
  - A lease or license agreement between the applicant and the City that allows for such installation
  - Completed Right of Way permit if proposed site is within the right of way
- Building Permit Application and building plans (to be submitted after letter of decision if approved)

**Building Mounted Wireless Communications Facilities**

- Completed CHV Wireless Telecommunication Facility Application
- Application and Escrow Fees Paid
- Plans showing proposed wireless telecommunication facility demonstrating code compliance
- Letter explaining:
  - The proposal does not result in a substantial change.
  - The proposal does not violate a generally applicable law, regulation or other rule reasonably related to public health and safety and complies with generally applicable building, structural, electrical and safety codes.
  - The proposal complies with the original application design elements or conditions of approval, including but not limited to colors, textures, surfaces, scale, character and siting, or any approved amendments thereto, subject to the thresholds established in subsections 1-4 of the definition of "substantial change".
  - The proposal complies with concealment elements of the eligible support structure necessary to qualify as an alternative communication facility.
- If located within public property, including but not limited to rights of way:
  - A lease or license agreement between the applicant and the City that allows for such installation
  - Completed Right of Way permit if proposed site is within the right of way
- Building Permit Application and building plans (to be submitted after letter of decision if approved)

**CHERRY HILLS VILLAGE**  
**COLORADO**

**Small Wireless Facilities – Public Hearing (required if not able to meet pole spacing requirement**  
**section 20-2-50(e))**

- Completed CHV Wireless Telecommunication Facility Application
- Application and Escrow Fees Paid
- Plans showing proposed wireless telecommunication facility demonstrating code compliance
- Letter explaining:
  - The proposed facility, at the size and form contemplated, and at the proposed location, is necessary, and physically and functionally compatible with the surrounding community.
  - The proposed facility will not be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity, or to property, improvements, or potential development in the vicinity of the proposed use. For the purposes of this standard, emissions of electromagnetic radiation that are within Federal regulatory standards shall not be considered "detrimental."
  - The proposed use will comply with all applicable zoning district regulations, use-specific standards, and all other applicable provisions of this Chapter 16 and of this Code, and will not be inconsistent with the Master Plan.
- A lease or license agreement between the applicant and the City that allows for such installation
- Completed Right of Way permit if proposed site is within the right of way
- Building Permit Application and building plans (to be submitted after letter of decision if approved)

**Small Wireless Facilities - Administrative**

- Completed CHV Wireless Telecommunication Facility Application
- Application and Escrow Fees Paid
- Plans showing proposed wireless telecommunication facility demonstrating code compliance
- Letter explaining:
  - The proposal does not result in a substantial change.
  - The proposal does not violate a generally applicable law, regulation or other rule reasonably related to public health and safety and complies with generally applicable building, structural, electrical and safety codes.
  - The proposal complies with the original application design elements or conditions of approval, including but not limited to colors, textures, surfaces, scale, character and siting, or any approved amendments thereto, subject to the thresholds established in subsections 1-4 of the definition of "substantial change".
  - The proposal complies with concealment elements of the eligible support structure necessary to qualify as an alternative communication facility.
- If located within public property, including but not limited to rights of way:
  - A lease or license agreement between the applicant and the City that allows for such installation
  - Completed Right of Way permit if proposed site is within the right of way
- Building Permit Application and building plans (to be submitted after letter of decision if approved)

**CHERRY HILLS VILLAGE  
COLORADO**

**Temporary Wireless Communications Facilities**

- (1) Placement and use of temporary mobile wireless communication facilities or television broadcast equipment in conjunction with federal, state or local emergencies, natural disasters or similar major public interest events may be approved administratively by the Director or City Manager, subject to reasonable time limitations approved by same based on the nature, scope and duration of the emergency, disaster or similar event.
- (2) Use of temporary mobile wireless communication facilities for television broadcasts or to increase capacity of a wireless network for major events may be approved through the major special event permit process under Section 16-7-330, Major Special Events, and Article II, Division 6, Major Special Events, taking into consideration the requirements of this Chapter to the extent practicable.