

# CITY OF CHERRY HILLS VILLAGE

2450 E. Quincy Avenue  
Cherry Hills Village, CO 80113  
[www.cherryhillsvillage.com](http://www.cherryhillsvillage.com)

Village Center  
Telephone 303-789-2541  
FAX 303-761-9386

## John Meade Park Pavilion Rental Agreement

John Meade Park Pavilion is available for reservation. Reservations are subject to the following regulations:

### 1. *Occupancy*

The pavilion has a seating capacity of approximately 32 people at four picnic tables. Additional seating (six Adirondack chairs) may also be available on a seasonal basis.

### 2. *Hours*

Park hours are 6am-11pm; event hours are limited to 8am-9pm.

### 3. *Public Park*

Rental of John Meade Park Pavilion reserves the park pavilion for the permit holder. A sign will be posted in the bulletin case in the Pavilion reserving the pavilion seating for your party during the hours of your event. This agreement does not guarantee use of the entire park; the park and the pavilion restrooms remain open to the public while your reservation is in effect.

### 4. *Parking*

Parking is shared between the City Hall building and John Meade Park. No vehicles are permitted within the park itself at any time.

### 5. *Alcohol*

No alcohol is permitted in any city parks.

### 6. *Music*

For permitted decibel levels for amplified sound, please reference the Cherry Hills Village Municipal Code.

### 7. *Lighting*

Temporary lighting is permitted during event hours only and must conform to the Cherry Hills Village Municipal Code standards for exterior lighting.

### 8. *Set-up and Clean-up Times*

One half-hour before and after scheduled rental hours will be available for set-up and clean-up of the event.

### 9. *Rental Fees*

Payment in full must be received ten business days prior to the reservation. Failure to submit payment may result in the cancellation of your permit application and no reservation will be made.

### 10. *Cancellation*

Notify City staff as soon as possible if an event must be cancelled. Cancellations made ten business days or more prior to the event are eligible for a refund of rental fees. For cancellations

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made less than ten business days prior to the event, rental fees will not be refunded. The \$25 permit application fee is non-refundable for all applications.

<b>John Meade Park Pavilion Rental Fees</b>	
	<b>Rentals (up to 8 hours)</b>
Resident	Rentals are free for resident events*
Nonprofit	\$100
Schools	Rentals are free for school events
Non-Resident	\$150

\*A resident event is an event for which the permittee is a resident, and the event is for the resident and their family and/or friends. This excludes an event for which the permittee is a resident, but the event is actually being organized, managed, or sponsored by a nonresident, nonprofit, or other organization.

I have read and understand the John Meade Park Pavilion Rental Agreement and agree to adhere to all conditions and regulations above. Failure to comply with this Policy may result in disqualification from future use of John Meade Park Pavilion.

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_ Date \_\_\_\_\_

### Final Approval (City staff):

Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_ Date \_\_\_\_\_